

## Appendix 4a - Proposed Schedule of Fees and Charges 2020/21 to 2022/23 (2019/20 for information)

Alcohol Licence Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Transfer application	£25.00	£25.00	£25.00	£25.00	Per application	Non-Discretionary
Minor variation - change to premises manager	£31.00	£31.00	£31.00	£31.00	Per application	Non-Discretionary
All other minor variations	£20.00	£20.00	£20.00	£20.00	Per application	Non-Discretionary
Major variation of premises licence	£100.00	£100.00	£100.00	£100.00	Per application	Non-Discretionary
Personal licence	£50.00	£50.00	£50.00	£50.00	Per application	Non-Discretionary
Duplicate personal licence	£25.00	£25.00	£25.00	£25.00	Per application	Non-Discretionary
Duplicate premises licence	£35.00	£35.00	£35.00	£35.00	Per application	Non-Discretionary
Occasional licence	£10.00	£10.00	£10.00	£10.00	Per application	Non-Discretionary
Extended hours application	£10.00	£10.00	£10.00	£10.00	Per application	Non-Discretionary
Provisional grant of premises licence	£200.00	£200.00	£200.00	£200.00	Per application	Non-Discretionary
Premises License Category 1 - application fee	£200.00	£200.00	£200.00	£200.00	Per application	Non-Discretionary
Premises License Category 1 - annual fee	£180.00	£180.00	£180.00	£180.00	Per year	Non-Discretionary
Premises License Category 2 - application fee	£800.00	£800.00	£800.00	£800.00	Per application	Non-Discretionary
Premises License Category 2 - annual fee	£220.00	£220.00	£220.00	£220.00	Per year	Non-Discretionary
Premises License Category 3 - application fee	£1,100.00	£1,100.00	£1,100.00	£1,100.00	Per application	Non-Discretionary
Premises License Category 3 - annual fee	£280.00	£280.00	£280.00	£280.00	Per year	Non-Discretionary
Premises License Category 4 - application fee	£1,300.00	£1,300.00	£1,300.00	£1,300.00	Per application	Non-Discretionary
Premises License Category 4 - annual fee	£500.00	£500.00	£500.00	£500.00	Per year	Non-Discretionary
Premises License Category 5 - application fee	£1,700.00	£1,700.00	£1,700.00	£1,700.00	Per application	Non-Discretionary
Premises License Category 5 - annual fee	£700.00	£700.00	£700.00	£700.00	Per year	Non-Discretionary
Premises License Category 6 - application fee	£2,000.00	£2,000.00	£2,000.00	£2,000.00	Per application	Non-Discretionary
Premises License Category 6 - annual fee	£900.00	£900.00	£900.00	£900.00	Per year	Non-Discretionary

Gambling Premises Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Adult gaming centre - application fee	£1,400.00	£1,400.00	£1,400.00	£1,400.00	Per application	Non-Discretionary
Adult gaming centre - first annual fee	£525.00	£525.00	£525.00	£525.00	Per fee	Non-Discretionary
Adult gaming centre - annual fee	£700.00	£700.00	£700.00	£700.00	Per year	Non-Discretionary
Adult gaming centre - application to vary licence	£700.00	£700.00	£700.00	£700.00	Per application	Non-Discretionary
Adult gaming centre - transfer fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Adult gaming centre - reinstatement fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Betting premises - application fee	£2,100.00	£2,100.00	£2,100.00	£2,100.00	Per application	Non-Discretionary
Betting premises - first annual fee	£300.00	£300.00	£300.00	£300.00	Per year	Non-Discretionary
Betting premises - annual fee	£400.00	£400.00	£400.00	£400.00	Per year	Non-Discretionary
Betting premises - application to vary licence	£1,050.00	£1,050.00	£1,050.00	£1,050.00	Per application	Non-Discretionary
Betting premises - transfer fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Betting premises - reinstatement fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Bingo club - application fee	£2,450.00	£2,450.00	£2,450.00	£2,450.00	Per application	Non-Discretionary
Bingo club - first annual fee	£525.00	£525.00	£525.00	£525.00	Per fee	Non-Discretionary
Bingo club - annual fee	£700.00	£700.00	£700.00	£700.00	Per year	Non-Discretionary
Bingo club - application to vary licence	£1,200.00	£1,200.00	£1,200.00	£1,200.00	Per year	Non-Discretionary
Bingo club - transfer fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Bingo club - reinstatement fee	£840.00	£840.00	£840.00	£840.00	Per application	Non-Discretionary
Family entertainment centre - application fee	£1,400.00	£1,400.00	£1,400.00	£1,400.00	Per application	Non-Discretionary
Family entertainment centre - first annual fee	£375.00	£375.00	£375.00	£375.00	Per fee	Non-Discretionary

<b>Gambling Premises Fees</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Family entertainment centre - annual fee	£500.00	£500.00	£500.00	£500.00	Per year	Non-Discretionary
Family entertainment centre - application to vary licence	£700.00	£700.00	£700.00	£700.00	Per application	Non-Discretionary
Family entertainment centre - transfer fee	£660.00	£660.00	£660.00	£660.00	Per application	Non-Discretionary
Family entertainment centre - reinstatement fee	£660.00	£660.00	£660.00	£660.00	Per application	Non-Discretionary
Large casino - application fee	£7,500.00	£7,500.00	£7,500.00	£7,500.00	Per application	Non-Discretionary
Large casino - first annual fee	£5,620.00	£5,620.00	£5,620.00	£5,620.00	Per fee	Non-Discretionary
Large casino - annual fee	£7,500.00	£7,500.00	£7,500.00	£7,500.00	Per year	Non-Discretionary
Large casino - application to vary licence	£3,750.00	£3,750.00	£3,750.00	£3,750.00	Per application	Non-Discretionary
Large casino - transfer fee	£1,600.00	£1,600.00	£1,600.00	£1,600.00	Per application	Non-Discretionary
Large casino - reinstatement fee	£1,600.00	£1,600.00	£1,600.00	£1,600.00	Per application	Non-Discretionary
Race tracks - application fee	£1,750.00	£1,750.00	£1,750.00	£1,750.00	Per application	Non-Discretionary
Race tracks - first annual fee	£750.00	£750.00	£750.00	£750.00	Per fee	Non-Discretionary
Race tracks - annual fee	£1,000.00	£1,000.00	£1,000.00	£1,000.00	Per year	Non-Discretionary
Race tracks - variation	£870.00	£870.00	£870.00	£870.00	Per application	Non-Discretionary
Race tracks - transfer	£660.00	£660.00	£660.00	£660.00	Per application	Non-Discretionary
Race tracks - reinstatement	£660.00	£660.00	£660.00	£660.00	Per application	Non-Discretionary
Small casino - application fee	£6,000.00	£6,000.00	£6,000.00	£6,000.00	Per application	Non-Discretionary
Small casino - first annual fee	£2,810.00	£2,810.00	£2,810.00	£2,810.00	Per fee	Non-Discretionary
Small casino - annual fee	£3,750.00	£3,750.00	£3,750.00	£3,750.00	Per year	Non-Discretionary
Small casino - application to vary licence	£3,000.00	£3,000.00	£3,000.00	£3,000.00	Per application	Non-Discretionary
Small casino - transfer fee	£1,350.00	£1,350.00	£1,350.00	£1,350.00	Per application	Non-Discretionary
Small casino - reinstatement fee	£1,350.00	£1,350.00	£1,350.00	£1,350.00	Per application	Non-Discretionary
Gambling premises - request a copy of a licence	£25.00	£25.00	£25.00	£25.00	Per copy	Non-Discretionary
Gambling premises - notification of change of circumstances	£50.00	£50.00	£50.00	£50.00	Per notification	Non-Discretionary

<b>Gambling Permits Fees</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Family entertainment centre gaming machine - new application fee	£300.00	£300.00	£300.00	£300.00	Per application	Non-Discretionary
Family entertainment centre gaming machine - renewal	£300.00	£300.00	£300.00	£300.00	Per renewal	Non-Discretionary
Small society lottery - new application fee	£40.00	£40.00	£40.00	£40.00	Per application	Non-Discretionary
Small society lottery - annual fee	£20.00	£20.00	£20.00	£20.00	Per year	Non-Discretionary
Club gaming - new application fee	£200.00	£200.00	£200.00	£200.00	Per application	Non-Discretionary
Club gaming - annual fee	£50.00	£50.00	£50.00	£50.00	Per year	Non-Discretionary
Club gaming - renewal	£200.00	£200.00	£200.00	£200.00	Per renewal	Non-Discretionary
Club gaming - permit variation fee	£100.00	£100.00	£100.00	£100.00	Per variation	Non-Discretionary
Club gaming machine - new application fee	£200.00	£200.00	£200.00	£200.00	Per application	Non-Discretionary
Club gaming machine - annual fee	£50.00	£50.00	£50.00	£50.00	Per year	Non-Discretionary
Club gaming machine - renewal	£200.00	£200.00	£200.00	£200.00	Per renewal	Non-Discretionary
Club gaming machine - permit variation fee	£100.00	£100.00	£100.00	£100.00	Per variation	Non-Discretionary
Licensed premises (2 machines or less) - new application fee	£50.00	£50.00	£50.00	£50.00	Per application	Non-Discretionary
Licensed premises (3 machines or more) - new application fee	£150.00	£150.00	£150.00	£150.00	Per application	Non-Discretionary
Licensed premises (3 machines or more) - annual fee	£50.00	£50.00	£50.00	£50.00	Per year	Non-Discretionary
Licensed premises gaming machine permits - variation	£100.00	£100.00	£100.00	£100.00	Per variation	Non-Discretionary
Licensed premises gaming machine permits - transfer	£25.00	£25.00	£25.00	£25.00	Per transfer	Non-Discretionary
Prize gaming permits - new application fee	£300.00	£300.00	£300.00	£300.00	Per application	Non-Discretionary
Prize gaming permits - renewal fee	£300.00	£300.00	£300.00	£300.00	Per renewal	Non-Discretionary
Gambling permit - change of name	£25.00	£25.00	£25.00	£25.00	Per change	Non-Discretionary
Request a copy of a permit	£15.00	£15.00	£15.00	£15.00	Per copy	Non-Discretionary

