

Blackridge Library



Social Story

I'm going to the library



Before I go to the library

I'm going to Blackridge Library inside the Craig Inn Centre in Blackridge.

This library is a small library and is only open on a Monday at 9am – 3.30pm and Tuesday 5pm -9pm.



If I am nervous about going I can talk to someone and ask questions first I can call 01501 752360



I can ask the person for a tour of the library



About the Library

There are people who work at the library who I can talk to and who can help me.



The Library is usually a quiet place where people talk quietly, relax and read books.

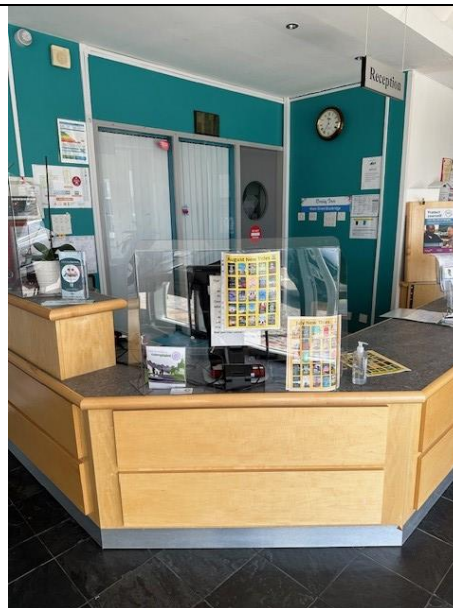


I can ask a person who works in the library for a tour of the library so that I know where things are.



How I become a member of the library

When I get to the library I will see a desk, this is where library staff will be if I need help.



I will talk to someone who works there to become a member of the library.



I will tell them my name, address, date of birth, telephone number and email address

West Lothian Council Library Membership Application

Surname Surname
First Name First Name
Address Address
Post Code Post Code
Date of Birth Date of Birth
Signature Phone No.
I have read the rules and agree to be responsible for all items borrowed by myself or the person under 16 for whom I am signing
I agree to receive communication from West Lothian Council to promote Library events and services
This information will not be shared with any other organisation

I will show them 2 forms of identification if I am over 18 years old. One piece of identification has to have my address on it. This can be a driving licence, bank statement or household bill.

If I am a child I do not need ID but a parent/guardian has to sign on my behalf.

I will sign a form, this makes me a member of the library and I will be given a library card. If I am over 18 years old I will be given the card titled "Adult Library Card".

If I am a child I will be given a child card with cows on it.



Adult Library Card



Child Library Card

When I visit the library

In the library there will be shelves of books and audio books that I can borrow



I can sit in a chair to read a book and I can borrow a book or audio book and take it home with me.



If I want to borrow a book I will talk to a member of the library staff



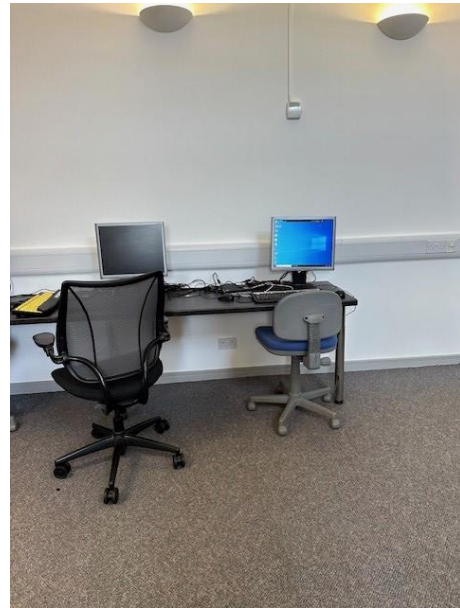
If I need to use a lift, this library has one that I can use. I can ask staff for help if I am unsure on how to use the lift.



The staff will show me how to borrow the book, or audio book and tell me when I need to bring it back to the library



The library will also have some public computers. The computers are free to use and I can use these when I'm at the library



If I am unsure how to use the computers I can talk to a member of staff



When I have finished I will leave the library



