

NOTICE OF ELECTION

Broxburn, Uphall & Winchburgh Ward West Lothian Council Election of a Councillor – Thursday 13 March 2025

One councillor is to be elected for the Broxburn, Uphall & Winchburgh Ward (Ward 2) of West Lothian Council.

Nominations

Nomination papers and other forms may be downloaded from the [council's website](#) or the [Electoral Commission's website](#). Should that not be possible they can be obtained from the Election Office.

The Election Office is open for the issue and delivery of nomination papers on weekdays between 10am and 4pm from **Tuesday 4 February 2025 until Monday 10 February 2025**, both inclusive. A prior appointment is preferred.

Completed nomination papers and home address forms **must** be **delivered**, not posted or emailed, to the Election Office by **4pm on Monday 10 February 2025**.

If the election is contested then voting will take place between **7am and 10pm on Thursday 13 March 2025**.

Registration to vote

Applications to register to vote **must** reach the Electoral Registration Officer on or before **midnight on Tuesday 25 February 2025**. Applications can be made [online](#).

Electors may apply for a postal or proxy vote. Proxy voting means someone else voting on their behalf. For advice on eligibility, registration, postal or proxy voting, contact the Electoral Registration Officer.

Postal voting

Applications to vote by post at this election **must** reach the Electoral Registration Officer by **5pm on Wednesday 26 February 2025**. Applications to amend or cancel existing postal vote arrangements **must** reach the Electoral Registration Officer by **5pm on Wednesday 26 February 2025**.

The issue of postal ballot papers will commence around Wednesday 26 February 2025. They will be issued by first class post (except where a postal voter applies in person for a replacement for a spoilt or lost postal ballot paper).

Electors given a postal vote will not be able to vote in person. However, postal ballot papers may be returned before 10 pm on Thursday 13 March 2025 by post or hand delivery to the Election Office, or by hand delivery on polling day to any polling station in use for this by election.

Proxy voting

Applications to vote by proxy at this election **must** reach the Electoral Registration Officer by **5pm** on **Wednesday 5 March 2025**. Applications to amend or cancel existing proxy arrangements **must** reach the Electoral Registration Officer by **5pm** on **Wednesday 26 February 2025**.

After the deadline for applications for proxy votes, electors who cannot attend the polling station to vote in person may apply for an emergency proxy vote. Applications to vote by emergency proxy **must** reach the Electoral Registration Officer by **5 pm** on **Thursday 13 March 2025**. The reason for being unable to vote in person or apply earlier must have arisen or have come to the elector's knowledge after 5 pm on Wednesday 5 March 2025.

Electors given a proxy vote may still vote in person but only if their proxy has not already voted or obtained a postal vote for them.

Notes

The Election Office is the Emergency Planning Room in the West Lothian Civic Centre, Howden South Road, Livingston, West Lothian, EH54 6FF, 01506 282035 (elections@westlothian.gov.uk). Other rooms may be used as required.

The [Electoral Registration Officer](#) is at 17A South Gyle Crescent, Edinburgh, EH12 9FL, 0131 344 2500 (enquiries@lothian-vjb.gov.uk).

The rules about completing and delivering nomination papers and home address and other forms are in the Scottish Local Government Elections Order 2011 (as amended).

Every person guilty of a corrupt or illegal practice will, on conviction, be liable to the penalties imposed by the Representation of the People Act 1983 (as amended).

Graham Hope
Returning Officer

3 February 2025

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