Hire Car Licensing	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Taxi - initial grant	£422.21	£436.99	£452.28	£468.11	Per application	Discretionary
Taxi - renewal fee	£382.75	£396.15	£410.02	£424.37	Per year	Discretionary
Private hire car - initial grant	£401.17	£415.21	£429.74	£444.78	Per application	Discretionary
Private hire car - renewal fee	£382.75	£396.15	£410.02	£424.37	Per year	Discretionary
Taxi driver - initial grant	£195.98	£202.84	£209.94	£217.29	Per application	Discretionary
Taxi driver - renewal fee	£165.73	£171.53	£177.53	£183.75	Per year	Discretionary
Taxi driver (within first year of PHC driver)	£36.83	£38.12	£39.45	£40.84	Per year	Discretionary
Private hire car driver - initial grant	£195.98	£202.84	£209.94	£217.29	Per application	Discretionary
Private hire car driver - renewal fee	£165.73	£171.53	£177.53	£183.75	Per year	Discretionary
Duplicate licence	£7.89	£8.17	£8.46	£8.75	Per replacement	Discretionary
Replacement ID card	£7.89	£8.17	£8.46	£8.75	Per replacement	Discretionary
Replacement vehicle	£65.77	£68.07	£70.45	£72.92	Per amendment	Discretionary
Amendment to licence (apart from address)	£36.83	£38.12	£39.45	£40.84	Per amendment	Discretionary
Application for change of address	Nil	Nil	Nil	Nil	Per amendment	Discretionary
Missed medical fee	£64.66	£66.92	£69.26	£71.69	Per appointment	Discretionary
Application to install CCTV	£39.46	£40.84	£42.27	£43.75	Per application	Discretionary
Vehicle test cancellation fee	£39.46	£40.84	£42.27	£43.75	Per appointment	Discretionary
Replacement plates - front	£13.15	£13.61	£14.09	£14.58	Per replacement	Discretionary
Replacement plates - rear	£26.31	£27.23	£28.18	£29.17	Per replacement	Discretionary
Replacement plate bracket - front	£13.15	£13.61	£14.09	£14.58	Per replacement	Discretionary
Replacement plate bracket - rear	£19.73	£20.42	£21.13	£21.87	Per replacement	Discretionary
Private hire car replacement door signs	£14.25	£14.75	£15.27	£15.80	Per year	Discretionary
Advertising on taxis - full livery	£98.65	£102.10	£105.67	£109.37	Per year	Discretionary
Advertising on taxis - sides only	£46.04	£47.65	£49.32	£51.04	Per year	Discretionary
Advertising on type 2 private hire cars	£39.46	£40.84	£42.27	£43.75	Per year	Discretionary
Administration fee - first year	£36.83	£38.12	£39.45	£40.84	Per year	Discretionary

Civic Licence Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Public entertainment - initial grant (1 year)	£149.94	£155.19	£160.62	£166.24	Per application	Discretionary
Public entertainment - renewal fee (1 year)	£111.80	£115.71	£119.76	£123.95	Per year	Discretionary
Public entertainment - temporary fee	£103.91	£107.55	£111.31	£115.21	Per event	Discretionary
Public entertainment fee - gala/marches/Newlands committees, voluntary & community groups	Nil	Nil	Nil	Nil	Per event	Discretionary
Public fireworks display - temporary fee	£36.83	£38.12	£39.45	£40.84	Per event	Discretionary
Indoor sports entertainment - initial grant	£149.94	£155.19	£160.62	£166.24	Per application	Discretionary
Indoor sports entertainment - renewal fee	£111.80	£115.71	£119.76	£123.95	Per year	Discretionary
Indoor sports entertainment - temporary fee	£103.91	£107.55	£111.31	£115.21	Per event	Discretionary
Second hand dealer - initial grant	£149.94	£155.19	£160.62	£166.24	Per application	Discretionary
Second hand dealer - renewal fee	£111.80	£115.71	£119.76	£123.95	Per year	Discretionary
Second hand dealer - temporary fee	£103.91	£107.55	£111.31	£115.21	Per event	Discretionary
Second hand dealer - exemption fee	£36.83	£38.12	£39.45	£40.84	Per event	Discretionary
Market operator - initial grant	£220.97	£228.70	£236.70	£244.99	Per application	Discretionary
Market operator - renewal fee	£185.46	£191.95	£198.67	£205.62	Per year	Discretionary
Market operator - temporary fee	£103.91	£107.55	£111.31	£115.21	Per event	Discretionary
Window cleaner - initial grant	£51.30	£53.09	£54.95	£56.87	Per application	Discretionary
Window cleaner - renewal fee	£36.83	£38.12	£39.45	£40.84	Per year	Discretionary
Late hours catering - initial grant	£103.91	£107.55	£111.31	£115.21	Per application	Discretionary
Late hours catering - renewal fee	£78.92	£81.68	£84.54	£87.50	Per year	Discretionary

Civic Licence Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Late hours catering - exemption fee	£36.83	£38.12	£39.45	£40.84	Per year	Discretionary
Metal dealer - initial grant	£103.91	£107.55	£111.31	£115.21	Per application	Discretionary
Metal dealer - renewal fee	£78.92	£81.68	£84.54	£87.50	Per year	Discretionary
Itinerant metal dealer - initial grant	£88.13	£91.21	£94.40	£97.71	Per application	Discretionary
Itinerant metal dealer - renewal fee	£67.08	£69.43	£71.86	£74.38	Per year	Discretionary
Street trader food - initial grant	£103.91	£107.55	£111.31	£115.21	Per application	Discretionary
Street trader food - renewal fee	£78.92	£81.68	£84.54	£87.50	Per year	Discretionary
Street trader food - temporary fee	£73.66	£76.23	£78.90	£81.66	Per event	Discretionary
Street trader non-food - initial fee	£88.13	£91.21	£94.40	£97.71	Per application	Discretionary
Street trader non-food - renewal fee	£67.08	£69.43	£71.86	£74.38	Per year	Discretionary
Street trader non-food - temporary fee	£73.66	£76.23	£78.90	£81.66	Per event	Discretionary
Street trader wheeled bin - initial fee	£103.91	£107.55	£111.31	£115.21	Per application	Discretionary
Street trader wheeled bin - renewal fee	£78.92	£81.68	£84.54	£87.50	Per year	Discretionary
Street trader wheeled bin - temporary fee	£73.66	£76.23	£78.90	£81.66	Per event	Discretionary
Street trader replacement vehicle	£36.83	£38.12	£39.45	£40.84	Per replacement	Discretionary
Street trader employee - initial grant	£51.30	£53.09	£54.95	£56.87	Per application	Discretionary
Street trader employee - renewal fee	£36.83	£38.12	£39.45	£40.84	Per year	Discretionary
Street trader employee - temporary fee	£36.83	£38.12	£39.45	£40.84	Per event	Discretionary
Cinema (one year)	£465.62	£481.91	£498.78	£516.23	Per year	Discretionary
Cinema (one month)	£153.89	£159.28	£164.85	£170.62	Per month	Discretionary
Cinema (transfer)	£182.83	£189.23	£195.85	£202.71	Per transfer	Discretionary
Theatre (one year)	£465.62	£481.91	£498.78	£516.23	Per year	Discretionary
Theatre (one month)	£153.89	£159.28	£164.85	£170.62	Per month	Discretionary
Theatre (occasional)	£77.60	£80.32	£83.13	£86.04	Per occasion	Discretionary
Theatre (transfer)	£182.83	£189.23	£195.85	£202.71	Per transfer	Discretionary
Hypnotist	£44.72	£46.29	£47.91	£49.59	Per year	Discretionary
Sex shops	£766.82	£793.66	£821.44	£850.19	Per year	Discretionary
Venison dealer (3 year)	£67.08	£69.43	£71.86	£74.38	Per 3 years	Discretionary
Amendment to licence	£36.83	£38.12	£39.45	£40.84	Per amendment	Discretionary
Houses in multiple occupation (3 to 50 residents)	£648.44	£671.14	£694.63	£718.94	Per application	Discretionary
Houses in multiple occupation (51 to 100 residents)	£653.10	£675.96	£699.62	£724.10	Per application	Discretionary
Houses in multiple occupation (101 to 150 residents)	£680.49	£704.31	£728.96	£754.47	Per application	Discretionary
Houses in multiple occupation (151 to 200 residents)	£737.85	£763.67	£790.40	£818.07	Per application	Discretionary
Houses in multiple occupation (200+ residents)	£795.24	£823.07	£851.88	£881.70	Per application	Discretionary
Knife dealer	£197.30	£204.20	£211.35	£218.74	Per year	Discretionary
Skin piercing - initial grant	£149.94	£155.19	£160.62	£166.24	Per application	Discretionary
Skin piercing - renewal fee	£111.80	£115.71	£119.76	£123.95	Per year	Discretionary
Booking office licence - application fee	£131.53	£136.13	£140.89	£145.83	Per application	Discretionary
Booking office licence - licence fee	£131.53	£136.13	£140.89	£145.83	Per year	Discretionary
Administration fee	£36.83	£38.12	£39.45	£40.84	Per amendment	Discretionary

