

West Calder Library



Social Story

I'm going to the library



Before I go to the library

I'm going to West Calder Library in West Calder.



If I am nervous about going I can talk to someone and ask questions first I can call 01506 283550



I can ask the person for a tour of the library



About the Library

There are people who work at the library who I can talk to and who can help me.



The Library is usually a quiet place where people talk quietly, relax and read books.

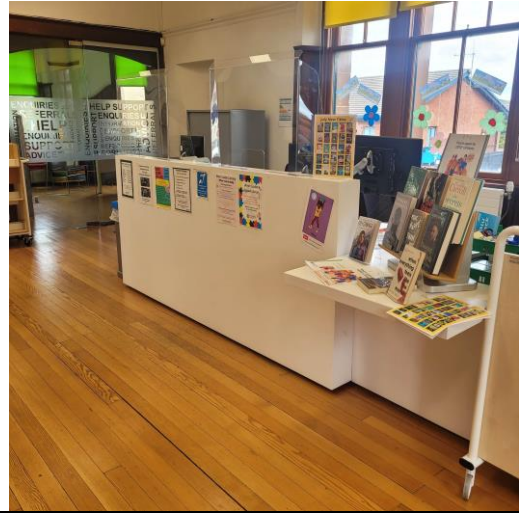


I can ask a person who works in the library for a tour of the library so that I know where things are.



How I become a member of the library

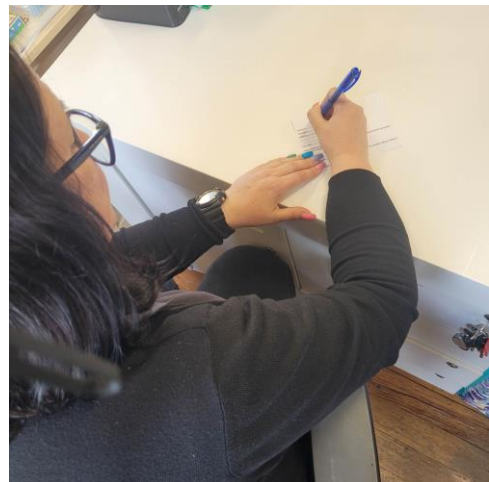
When I get to the library I will see a desk, this is where library staff will be if I need help.



I will talk to someone who works there to become a member of the library.



I will tell them my name, address, date of birth, telephone number and email address



I will show them 2 forms of identification if I am over 18 years old. One piece of identification has to have my address on it. This can be a driving licence, bank statement or household bill.



I will sign a form, this makes me a member of the library and I will be given a library card. If I am over 18 years old I will be given the card titled "Adult Library Card".



Adult Library Card

If I am a child I will be given a child's card with cows on it.



Child Library Card

When I visit the library

In the library there will be shelves of books and audio books that I can borrow



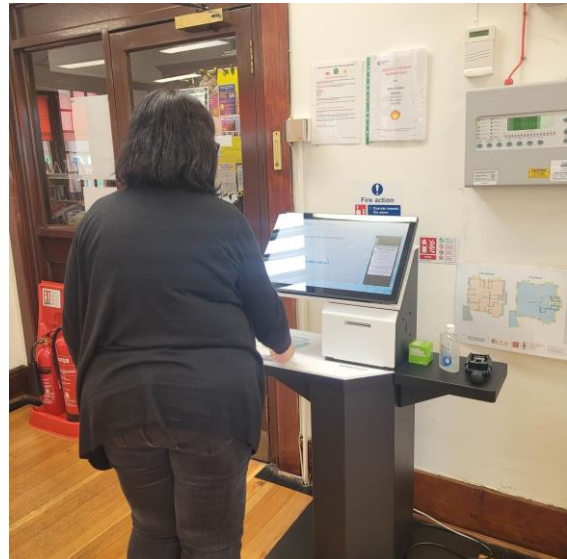
I can sit in a chair to read a book and I can borrow a book or audio book and take it home with me.



If I want to borrow a book I will talk to a member of the library staff



The staff will show me how to borrow the book, or audio book and tell me when I need to bring it back to the library



The library will also have some public computers

The computers are free to use and I can use these when I'm at the library



If I am unsure how to use the computers I can talk to a member of staff



When I have finished I will leave the library