Road Occupation Permits	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Permits and licences - skip hire	£21.00	£82.89	£86.00	£89.00	Per permit	Discretionary
Permits and licences - drop crossing	£40.72	£82.95	£86.00	£89.00	Per permit up to 3 months	Discretionary
Road Openings, Crossings and Excavations Application (Section 56)	£57.89	£160.84	£166.00	£172.00	Per permit	Discretionary
Section 109 permit	£126.60	£289.68	£300.00	£310.00	Per permit	Discretionary
Scaffolding permit – category A (traffic sensitive road)	£96.69	£188.57	£195.00	£202.00	Per permit	Discretionary
Scaffolding permit – category B	£73.79	£188.57	£195.00	£202.00	Per permit	Discretionary
Storage Containers / Cabins permit	£73.79	£188.57	£195.00	£202.00	Per permit	Discretionary
Materials Occupation	£39.34	£188.57	£195.00	£202.00	Per permit	Discretionary
Crane and cherry picker permit	£40.72	£188.57	£195.00	£202.00	Per permit	Discretionary
Hoists and towers permit	£20.35	£188.57	£195.00	£202.00	Per permit	Discretionary
Café	Nil	£203.68	£211.00	£218.00	Per permit	Discretionary
Temporary Traffic Lights (3way,13 days)	Nil	£63.71	£66.00	£68.00	Per permit	Discretionary
Temporary Traffic Regulations Order	£225.00	£668.45	£692.00	£716.00	Per permit	Discretionary
Road Construction Consents	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Road construction consents - inspector rate	£60.43	£62.55	£64.74	£67.01	Per hour	Discretionary
Road construction consents - technician rate	£63.37	£65.59	£67.89	£70.26	Per hour	Discretionary
Road construction consents - engineer	£86.99	£90.03	£93.18	£96.44	Per hour	Discretionary
Road construction consents - senior engineer	£103.58	£107.20	£110.95	£114.84	Per hour	Discretionary
Road safety audits - team member rate	£473.29	£489.85	£506.99	£524.74	Per day	Discretionary
Road safety audits - team leader rate	£534.36	£553.06	£572.42	£592.45	Per day	Discretionary
Fleet and Community Transport	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
MOT class 4	£54.85	£54.85	£54.85	£54.85	Per MoT	Non-Discretionary
MOT class 5	£59.55	£59.55	£59.55	£59.55	Per MoT	Non-Discretionary
MOT class 7	£58.60	£58.60	£58.60	£58.60	Per MoT	Non-Discretionary
Hire of bus and driver	Price on request	Price on request	Price on request	Price on request	Per hour	Discretionary
Supply of fuel	Price on request	Price on request	Price on request	Price on request	Per litre	Discretionary
Repairs to vehicles	Price on request	Price on request	Price on request	Price on request	Per job	Discretionary
Provision of vehicle management service	Price on request	Price on request	Price on request	Price on request	Per vehicle	Discretionary
Mini bus permits (authorisation to drive council mini buses)	£25.00	£25.00	£25.00	£25.00	Per permit	Discretionary
Cemetery and Burial Grounds	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Sale of lairs - all cemeteries	£597.30	£651.06	£709.65	£773.52	Per lair	Discretionary
Interment fees - adult	£570.12	£621.43	£677.36	£738.32	Per interment	Discretionary
Interment fees - 6 to 18 years	Nil	Nil	Nil	Nil	Per interment	Discretionary
Interment fees - stillborn and up to 5 years (including cremated remains)	Nil	Nil	Nil	Nil	Per interment	Discretionary
Interment fees - cremated remains	£123.00	£134.07	£146.14	£159.29	Per interment	Discretionary
Sale of cremation lair - other cemeteries (4 sets of ashes)	£238.20	£259.64	£283.01	£308.48	Per lair	Discretionary
Other charges - duplicate or transfer certificate	£23.34	£24.16	£25.01	£25.88	Per certificate	Discretionary
Headstone applications (under 3 feet) - Adambrae, Kingscavil, Fauldhouse (new extension), Hermand Park, Woodbank (new extension) - strip foundation	£96.80	£100.18	£103.69	£107.32	Per headstone	Discretionary

<b>Cemetery and Burial Grounds</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Headstone applications (over 3 feet) - Adambrae, Kingscavil, Fauldhouse (new extension), Hermand Park, Woodbank (new extension) - strip foundation	£140.04	£144.94	£150.01	£155.26	Per headstone	Discretionary
Headstone applications (under 3 feet) - other cemeteries	£58.08	£60.11	£62.21	£64.39	Per headstone	Discretionary
Headstone applications (over 3 feet) - other cemeteries	£95.51	£98.85	£102.31	£105.89	Per headstone	Discretionary
Memorial planter - Adambrae Cemetery - 10 year lease	£393.02	£406.78	£421.02	£435.75	Per planter	Discretionary
Memorial planter - Adambrae Cemetery - 20 year lease	£468.92	£485.33	£502.32	£519.90	Per planter	Discretionary

*Note: services out with normal hours will be increased by 50% and Sundays and Public Holidays by 100%*

<b>Public Transport - School Bus Passes</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
School bus passes - Primary single	£0.75	£0.78	£0.81	£0.84	Per pass - single	Discretionary
School bus passes - Primary return	£1.28	£1.32	£1.37	£1.41	Per pass - return	Discretionary
School bus passes - Primary - book of 10	£5.68	£5.88	£6.09	£6.30	Per pass - 10 journey	Discretionary
School bus passes - Primary - term 1	£94.80	£98.12	£101.55	£105.11	Per pass - term 1	Discretionary
School bus passes - Primary - term 2	£67.49	£69.85	£72.29	£74.83	Per pass - term 2	Discretionary
School bus passes - Primary - term 3	£52.49	£54.33	£56.23	£58.20	Per pass - term 3	Discretionary
School bus passes - Primary - all terms	£214.78	£222.30	£230.08	£238.13	Per pass - all terms	Discretionary
School bus passes - Secondary School single	£0.89	£0.92	£0.95	£0.99	Per pass - single	Discretionary
School bus passes - Secondary School return	£1.53	£1.58	£1.64	£1.69	Per pass - return	Discretionary
School bus passes - Secondary School - book of 10	£6.96	£7.21	£7.46	£7.72	Per pass - 10 journey	Discretionary
School bus passes - Secondary School - term 1	£114.09	£118.08	£122.21	£126.49	Per pass - term 1	Discretionary
School bus passes - Secondary School - term 2	£80.88	£83.71	£86.64	£89.67	Per pass - term 2	Discretionary
School bus passes - Secondary School - term 3	£63.20	£65.41	£67.70	£70.07	Per pass - term 3	Discretionary
School bus passes - Secondary School - all terms	£258.17	£267.20	£276.55	£286.23	Per pass - all terms	Discretionary

<b>School Catering</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Primary school meals	£2.11	£2.18	£2.26	£2.33	Per meal	Discretionary
Primary school meals - all primary one to primary three pupils	Nil	Nil	Nil	Nil	Per meal	Non-Discretionary
Primary school meals concession - parents/guardians in receipt of means tested benefits	Nil	Nil	Nil	Nil	Per meal	Non-Discretionary
Primary school meals concession - all special school pupils	Nil	Nil	Nil	Nil	Per meal	Discretionary
Secondary school catering - full meal	£2.27	£2.35	£2.43	£2.52	Per meal	Discretionary
Secondary school meals concession - parents/guardians in receipt of means tested benefits	Nil	Nil	Nil	Nil	Per meal	Non-Discretionary
School catering - teachers paid (full meal)	£3.85	£4.00	£4.14	£4.28	Per meal	Discretionary
Breakfast clubs - all primary, special school & secondary pupils entitled to free school meal	Nil	Nil	Nil	Nil	Per meal	Discretionary
Breakfast clubs - all other secondary pupils	£0.59	£0.61	£0.63	£0.65	Per meal	Discretionary
School milk - per 200ml carton	£0.20	£0.21	£0.21	£0.22	Per carton	Discretionary
School milk concession - all nursery/special school pupils and primary parents/guardians in receipt of means tested benefits	Nil	Nil	Nil	Nil	Per carton	Discretionary

<b>Civic Centre Café / Sandwich Run</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Soup, hot drinks, baguettes, cakes etc	3.5% increase	3.5% increase	3.5% increase	3.5% increase	Per unit	Discretionary
Fruit	£0.40	£0.40	£0.40	£0.40	Per unit	Discretionary
Fruit salad	£1.25	£1.25	£1.25	£1.25	Per unit	Discretionary
Water 330ml	£1.00	£1.00	£1.00	£1.00	Per unit	Discretionary
Water 500ml	£1.05	£1.05	£1.05	£1.05	Per unit	Discretionary
Orange juice	£0.85	£0.85	£0.85	£0.85	Per unit	Discretionary

Showground Leases - Circus / Gala Day	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
King George V, Whitburn	£1,085.60	£1,123.59	£1,162.92	£1,203.62	Per lease	Discretionary
Limefield, Polbeth	£813.57	£842.05	£871.52	£902.03	Per lease	Discretionary
Meadow Park, Bathgate	£809.83	£838.17	£867.51	£897.87	Per lease	Discretionary
Niddy Park, Bathgate	£648.86	£671.57	£695.07	£719.40	Per lease	Discretionary
Stewartfield Park, Broxburn	£1,091.84	£1,130.05	£1,169.60	£1,210.54	Per lease	Discretionary
Watson Park, Armadale	£1,083.10	£1,121.01	£1,160.25	£1,200.85	Per lease	Discretionary

Environmental Wardens - Fixed Penalties	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Environmental Wardens - fixed penalties - littering	£80.00	£80.00	£80.00	£80.00	Per penalty	Non-Discretionary
Environmental Wardens - fixed penalties - fly tipping	£200.00	£200.00	£200.00	£200.00	Per penalty	Non-Discretionary
Environmental Wardens - fixed penalties - dog fouling	£80.00	£80.00	£80.00	£80.00	Per penalty	Non-Discretionary
Environmental Wardens - fixed penalties - dog fouling - if not paid within 28 days	£100.00	£100.00	£100.00	£100.00	Per penalty	Non-Discretionary

Countryside - Caravan and Camping	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Caravan site fees - high season caravan/motorhome/trailer tent (2 people plus one vehicle)	£26.80	£27.75	£28.70	£29.70	Per night	Discretionary
Caravan site fees - low season caravan/motorhome/trailer tent (2 people plus one vehicle)	£21.40	£22.15	£22.95	£23.75	Per night	Discretionary
Caravan site fees - backpacker/cyclist with no car, one person tent	£11.50	£11.90	£12.30	£12.75	Per night	Discretionary
Caravan site fees - one person tent with car	£15.35	£15.90	£16.45	£17.05	Per night	Discretionary
Caravan site fees - tent less than 16m2	£17.70	£18.30	£18.95	£19.60	Per night	Discretionary
Caravan site fees - tent between 16m2 - 24m2	£26.80	£27.75	£28.70	£29.70	Per night	Discretionary
Caravan site fees - group hire of grass camping area (min 2 nights, max 10 tents)	£209.95	£217.30	£224.90	£232.75	Per night	Discretionary
Caravan site fees - extra person aged 5 or above	£4.50	£4.65	£4.80	£4.95	Per night	Discretionary
Caravan site fees - extra car	£5.00	£5.00	£5.20	£5.40	Per night	Discretionary
Caravan Club and Camping & Caravanning Club concession - 10% discount on 7+ consecutive nights stay	Nil	Nil	Nil	Nil	Per night	Discretionary
Little Lodges 6 berth - high season (based on 2 people, minimum 2 night stay)	£58.95	£61.00	£63.15	£65.35	Per night	Discretionary
Little Lodges 6 berth - low season (based on 2 people, minimum 2 night stay)	£53.55	£55.45	£57.40	£59.40	Per night	Discretionary
Little Lodges 4 berth - high season (based on 2 people, minimum 2 night stay)	£48.20	£49.90	£51.65	£53.45	Per night	Discretionary
Little Lodges 4 berth - low season (based on 2 people, minimum 2 night stay)	£42.20	£44.35	£45.90	£47.50	Per night	Discretionary
Little Lodges - children under 3 years of age	Nil	Nil	Nil	Nil	Per night	Discretionary
Little Lodges - extra person aged 3+	£5.00	£5.00	£5.00	£5.00	Per night	Discretionary
Little Lodges - dog	£5.00	£5.00	£5.00	£5.00	Per night	Discretionary
Little Lodges - extra car	£5.00	£5.00	£5.00	£5.00	Per night	Discretionary

Countryside - Miscellaneous Park Hire Charges	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Visitor Centre - Almondell & Calderwood Country Park (first hour)	£13.15	£13.60	£14.05	£14.55	Per hour	Discretionary
Visitor Centre - Almondell & Calderwood Country Park (each subsequent hour)	£11.80	£12.20	£12.65	£13.10	Per hour	Discretionary
Sutherland Building Classroom Hire - Beecraigs Country Park (first hour)	£13.15	£13.60	£14.05	£14.55	Per hour	Discretionary
Sutherland Building Classroom Hire - Beecraigs Country Park (each subsequent hour)	£11.80	£12.20	£12.65	£13.10	Per hour	Discretionary
Group hire of target/field for archery course	£15.90	£16.45	£17.05	£17.65	Per hour	Discretionary
Individual hire of target/field for archery course	£7.15	£7.40	£7.65	£7.90	Per hour	Discretionary
Secure Dog Area - commercial clubs/groups (max 6 dogs)	£15.90	£16.45	£17.05	£17.65	Per hour	Discretionary
Secure Dog Area - public use, up to 2 dogs (extra dogs £2 per head per hour)	£7.15	£7.40	£7.65	£7.90	Per hour	Discretionary
Hire of pioneering course	£15.90	£16.45	£17.05	£17.65	Per hour	Discretionary
Barbecue booking fee	£26.25	£27.15	£28.10	£29.10	Per session	Discretionary

<b>Countryside - Miscellaneous Park Hire Charges</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Barbecue - mid week rate for 15 or less persons	£19.65	£20.35	£21.05	£21.80	Per session	Discretionary
Countryside Ranger Service - adult (1.5 hours maximum)	£4.05	£4.20	£4.35	£4.50	Per event / activity	Discretionary
Countryside Ranger Service - child (1.5 hours maximum)	£2.80	£2.90	£3.00	£3.10	Per event / activity	Discretionary
Countryside Ranger Service - classroom based presentation	£27.85	£28.80	£29.80	£30.85	Per event	Discretionary
Countryside Ranger Service - activity based at school	£2.80	£2.90	£3.00	£3.10	Per child	Discretionary
Polkemmet Bowling green fees - adult	£3.75	£3.90	£4.05	£4.20	Per hour	Discretionary
Polkemmet Bowling green fees - concession	£3.40	£3.50	£3.60	£3.75	Per hour	Discretionary
Polkemmet Bowling green fees - over 60's resident in West Lothian	Nil	Nil	Nil	Nil	Per hour	Discretionary
Polkemmet hire of bowls	£1.50	£1.55	£1.60	£1.65	Per hour	Discretionary

<b>School Lets (Prices Exclude VAT which will be added if applicable)</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Category 1 - free of charge	Nil	Nil	Nil	Nil	Per hour	Discretionary
Category 2 - youth organisations - classroom	£5.36	£5.54	£5.73	£5.93	Per hour	Discretionary
Category 2 - youth organisations - gym/small hall	£8.89	£9.20	£9.52	£9.85	Per hour	Discretionary
Category 3 - other recognised community organisations - classroom	£9.48	£9.81	£10.15	£10.51	Per hour	Discretionary
Category 3 - other recognised community organisations - gym/small hall	£15.43	£15.97	£16.53	£17.11	Per hour	Discretionary
Category 4 - instructional classes - classroom	£23.14	£23.95	£24.79	£25.66	Per hour	Discretionary
Category 4 - instructional classes - gym/small hall	£39.21	£40.58	£42.00	£43.47	Per hour	Discretionary
Category 5 - commercial use - classroom	£24.37	£25.22	£26.10	£27.01	Per hour	Discretionary
Category 5 - commercial use - gym/small hall	£42.15	£43.63	£45.16	£46.74	Per hour	Discretionary
Category 6 - summer schools	By quote	By quote	By quote	By quote	Per quoted rate	Discretionary
Category 7 - youth group camps in educational premises	£8.89	£9.20	£9.52	£9.85	Per person per day	Discretionary
Category 8 - use of playgrounds for car parking when undertaking commercial or fundraising activities	£30.32	£31.38	£32.48	£33.62	Per hour	Discretionary
Category 10 - gym halls, badminton or volleyball courts - adult groups	£22.50	£23.28	£24.09	£24.93	Per hour per court	Discretionary
Category 10 - gym halls, badminton or volleyball courts - registered youth groups	£9.21	£9.53	£9.86	£10.21	Per hour per court	Discretionary
Category 10 - gym halls, badminton or volleyball courts - adults	£4.39	£4.55	£4.71	£4.87	Per hour per person	Discretionary
Category 10 - gym halls, badminton or volleyball courts - registered youths	£2.95	£3.05	£3.16	£3.27	Per hour per person	Discretionary
Category 13 - football, rugby, hockey or training - synthetic pitch - adult groups	£34.71	£35.92	£37.18	£38.48	Per hour	Discretionary
Category 13 - football, rugby, hockey or training - synthetic pitch - youth groups	£16.87	£17.46	£18.07	£18.70	Per hour	Discretionary
Category 13 - football, rugby, hockey or training - grass pitch - adult groups	£33.21	£34.37	£35.57	£36.81	Per hour	Discretionary
Category 13 - football, rugby, hockey or training - grass - adult groups	£16.07	£16.63	£17.21	£17.81	Per hour	Discretionary
Category 16 - floodlighting - adult groups	£9.64	£9.98	£10.33	£10.69	Per hour	Discretionary
Category 16 - floodlighting - registered youth groups	£7.34	£7.59	£7.85	£8.12	Per hour	Discretionary
Category 17 - meetings in premises out with designated openings - weekdays or Saturdays - additional charge	£27.58	£28.55	£29.55	£30.58	Per hour	Discretionary
Category 17 - meetings in premises out with designated openings - Sundays - additional charge	£37.49	£38.81	£40.17	£41.58	Per hour	Discretionary

<b>Fauldhouse Partnership Centre</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Swimming - adult	£2.70	£2.80	£2.90	£3.00	Per adult	Discretionary
Swimming - juvenile/adult concession	£1.35	£1.40	£1.45	£1.50	Per concession	Discretionary
Swimming concession - under 5's and over 60's	Nil	Nil	Nil	Nil	Per person	Discretionary
Swim and sauna/steam room - adults	£4.45	£4.60	£4.76	£4.93	Per adult	Discretionary
Swim and sauna/steam room - over 60's concession	£2.25	£2.33	£2.41	£2.50	Per adult	Discretionary
10 visit swim ticket (16+ Monday to Friday 8am to 4pm)	£17.50	£18.00	£18.63	£19.28	Per 10 visits	Discretionary
Monthly pass (16+ unlimited pool/sauna/steam room use)	£26.75	£27.50	£28.46	£29.46	Per pass	Discretionary
Monthly pass plus - 2 x (16+ unlimited pool/sauna/steam room use)	£48.00	£49.50	£51.23	£53.03	Per pass	Discretionary



<b>Liniithgow Burgh Halls - Room Hire Charges</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Education Room/Garden Room - community groups non-income generating	£12.30	£12.75	£13.20	£13.65	Per hour	Discretionary
Education Room/Garden Room - community groups income generating	£19.25	£19.90	£20.60	£21.30	Per hour	Discretionary
Education Room/Garden Room - commercial organisations	£37.50	£38.80	£40.15	£41.55	Per hour	Discretionary
Education Room/Garden Room - commercial organisations half day (4 hours)	£136.00	£140.75	£145.65	£150.75	Per half day	Discretionary
Education Room/Garden Room - commercial organisations full day (8 hours)	£273.00	£283.00	£292.90	£303.15	Per full day	Discretionary
Education Room/Garden Room - day delegate rate	£22.50	£23.30	£24.10	£24.95	Per delegate	Discretionary
Provost Lawrie/Baillie Hardie Hall weekdays - community groups non-income generating	£20.30	£21.00	£21.75	£22.50	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekdays - community groups income generating	£28.40	£29.40	£30.45	£31.50	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekdays - commercial organisations	£60.00	£62.00	£64.15	£66.40	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - community groups non-income generating	£31.00	£32.00	£33.10	£34.25	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - community groups income generating	£45.00	£46.50	£48.15	£49.80	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - commercial organisations	£77.00	£79.50	£82.25	£85.15	Per hour	Discretionary
Provost Lawrie/Baillie Hardie Hall weekdays - commercial organisations half day (4 hours)	£218.00	£226.00	£233.90	£242.10	Per half day	Discretionary
Provost Lawrie/Baillie Hardie Hall weekdays - commercial organisations half day (8 hours)	£438.00	£453.00	£468.85	£485.25	Per full day	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - commercial organisations half day (4 hours)	£276.00	£285.50	£295.50	£305.85	Per half day	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - commercial organisations full day (8 hours)	£552.50	£572.00	£592.00	£612.75	Per full day	Discretionary
Provost Lawrie/Baillie Hardie Hall weekends - day delegate rate	£22.50	£23.30	£24.10	£24.95	Per Delegate	Discretionary

<b>Liniithgow Burgh Halls - General Equipment Hire and Services</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Portable induction loop	Nil	Nil	Nil	Nil	Per item	Discretionary
Lectern	Nil	Nil	Nil	Nil	Per item	Discretionary
Top table	Nil	Nil	Nil	Nil	Per item	Discretionary
Trestle tables	Nil	Nil	Nil	Nil	Per item	Discretionary
Small square tables	Nil	Nil	Nil	Nil	Per item	Discretionary
200 conference chairs	Nil	Nil	Nil	Nil	Per item	Discretionary
Card tables	Nil	Nil	Nil	Nil	Per item	Discretionary
Flip chart stand with pad and pens	£8.00	£8.00	£8.00	£8.00	Per item	Discretionary
TV/DVD player	£32.00	£32.00	£32.00	£32.00	Per item	Discretionary
Digital projector	£26.50	£26.50	£26.50	£26.50	Per item	Discretionary
Digital projector & screen	£48.00	£48.00	£48.00	£48.00	Per item	Discretionary
Laptop computer	£32.00	£32.00	£32.00	£32.00	Per item	Discretionary
Sound system	£42.00	£42.00	£42.00	£42.00	Per item	Discretionary
Wired microphone	£16.00	£16.00	£16.00	£16.00	Per item	Discretionary
Wired microphone - technician per hour	£34.00	£35.00	£36.00	£37.00	Per hour	Discretionary
Radio microphone	£32.00	£32.00	£32.00	£32.00	Per item	Discretionary
Radio microphone - technician per hour	£34.00	£35.00	£36.00	£37.00	Per hour	Discretionary
140 chair covers	£1.00	£1.00	£1.00	£1.00	Per item	Discretionary
5 portable staging pieces	£32.00	£32.00	£32.00	£32.00	Per item	Discretionary
Additional cleaning	£32.00	£32.00	£32.00	£32.00	Per item	Discretionary
Photocopying A4	£0.10	£0.10	£0.10	£0.10	Per item	Discretionary
Photocopying A3	£0.20	£0.20	£0.20	£0.20	Per item	Discretionary
Laminating A4	£0.80	£0.80	£0.80	£0.80	Per item	Discretionary
Laminating A3	£1.60	£1.60	£1.60	£1.60	Per item	Discretionary
Phone calls - local only	£0.50	£0.50	£0.50	£0.50	Per minute	Discretionary
Technician	£34.00	£35.00	£36.00	£37.00	Per hour	Discretionary
Steward	£13.50	£14.00	£14.50	£15.00	Per hour	Discretionary
Linen table cloth hire	£6.50	£6.50	£6.50	£6.50	Per item	Discretionary

<b>Liniithgow Burgh Halls - Wedding Packages</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Standard package - Friday and Saturday - Jan/Feb/Nov/Dec	£1,070.00	£1,100.00	£1,135.00	£1,175.00	Per package	Discretionary
Standard package - Friday and Saturday - Mar/Apr/Sep/Oct	£1,600.00	£1,650.00	£1,705.00	£1,765.00	Per package	Discretionary
Standard package - Friday and Saturday - May to Aug	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Standard package - Sunday to Thursday - Jan/Feb/Nov/Dec	£850.00	£880.00	£910.00	£940.00	Per package	Discretionary
Standard package - Sunday to Thursday - Mar/Apr/Sep/Oct	£1,280.00	£1,325.00	£1,370.00	£1,415.00	Per package	Discretionary
Standard package - Sunday to Thursday - May to Aug	£1,710.00	£1,775.00	£1,835.00	£1,900.00	Per package	Discretionary
Standard package & ceremony supplement - Friday and Saturday - Jan/Feb/Nov/Dec	£1,600.00	£1,650.00	£1,705.00	£1,765.00	Per package	Discretionary
Standard package & ceremony supplement - Friday and Saturday - Mar/Apr/Sep/Oct	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Standard package & ceremony supplement - Friday and Saturday - May to Aug	£2,670.00	£2,770.00	£2,865.00	£2,965.00	Per package	Discretionary
Standard package & ceremony supplement - Sunday to Thursday - Jan/Feb/Nov/Dec	£1,280.00	£1,325.00	£1,370.00	£1,415.00	Per package	Discretionary
Standard package & ceremony supplement - Sunday to Thursday - Mar/Apr/Sep/Oct	£1,710.00	£1,775.00	£1,835.00	£1,900.00	Per package	Discretionary
Standard package & ceremony supplement - Sunday to Thursday - May to Aug	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Deluxe package - Friday and Saturday - Jan/Feb/Nov/Dec	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Deluxe package - Friday and Saturday - Mar/Apr/Sep/Oct	£2,670.00	£2,770.00	£2,865.00	£2,965.00	Per package	Discretionary
Deluxe package - Friday and Saturday - May to Aug	£3,210.00	£3,320.00	£3,435.00	£3,555.00	Per package	Discretionary
Deluxe package - Sunday to Thursday - Jan/Feb/Nov/Dec	£1,710.00	£1,775.00	£1,835.00	£1,900.00	Per package	Discretionary
Deluxe package - Sunday to Thursday - Mar/Apr/Sep/Oct	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Deluxe package - Sunday to Thursday - May to Aug	£2,570.00	£2,660.00	£2,755.00	£2,850.00	Per package	Discretionary
Deluxe package & ceremony supplement - Friday and Saturday - Jan/Feb/Nov/Dec	£2,670.00	£2,770.00	£2,865.00	£2,965.00	Per package	Discretionary
Deluxe package & ceremony supplement - Friday and Saturday - Mar/Apr/Sep/Oct	£3,210.00	£3,320.00	£3,435.00	£3,555.00	Per package	Discretionary
Deluxe package & ceremony supplement - Friday and Saturday - May to Aug	£3,750.00	£3,880.00	£4,015.00	£4,155.00	Per package	Discretionary
Deluxe package & ceremony supplement - Sunday to Thursday - Jan/Feb/Nov/Dec	£2,140.00	£2,215.00	£2,290.00	£2,370.00	Per package	Discretionary
Deluxe package & ceremony supplement - Sunday to Thursday - Mar/Apr/Sep/Oct	£2,570.00	£2,660.00	£2,755.00	£2,850.00	Per package	Discretionary
Deluxe package & ceremony supplement - Sunday to Thursday - May to Aug	£3,000.00	£3,100.00	£3,205.00	£3,320.00	Per package	Discretionary
Exclusive Use - Friday and Saturday - Jan/Feb/Nov/Dec	£4,280.00	£4,430.00	£4,585.00	£4,745.00	Per package	Discretionary
Exclusive Use - Friday and Saturday - Mar/Apr/Sep/Oct	£4,820.00	£4,990.00	£5,165.00	£5,345.00	Per package	Discretionary
Exclusive Use - Friday and Saturday - May to Aug	£5,350.00	£5,540.00	£5,735.00	£5,935.00	Per package	Discretionary
Exclusive Use - Sunday to Thursday - Jan/Feb/Nov/Dec	£3,425.00	£3,545.00	£3,670.00	£3,795.00	Per package	Discretionary
Exclusive Use - Sunday to Thursday - Mar/Apr/Sep/Oct	£3,855.00	£3,990.00	£4,130.00	£4,275.00	Per package	Discretionary
Exclusive Use - Sunday to Thursday - May to Aug	£4,280.00	£4,430.00	£4,585.00	£4,745.00	Per package	Discretionary
Catering company deposit	£500.00	£500.00	£500.00	£500.00	Per package	Discretionary
Catering company charge	10% of contract	10% of contract	10% of contract	10% of contract	Per package	Discretionary

<b>Planning Services - Building Warrants Fees</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Value of works (£0,000 - £5,000)	£150.00	£150.00	£150.00	£150.00	Per application	Non-discretionary
Value of works (£5,001 - £5,500)	£169.00	£169.00	£169.00	£169.00	Per application	Non-discretionary
Value of works (£5,501 - £6,000)	£188.00	£188.00	£188.00	£188.00	Per application	Non-discretionary
Value of works (£6,001 - £6,500)	£207.00	£207.00	£207.00	£207.00	Per application	Non-discretionary
Value of works (£6,501 - £7,000)	£226.00	£226.00	£226.00	£226.00	Per application	Non-discretionary
Value of works (£7,001 - £7,500)	£245.00	£245.00	£245.00	£245.00	Per application	Non-discretionary
Value of works (£7,501 - £8,000)	£264.00	£264.00	£264.00	£264.00	Per application	Non-discretionary
Value of works (£8,001 - £8,500)	£283.00	£283.00	£283.00	£283.00	Per application	Non-discretionary
Value of works (£8,501 - £9,000)	£302.00	£302.00	£302.00	£302.00	Per application	Non-discretionary
Value of works (£9,001 - £9,500)	£321.00	£321.00	£321.00	£321.00	Per application	Non-discretionary
Value of works (£9,501 - £10,000)	£340.00	£340.00	£340.00	£340.00	Per application	Non-discretionary
Value of works (£10,001 - £11,000)	£359.00	£359.00	£359.00	£359.00	Per application	Non-discretionary

Planning Services - Building Warrants Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Value of works (£11,001 - £12,000)	£378.00	£378.00	£378.00	£378.00	Per application	Non-discretionary
Value of works (£12,001 - £13,000)	£397.00	£397.00	£397.00	£397.00	Per application	Non-discretionary
Value of works (£13,001 - £14,000)	£416.00	£416.00	£416.00	£416.00	Per application	Non-discretionary
Value of works (£14,001 - £15,000)	£435.00	£435.00	£435.00	£435.00	Per application	Non-discretionary
Value of works (£15,001 - £16,000)	£454.00	£454.00	£454.00	£454.00	Per application	Non-discretionary
Value of works (£16,001 - £17,000)	£473.00	£473.00	£473.00	£473.00	Per application	Non-discretionary
Value of works (£17,001 - £18,000)	£492.00	£492.00	£492.00	£492.00	Per application	Non-discretionary
Value of works (£18,001 - £19,000)	£511.00	£511.00	£511.00	£511.00	Per application	Non-discretionary
Value of works (£19,001 - £20,000)	£530.00	£530.00	£530.00	£530.00	Per application	Non-discretionary
Value of works (£20,001 - £30,000)	£593.00	£593.00	£593.00	£593.00	Per application	Non-discretionary
Value of works (£30,001 - £40,000)	£656.00	£656.00	£656.00	£656.00	Per application	Non-discretionary
Value of works (£40,001 - £50,000)	£719.00	£719.00	£719.00	£719.00	Per application	Non-discretionary
Value of works (£50,001 - £60,000)	£782.00	£782.00	£782.00	£782.00	Per application	Non-discretionary
Value of works (£60,001 - £70,000)	£845.00	£845.00	£845.00	£845.00	Per application	Non-discretionary
Value of works (£70,001 - £80,000)	£908.00	£908.00	£908.00	£908.00	Per application	Non-discretionary
Value of works (£80,001 - £90,000)	£971.00	£971.00	£971.00	£971.00	Per application	Non-discretionary
Value of works (£90,001 - £100,000)	£1,034.00	£1,034.00	£1,034.00	£1,034.00	Per application	Non-discretionary
Value of works (£100,001 - £120,000)	£1,137.00	£1,137.00	£1,137.00	£1,137.00	Per application	Non-discretionary
Value of works (£120,001 - £140,000)	£1,240.00	£1,240.00	£1,240.00	£1,240.00	Per application	Non-discretionary
Value of works (£140,001 - £160,000)	£1,343.00	£1,343.00	£1,343.00	£1,343.00	Per application	Non-discretionary
Value of works (£160,001 - £180,000)	£1,446.00	£1,446.00	£1,446.00	£1,446.00	Per application	Non-discretionary
Value of works (£180,001 - £200,000)	£1,549.00	£1,549.00	£1,549.00	£1,549.00	Per application	Non-discretionary
Value of works (£200,001 - £220,000)	£1,652.00	£1,652.00	£1,652.00	£1,652.00	Per application	Non-discretionary
Value of works (£220,001 - £240,000)	£1,755.00	£1,755.00	£1,755.00	£1,755.00	Per application	Non-discretionary
Value of works (£240,001 - £260,000)	£1,858.00	£1,858.00	£1,858.00	£1,858.00	Per application	Non-discretionary
Value of works (£260,001 - £280,000)	£1,961.00	£1,961.00	£1,961.00	£1,961.00	Per application	Non-discretionary
Value of works (£280,001 - £300,000)	£2,064.00	£2,064.00	£2,064.00	£2,064.00	Per application	Non-discretionary
Value of works (£300,001 - £320,000)	£2,167.00	£2,167.00	£2,167.00	£2,167.00	Per application	Non-discretionary
Value of works (£320,001 - £340,000)	£2,270.00	£2,270.00	£2,270.00	£2,270.00	Per application	Non-discretionary
Value of works (£340,001 - £360,000)	£2,373.00	£2,373.00	£2,373.00	£2,373.00	Per application	Non-discretionary
Value of works (£360,001 - £380,000)	£2,476.00	£2,476.00	£2,476.00	£2,476.00	Per application	Non-discretionary
Value of works (£380,001 - £400,000)	£2,579.00	£2,579.00	£2,579.00	£2,579.00	Per application	Non-discretionary
Value of works (£400,001 - £420,000)	£2,682.00	£2,682.00	£2,682.00	£2,682.00	Per application	Non-discretionary
Value of works (£420,001 - £440,000)	£2,785.00	£2,785.00	£2,785.00	£2,785.00	Per application	Non-discretionary
Value of works (£440,001 - £460,000)	£2,888.00	£2,888.00	£2,888.00	£2,888.00	Per application	Non-discretionary
Value of works (£460,001 - £480,000)	£2,991.00	£2,991.00	£2,991.00	£2,991.00	Per application	Non-discretionary
Value of works (£480,001 - £500,000)	£3,094.00	£3,094.00	£3,094.00	£3,094.00	Per application	Non-discretionary
Value of works (£500,001 - £550,000)	£3,272.00	£3,272.00	£3,272.00	£3,272.00	Per application	Non-discretionary
Value of works (£550,001 - £600,000)	£3,450.00	£3,450.00	£3,450.00	£3,450.00	Per application	Non-discretionary
Value of works (£600,001 - £650,000)	£3,628.00	£3,628.00	£3,628.00	£3,628.00	Per application	Non-discretionary
Value of works (£650,001 - £700,000)	£3,806.00	£3,806.00	£3,806.00	£3,806.00	Per application	Non-discretionary
Value of works (£700,001 - £750,000)	£3,984.00	£3,984.00	£3,984.00	£3,984.00	Per application	Non-discretionary
Value of works (£750,001 - £800,000)	£4,162.00	£4,162.00	£4,162.00	£4,162.00	Per application	Non-discretionary
Value of works (£800,001 - £850,000)	£4,340.00	£4,340.00	£4,340.00	£4,340.00	Per application	Non-discretionary
Value of works (£850,001 - £900,000)	£4,518.00	£4,518.00	£4,518.00	£4,518.00	Per application	Non-discretionary
Value of works (£900,001 - £950,000)	£4,696.00	£4,696.00	£4,696.00	£4,696.00	Per application	Non-discretionary
Value of works (£950,001 - £1,000,000)	£4,874.00	£4,874.00	£4,874.00	£4,874.00	Per application	Non-discretionary
Value of works greater than £1,000,000 - additional fee per £100,000	£253.00	£253.00	£253.00	£253.00	Per application	Non-discretionary

Planning Services - Building Warrants - Work Not Started prior to the Application	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Application for conversion only - that is without any building work	£150.00	£150.00	£150.00	£150.00	Per application	Non-discretionary
Application for demolition only - that is where there are no immediate plans for rebuilding	£150.00	£150.00	£150.00	£150.00	Per application	Non-discretionary
Amendment to warrant application (value increased by £5,000 or under)	£100.00	£100.00	£100.00	£100.00	Per application	Non-discretionary
Amendment to warrant application - increase of more than £5,000 (take from fee table above)	per BW fee table	per BW fee table	per BW fee table	per BW fee table	Per application	Non-discretionary
Amendment for further stage of staged building warrants	£100.00	£100.00	£100.00	£100.00	Per application	Non-discretionary
Extend period of validity of building warrant	£100.00	£100.00	£100.00	£100.00	Per application	Non-discretionary
Application to provide facilities solely for use of disabled persons within a dwelling	Nil	Nil	Nil	Nil	Per application	Non-discretionary

Planning Services - Building Warrants - Work Started prior to the Application	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Building warrant application - based on value of work	200% of BW fee	200% of BW fee	200% of BW fee	200% of BW fee	Per application	Non-discretionary
Application for conversion only - that is without any building work	£200.00	£200.00	£200.00	£200.00	Per application	Non-discretionary
Application for demolition only - that is where there are no immediate plans for rebuilding	£200.00	£200.00	£200.00	£200.00	Per application	Non-discretionary

Planning Services - Building Warrants - Work Completed and No Building Warrant Submitted	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Building warrant application - based on value of work	300% of BW fee	300% of BW fee	300% of BW fee	300% of BW fee	Per application	Non-discretionary
Application for conversion only - that is without any building work	£300.00	£300.00	£300.00	£300.00	Per application	Non-discretionary
Application for demolition only - that is where there are no immediate plans for rebuilding	£300.00	£300.00	£300.00	£300.00	Per application	Non-discretionary

Planning Services - Discounts for Building Warrant Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Discounts for using Certifier of Design						
Value of works (£0,000 - £5,000)	£30.00	£30.00	£30.00	£30.00	Per Application	Non-discretionary
Value of works (£5,001 - £10,000)	£40.00	£40.00	£40.00	£40.00	Per Application	Non-discretionary
Value of works (£10,001 - £15,000)	£50.00	£50.00	£50.00	£50.00	Per Application	Non-discretionary
Value of works (£15,001 - £20,000)	£60.00	£60.00	£60.00	£60.00	Per Application	Non-discretionary
Value of works (£20,001 - £50,000)	£80.00	£80.00	£80.00	£80.00	Per Application	Non-discretionary
Value of works (£50,001 - £100,000)	£100.00	£100.00	£100.00	£100.00	Per Application	Non-discretionary
Value of works (£100,000 or Greater)	10% of Fee	10% of Fee	10% of Fee	10% of Fee	Per Application	Non-discretionary
Discounts for using Certifier of Construction						
Value of works (£0,000 - £5,000)	£15.00	£15.00	£15.00	£15.00	Per Application	Non-discretionary
Value of works (£5,001 - £10,000)	£15.00	£15.00	£15.00	£15.00	Per Application	Non-discretionary
Value of works (£10,001 - £15,000)	£20.00	£20.00	£20.00	£20.00	Per Application	Non-discretionary
Value of works (£15,001 - £20,000)	£25.00	£25.00	£25.00	£25.00	Per Application	Non-discretionary
Value of works (£20,001 - £50,000)	£30.00	£30.00	£30.00	£30.00	Per Application	Non-discretionary
Value of works (£50,001 - £100,000)	£35.00	£35.00	£35.00	£35.00	Per Application	Non-discretionary
Value of works (£100,000 or Greater)	3% of Fee	3% of Fee	3% of Fee	3% of Fee	Per Application	Non-discretionary

Planning Services - Letters of Comfort	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Letter of comfort for exempt works completed before 1 May 2005 - domestic properties	£150.00	£150.00	£150.00	£150.00	Per letter	Discretionary
Letter of comfort for exempt works completed before 1 May 2005 - non domestic properties	£250.00	£250.00	£250.00	£250.00	Per letter	Discretionary
Letter of comfort for unauthorised works completed before 1 May 2005 - domestic properties	£278.00	£278.00	£278.00	£278.00	Per letter	Discretionary
Letter of comfort for unauthorised works completed before 1 May 2005 - non domestic properties (value of works up to £3,000)	£294.00	£294.00	£294.00	£294.00	Per letter	Discretionary

Planning Services - Letters of Comfort	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Letter of comfort for unauthorised works completed before 1 May 2005 - non domestic properties (value of works over £3,000)	£535.00	£535.00	£535.00	£535.00	Per letter	Discretionary
Replacement window survey (work completed by 30 April 2005)	£128.00	£128.00	£128.00	£128.00	Per letter	Discretionary
Letter of comfort for works completed in line with expired building warrant - domestic	£160.00	£160.00	£160.00	£160.00	Per letter	Discretionary
Letter of comfort for works completed in line with expired building warrant - non domestic	£294.00	£294.00	£294.00	£294.00	Per letter	Discretionary
Copy documents & approved plans - building warrant reference number supplied pre 1986	£75.00	£75.00	£75.00	£75.00	Per copy	Discretionary
Copy documents & approved plans - building warrant reference number supplied 1986 onwards	£31.00	£31.00	£31.00	£31.00	Per copy	Discretionary
Copy documents & approved plans - building warrant reference number supplied fast track 1986 onwards	£75.00	£75.00	£75.00	£75.00	Per copy	Discretionary
Copy documents & approved plans - building warrant reference number not supplied pre 1986	£100.00	£100.00	£100.00	£100.00	Per copy	Discretionary
Copy documents & approved plans - building warrant reference number not supplied 1986 onwards	£52.00	£52.00	£52.00	£52.00	Per copy	Discretionary
Copy documents & approved plans - building warrant reference number not supplied fast track 1986 onwards	£100.00	£100.00	£100.00	£100.00	Per copy	Discretionary
Planning Services - Planning Application Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
<b>1. Construction of buildings, structures or erections for use as residential accommodation</b>						
a) Planning permission in principle						
• One house or where the site area does not exceed 2.5 hectares	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
• Site area exceeds 2.5 hectares (max Charge £62,500)	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
b) Other than planning permission in principle						Non-discretionary
• Up to 50 dwelling/houses	£401.00	£401.00	£401.00	£401.00	Per dwelling/ house	Non-discretionary
• More than 50 dwelling/houses (max charge £124,850)	£20,050 to £124,850	£20,050 to £124,850	£20,050 to £124,850	£20,050 to £124,850	Per application	Non-discretionary
<b>2. The erection of buildings (other than categories 1,3,4,6)</b>						
a) Planning permission in principle						
• site does not exceed 2.5 hectares	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
• site exceeds 2.5 hectares	£10,028 to £62,500	£10,028 to £62,500	£10,028 to £62,500	£10,028 to £62,500	Per application	Non-discretionary
b) Other than planning permission in principle						Non-discretionary
• Area of gross floor space less than 40 square metres	£202.00	£202.00	£202.00	£202.00	Per application	Non-discretionary
• Area of gross floor space greater than 40 square metres but less than 75 square metres	£401.00	£401.00	£401.00	£401.00	Per application	Non-discretionary
• Area of gross floor space greater than 75 square metres but less than 3750 square metres	£401.00	£401.00	£401.00	£401.00	Per every 75 m2	Non-discretionary
• Area of gross floor space greater than 3750 square metres but less than 3750 square metres	£20,050 to £125,000	£20,050 to £125,000	£20,050 to £125,000	£20,050 to £125,000	Per application	Non-discretionary
<b>3. Erection on land used for the purposes of agriculture (other than category 4)</b>						
a) Planning permission in principle	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
b) Ground area to be covered exceeds 465 m2 but does not exceed 540m2	£401.00	£401.00	£401.00	£401.00	Per application	Non-discretionary
c) Ground area to be covered exceeds (max Charge £20,055)	£401.00	£401.00	£401.00	£401.00	Per every 75 m2	Non-discretionary
<b>4. Erection of glasshouses on land used for agriculture - where ground exceeds 465 m2</b>	£2,321.00	£2,321.00	£2,321.00	£2,321.00	Per application	Non-discretionary
<b>5. Erection, alteration or replacement of plant &amp; machinery</b>						
a) site does not exceed 5 hectares	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
b) site exceeds 5 hectares	£20,050 to £125,000	£20,050 to £125,000	£20,050 to £125,000	£20,050 to £125,000	Per application	Non-discretionary
<b>6. Enlargement, Improvement or other alteration of existing dwelling/houses</b>						
a) one dwelling/house	£202.00	£202.00	£202.00	£202.00	Per application	Non-discretionary
b) two or more dwelling/houses	£401.00	£401.00	£401.00	£401.00	Per application	Non-discretionary
<b>7a) Operations including erection of a building within curtilage of an existing dwelling/house</b>	£202.00	£202.00	£202.00	£202.00	Per application	Non-discretionary
<b>7b) Erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwelling house</b>	£202.00	£202.00	£202.00	£202.00	Per application	Non-discretionary

Planning Services - Planning Application Fees	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
7c) Construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land	£202.00	£202.00	£202.00	£202.00	Per application	Non-discretionary
<b>8. Operations connected with the exploratory drilling for oil or natural gas</b>						
a) site area does not exceed 7.6 hectares	£401.00	£401.00	£401.00	£401.00	Per 0.1 hectare of site area	Non-discretionary
b) site exceeds 7.6 hectares	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	Per application	Non-discretionary
<b>9. Placing or assembly of equipment in any part of marine waters for purposes of fish farming</b>						
a) surface area of marine waters to be used	£183.00	£183.00	£183.00	£183.00	Per 0.1 hectare of site area	Non-discretionary
b) area of sea bed to be used	£63.00	£63.00	£63.00	£63.00	Per 0.1 hectare of site area	Non-discretionary
<b>10. Any operations not within the above categories</b>						
a) Winning and working of minerals where the site does not exceed 15 hectares	£202.00	£202.00	£202.00	£202.00	Per 0.1 hectare of site area	Non-discretionary
b) Winning and working of minerals where the site exceeds 15 hectares	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	Per application	Non-discretionary
c) Winning and working of peat (max charge £3,024)	£202.00	£202.00	£202.00	£202.00	Per hectare	Non-discretionary
d) Any other purpose (max charge £2,016)	£202.00	£202.00	£202.00	£202.00	Per hectare	Non-discretionary
<b>11. Change of use of a building to use as one or more dwelling/houses</b>						
a) development exceeds 50 dwelling/houses	£20,050 to £124,850	£20,050 to £124,850	£20,050 to £124,850	£20,050 to £124,850	Per application	Non-discretionary
<b>12a) Use of land for the disposal of refuse or waste materials or deposit of material remaining after minerals extracted</b>						
• does not exceed 15 hectares	£202.00	£202.00	£202.00	£202.00	Per 0.1 hectare of site area	Non-discretionary
• exceeds 15 hectares	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	Per application	Non-discretionary
<b>12b) Use of land for the storage of minerals in the open</b>						
• does not exceed 15 hectares	£202.00	£202.00	£202.00	£202.00	Per 0.1 hectare of site area	Non-discretionary
• exceeds 15 hectares	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	£30,240 to £125,000	Per application	Non-discretionary
<b>13. Making of a material change in the use of a building or land, other than a material change of use within category 11 or 12 or in the use of equipment placed or assembled in marine waters for fish farming</b>	£401.00	£401.00	£401.00	£401.00	Per application	Non-discretionary

Planning Services - Pre Planning Advice, Non Material Variations and Certificates of Compliance with conditions	2019/20 For Information	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	Basis of charge	Discretionary/ Non-discretionary
Pre-application advice - householder	£50.00	£50.00	£50.00	£50.00	Per request	Discretionary
Pre-application advice - householder request for meeting or visit	£50.00	£50.00	£50.00	£50.00	Per request	Discretionary
Pre-application advice - local development	50% of cost of planning application. Max of £500	50% of cost of planning application. Max of £500	50% of cost of planning application. Max of £500	50% of cost of planning application. Max of £500	Per request	Discretionary
Pre-application advice - local development - applicant requests a meeting or site visit	£200.00	£200.00	£200.00	£200.00	Per request	Discretionary
Pre-application advice - major development	50% of cost of planning application. Max of £800	50% of cost of planning application. Max of £800	50% of cost of planning application. Max of £800	50% of cost of planning application. Max of £800	Per request	Discretionary
Pre-application advice - major development - applicant requests a meeting or site visit	£200.00	£200.00	£200.00	£200.00	Per request	Discretionary
Non Material Variation - first request made within 12 months of the date of decision of the application	Nil	Nil	Nil	Nil	Per request	Discretionary
Non Material Variation - householder	£50.00	£50.00	£50.00	£50.00	Per request	Discretionary
Non Material Variation - local development	£100.00	£100.00	£100.00	£100.00	Per request	Discretionary
Non Material Variation - major development	£150.00	£150.00	£150.00	£150.00	Per request	Discretionary
Compliance with plans / conditions - householder	£150.00	£150.00	£150.00	£150.00	Per request	Discretionary
Compliance with plans / conditions - all other developments	£300.00	£300.00	£300.00	£300.00	Per request	Discretionary

<b>Planning Services - Pre Planning Advice, Non Material Variations and Certificates of Compliance with conditions</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Submission of paper applications	n/a	10% of application fee	10% of application fee	10% of application fee	Per request	Discretionary

<b>Environmental Health &amp; Trading Standards - Licensing Charges</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Food Export Health Certificates	£86.51	£89.54	£92.67	£95.92	Per application	Discretionary
Duplicate Food Export Certificates - requested with original	£7.63	£7.90	£8.18	£8.46	Per certificate	Discretionary
Duplicate Food Export Certificates - requested after original issued	£15.27	£15.80	£16.35	£16.93	Per certificate	Discretionary
Section 50 certificates licence fees - new premises - planning permission	£77.66	£80.38	£83.19	£86.11	Per premises	Discretionary
Section 50 certificates licence fees - new premises - building warrant	£211.57	£218.97	£226.63	£234.57	Per premises	Discretionary
Section 50 certificates licence fees - new premises - hygiene certificate	Nil	Nil	Nil	Nil	Per premises	Discretionary
Weights & measures certificates	£111.00	£115.00	£119.00	£123.00	Per hour	Discretionary
Petroleum Licences (less than 2,500 litres)	£44.00	£44.00	£44.00	£44.00	Per licence	Non-discretionary
Petroleum Licences (2,500 to 50,000 litres)	£60.00	£60.00	£60.00	£60.00	Per licence	Non-discretionary
Petroleum Licences (more than 50,000 litres)	£125.00	£125.00	£125.00	£125.00	Per licence	Non-discretionary
Immigration letter (housing inspections)	£92.88	£96.13	£99.49	£102.98	Per application	Discretionary
New licence to store explosives - minimum separation distance of greater than 0 metres is required	£185.00	£185.00	£185.00	£185.00	Per new licence	Non-discretionary
New licence to store explosives - no minimum separation distance required	£109.00	£109.00	£109.00	£109.00	Per new licence	Non-discretionary
Renewal of licence to store explosives - minimum separation distance of greater than 0 metres is required	£86.00	£86.00	£86.00	£86.00	Per year - renewal	Non-discretionary
Renewal of licence to store explosives - no minimum separation distance required	£54.00	£54.00	£54.00	£54.00	Per year - renewal	Non-discretionary
Variation of name or address/transfer/replacement of explosives licence	£36.00	£36.00	£36.00	£36.00	Per application	Non-discretionary
Firework extended sale period licence	£500.00	£500.00	£500.00	£500.00	Per year	Non-discretionary
Trusted Trader Membership fee (VAT registered businesses)	£214.00	£221.00	£229.00	£237.00	Per year	Discretionary
Trusted Trader Membership fee (non VAT registered businesses)	£107.00	£110.50	£114.00	£118.00	Per year	Discretionary
Stray dog charges – initial charge	£25.00	£25.00	£25.00	£25.00	Per animal	Non-discretionary
Stray Dog charges – kennelling	£12.50	£12.50	£12.50	£12.50	Per day	Non-discretionary

<b>Environmental Health &amp; Trading Standards - Private Water Sampling- Regulated Supplies</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Analysis of samples (recharge of analyst fees)	per analysts fee	per analysts fee	per analysts fee	per analysts fee	Per visit	Non-discretionary
Risk assessment preparation and site visit if required	£127.72	£131.55	£131.55	£131.55	Per visit	Non-discretionary
Sampling visit	£74.62	£76.85	£76.85	£76.85	Per visit	Non-discretionary
Review of risk assessment	£53.30	£54.89	£54.89	£54.89	Per review	Non-discretionary

<b>Environmental Health &amp; Trading Standards - Private Water Sampling- Exempt Supplies</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Analysis of samples (recharge statutory maximum)	£48.00	£48.00	£48.00	£48.00	Per visit	Statutory Maximum
Risk assessment preparation and site visit if required	£120.00	£120.00	£120.00	£120.00	Per visit	Statutory Maximum
Sampling visit	£70.00	£70.00	£70.00	£70.00	Per visit	Statutory Maximum
Review of risk assessment	£50.00	£50.00	£50.00	£50.00	Per review	Statutory Maximum

<b>Animal Premises / Business Licence Fees</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Animal Boarding Establishment Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Animal Boarding Establishment Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Homeboarding Licence - new licence	£190.84	£197.52	£204.43	£211.59	Per year - new licence	Discretionary
Homeboarding Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Dog Day Care Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Dog Day Care Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Dog Breeding Establishment Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Dog Breeding Establishment Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Dangerous Wild Animals Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Dangerous Wild Animals Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Pet Shop Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Pet Shop Licence - renewal	£119.59	£123.78	£128.11	£132.60	Per year - renewal	Discretionary
Riding School Licence - new licence application	£265.91	£275.21	£284.84	£294.81	Per year - new licence	Discretionary
Riding School Licence - renewal	£190.84	£197.52	£204.43	£211.59	Per year - renewal	Discretionary
Performing Animals Registration - new licence application	£90.33	£93.49	£96.76	£100.15	Per registration	Discretionary
Zoo Licence - new licence application	£846.07	£875.68	£906.33	£938.05	Per year - new licence	Discretionary
Zoo Licence - renewal (6 years)	£502.40	£519.99	£538.19	£557.03	Per 6 years - renewal	Discretionary
Vet cancellation fee - if less than 48 hours notice (exc VAT)	£121.00	£125.24	£129.62	£134.16	Per cancellation	Discretionary

<b>Pest Control</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Rats and Mice - inclusive of VAT	£85.80	£74.00	£77.00	£79.00	Per treatment	Discretionary
Fleas - inclusive of VAT	£85.80	£74.00	£77.00	£79.00	Per treatment	Discretionary
Wasps - inclusive of VAT	£59.40	£51.00	£53.00	£55.00	Per treatment	Discretionary
Squirrels - inclusive of VAT	£177.60	£153.00	£158.00	£164.00	Per Week	Discretionary
Moles - inclusive of VAT	£177.60	£153.00	£158.00	£164.00	Per Week	Discretionary
Bed Bugs survey - inclusive of VAT	£67.80	£58.50	£61.00	£63.00	Per survey	Discretionary
Other Insects - inclusive of VAT	£67.80	£58.50	£61.00	£63.00	Per treatment	Discretionary
Council House Tenants - charged to Housing Revenue Account	Nil	Nil	Nil	Nil	Per treatment	Discretionary
Other Householders in receipt of Univeral Credit	50% concession	50% concession	50% concession	50% concession	Per treatment	Discretionary
Non Domestic premises - subsequent visit (excluding VAT)	£59.23	£61.30	£63.45	£65.67	per Visit	Discretionary

<b>Property Management Fees (all fees inclusive of VAT)</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Wayleaves for utilities	£236.00	£244.00	£253.00	£262.00	Per transaction	Discretionary
Servitudes	£386.00	£400.00	£414.00	£429.00	Per transaction	Discretionary
Minutes of waiver	£386.00	£400.00	£414.00	£429.00	Per transaction	Discretionary
Land sales (transactions up to £10,000)	£386.00	£400.00	£414.00	£429.00	Per transaction	Discretionary
Land sales (transactions over £10,000)	£771.00	£798.00	£826.00	£855.00	Per transaction	Discretionary
Garden ground administration fee	£214.00	£221.00	£229.00	£237.00	Per transaction	Discretionary
Preparation of deed plans (guide)	£236.00	£244.00	£253.00	£262.00	Per transaction	Discretionary
Planning permission (guide)	£471.00	£487.00	£504.00	£522.00	Per transaction	Discretionary
Commercial property advertising boards - administration fee	£236.00	£244.00	£253.00	£262.00	Per transaction	Discretionary
Landlord reference (within West Lothian Council area)	£160.00	£166.00	£172.00	£178.00	Per transaction	Discretionary
Landlord reference (out with West Lothian Council area)	£311.00	£322.00	£333.00	£345.00	Per transaction	Discretionary
New leases, lease renewals (transactions up to £10,000)	£386.00	£400.00	£414.00	£428.00	Per transaction	Discretionary



<b>Property Management Fees (all fees inclusive of VAT)</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
New leases, lease renewals (transactions over £10,000)	£771.00	£798.00	£826.00	£855.00	Per transaction	Discretionary
Landlords consent (transactions up to £10,000)	£386.00	£400.00	£414.00	£429.00	Per transaction	Discretionary
Landlords consent (transactions over £10,000)	£771.00	£798.00	£826.00	£855.00	Per transaction	Discretionary
Roundabout sponsorship	£140.00	£145.00	£150.00	£155.00	Per sign, per month	Discretionary

  

<b>Library Charges</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Replacement membership card	£1.10	£1.10	£1.10	£1.10	Per card	Discretionary
Photocopying/Printing A4 Black and White	£0.10	£0.10	£0.10	£0.10	Per copy	Discretionary
Photocopying/Printing A4 Colour	£0.20	£0.20	£0.20	£0.20	Per copy	Discretionary
Photocopying/Printing A3 Black and White	£0.20	£0.20	£0.20	£0.20	Per copy	Discretionary
Photocopying/Printing A3 Colour	£0.40	£0.40	£0.40	£0.40	Per copy	Discretionary
Unreturned Items	replacement cost	replacement cost	replacement cost	replacement cost	Per item	Discretionary

  

<b>Registration Services - Births and Deaths</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Full birth certificate - at the time of registration or within one month of registration	£10.00	£10.00	£10.00	£10.00	Per certificate	Non-discretionary
Full birth certificate - purchased out with one month of registration	£15.00	£15.00	£15.00	£15.00	Per certificate	Non-discretionary
Death certificate	Nil	Nil	Nil	Nil	Per certificate	Non-discretionary
Abbreviated extract of the death entry	Nil	Nil	Nil	Nil	Per extract	Non-discretionary
Full death extract - at the time of registration or within one month of registration	£10.00	£10.00	£10.00	£10.00	Per extract	Non-discretionary
Full death extract - purchased out with one month of registration	£15.00	£15.00	£15.00	£15.00	Per extract	Non-discretionary

  

<b>Registration Services - Marriages and Civil Ceremonies</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Registry Office weddings - Monday to Friday - private ceremony	£125.00	£125.00	£125.00	£125.00	Per ceremony	Non-discretionary
Registry Office weddings - Monday to Friday - guest supplement (over and above 2 witnesses)	£54.00	£56.00	£58.00	£60.00	Per ceremony	Discretionary
Registry Office weddings - Saturday - private ceremony	£200.00	£200.00	£200.00	£200.00	Per ceremony	Non-discretionary
Registry Office weddings - Saturday - guest supplement (over and above 2 witnesses)	£54.00	£56.00	£58.00	£60.00	Per ceremony	Discretionary
External venue agreed with the Registrar - Monday to Friday	£315.00	£320.00	£323.00	£326.00	Per ceremony	Discretionary supplement
External venue agreed with the Registrar - Saturday 12-4 and Monday to Friday 4-5	£360.00	£365.00	£370.00	£375.00	Per ceremony	Discretionary supplement
Out with Registry Office weddings - Sunday and Public Holidays	£440.00	£445.00	£450.00	£455.00	Per ceremony	Discretionary supplement
Marriage Ceremony - conducted by person other than a registrar - marriage notice (2)	£60.00	£60.00	£60.00	£60.00	Per ceremony	Non-discretionary
Marriage Ceremony - conducted by person other than a registrar - marriage certificate	£10.00	£10.00	£10.00	£10.00	Per ceremony	Non-discretionary

  

<b>Registration Services - Naming Ceremonies and Renewal of Vows</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Office ceremony - Monday to Thursday	£69.00	£71.00	£73.00	£76.00	Per event	Discretionary
Office ceremony - Friday	£228.00	£236.00	£244.00	£253.00	Per event	Discretionary
Office ceremony - Sunday and Public Holidays	£349.00	£361.00	£374.00	£387.00	Per event	Discretionary
Approved venues - Monday to Thursday & Friday before 4pm	£190.00	£197.00	£204.00	£211.00	Per event	Discretionary
Approved venues - Friday after 4pm & Saturday	£254.00	£263.00	£272.00	£282.00	Per event	Discretionary
Approved venues - Sunday and Public Holidays	£349.00	£361.00	£374.00	£387.00	Per event	Discretionary

<b>Landlord Registrations</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Landlord/agent initial fee	£65.00	£65.00	£65.00	£65.00	Per 3 years	Non-discretionary
Additional fee per property	£15.00	£15.00	£15.00	£15.00	Per 3years	Non-discretionary
<b>Neighbourhood Response Teams</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Fixed penalty notices	£100.00	£100.00	£100.00	£100.00	Per penalty	Non-discretionary
<b>Community Alarms and Telecare</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Community Alarms & Telecare equipment	£3.02	£3.02	£3.11	£3.20	Per week	Discretionary
<b>Instrumental Music Service</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Instrumental Music Tuition fee	£354.00	£354.00	£366.00	£379.00	Per academic year	Discretionary
Instrumental Music Tuition fee - child in receipt of free school meals and/or school clothing grant	Nil	Nil	Nil	Nil	Per academic year	Discretionary
Instrumental Music Tuition fee – studying a relevant SQA exam (S4-S6)	Nil	Nil	Nil	Nil	Per academic year	Discretionary
Instrumental Music Tuition fee - Siblings	£177.00	£177.00	£183.00	£189.00	Per academic year	Discretionary
<b>Bulky Uplifts</b>	<b>2019/20 For Information</b>	<b>2020/21 Proposed</b>	<b>2021/22 Proposed</b>	<b>2022/23 Proposed</b>	<b>Basis of charge</b>	<b>Discretionary/ Non-discretionary</b>
Bulky Uplift – charge for up to 5 items	£25.00	£25.00	£30.00	£30.00	Per uplift	Discretionary