

DATA LABEL: PUBLIC



## **COUNCIL EXECUTIVE**

### **PUBLICATION OF ELECTED MEMBERS REMUNERATION, EXPENSES AND ALLOWANCE INFORMATION 2023/24**

#### **REPORT BY HEAD OF CORPORATE SERVICES**

##### **A. PURPOSE OF REPORT**

To inform the Council Executive of the levels of Elected Members Remuneration, Allowances and Expenses paid from 1 April 2023 to 31 March 2024 and to provide details of training undertaken during this period.

##### **B. RECOMMENDATION**

To note the terms of the report and to display the attached schedules as per the Appendices on the Council's website.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Being honest, open and accountable.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The Council has a legal obligation to publish payments made to individual members by 1 June each year.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	None
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	In accordance with the Council's Financial Regulations, the Head of Finance and Estates has been consulted.

## **D. TERMS OF REPORT**

In accordance with the Local Government (Allowances and Expenses) (Scotland) Amendment Regulations 2007, as amended, Councils are required to record and publish details of the payments made to Elected Members in the previous year from 1 April to 31 March, no later than 1 June each year.

A copy of the records of payments made in accordance with the Regulations from 1 April 2023 to 31 March 2024 is set out in Appendix 1. All amounts are stated gross before any deductions for Income Tax and National Insurance.

While the levels of salary are fixed depending on the designation, the amounts of travel, subsistence and expenses claimed vary between Elected Members depending on their activities and duties throughout the year.

The analysis includes “other expenses” which must be disclosed under the scheme. This relates to receipted expenditure incurred by the Provost or Depute Provost on civic duties and the costs of conferences and seminars which are paid for directly by the council.

In addition to the levels of payments made, the regulations also require the council to publish details of training undertaken during the reporting period. The Council's elected member training and induction programme was highlighted as a good practice case study in the Audit Scotland Local government in Scotland Overview 2023. Attendance at learning events for 2023/24 is reported in Appendix 2.

## **E. CONCLUSION**

The Council will discharge its legal obligations by publishing the schedules contained in the Appendices.

## **F. BACKGROUND REFERENCES**

The Local Government (Allowances and Expenses) (Scotland) Amendment Regulations 2007, as amended.

Appendices/Attachments: 2

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**Lesley Henderson**  
**Interim Head of Corporate Services**  
**Date of meeting: 28 May 2024**

## **Appendix 1 - Spreadsheet of Councillor Expenses**

## Appendix 2

### **Learning Events Attended by Elected Members in 2023/24**

The learning and programme of events are supported by the Elected Member Development Group, comprising of the Business Support Managers, Governance Manager and HR Learning and Development who meet quarterly to plan.

Elected Members are regularly consulted on topics for training sessions and there is small consultative group which the Governance Manager meets with regularly to discuss training topics, content and gain feedback and the Council's training and induction programme was highlighted as a good practice case study in the Audit Scotland Local government in Scotland Overview 2023.

The Elected Member Development intranet page is used to communicate opportunities and provide access to information and resources, as well as signposting relevant external sites. All internal training events are recorded for Elected Members unable to attend or for them to revisit a later date.

The intranet site also provides a template for a Personal Development Plan for Elected Members and support is offered from HR to progress one.

<b>Learning and development Events</b>	<b>Number attended</b>
Dampness in council housing - 17/04/2023	12
Housing Need overview -17/04/2023	12
Senior Officer Appointment Panel - 20/04/2023	5
National Planning Framework 4 and competent motions - 20/04/2023	16
An Update on GP Practices -13/06/2023	13
Employability and Business Support -13/06/2023	15
Welfare Reform Update - 06/09/2022	10
Community Choices/ Participatory Budgeting - 06/09/2023	11
Blue Badge application process and administration - 05/10/2023	7
Code of Conduct - 30/10/2023	16
Biodiversity in West Lothian - 06/11/2023	8
Active Travel Plan - 06/11/2023	12
Council and Integrated Joint Board -16/11/2023	7
Housing Revenue/ Capital Accounts - 11/01/2024	7
Local Outcomes Improvement Plan -11/01/2024	10
Local Development Plan (LPF4) - 18/03/2024	13
Community Safety & Safer Neighbourhood Team -18/03/2024	12

[illegible]

Name		Title	Committee Responsibilities	Salary	Civic Head Expenses	Car Mileage Expenses	Cost of Using Pool Car	Other Travel ie: Train Fares	Subsistence Expenses Accomodation	Subsistence Meals	Telephone Internet Ipad	Other Allowances & Expenses	Cost of Training Conferences & Seminars	Total Expenses	Salary & Expenses Total
Maria	MacAulay	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.33	0.00	0.00	0.33	20,099.37
Andrew	McGuire	Senior Councillor	Executive Councillor - Education	29,314.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,314.08
Anne	McMillan	Senior Councillor	Executive Councillor - Social Work and Health	29,314.08	0.00	0.00	0.00	0.00	0.00	0.00	62.00	0.00	0.00	62.00	29,376.08
Craig	Meek	Senior Councillor	Executive Councillor - Public and Community Safety	29,314.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,314.08
Andrew	Miller	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,099.04
Cathy	Muldoon	Senior Councillor	Provost (Civic Head)	30,153.96	323.49	0.00	0.00	1,346.46	0.00	0.00	68.94	0.00	0.00	1,738.89	31,892.85
Pauline	Orr	Councillor		20,099.04	0.00	158.64	0.00	0.00	0.00	0.00	0.00	0.00	475.00	633.64	20,732.68
Sally	Pattle	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,099.04
George	Paul	Senior Councillor	Executive Councillor - Housing Services	29,314.08	0.00	0.00	0.00	829.14	414.00	26.00	1,057.96	969.85	674.00	3,970.95	33,285.03
Anthony	Pearson	Senior Councillor	Chair of Licensing Committee	29,314.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,314.08
Moira	Shemilt	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,099.04
Veronica	Smith	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,099.04
Pauline	Stafford	Councillor		20,099.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,099.04
Kirsteen	Sullivan	Senior Councillor	Executive Councillor - Economy, Community Empowerment and Wealth Building	29,314.08	0.00	0.00	0.00	0.00	0.00	0.00	1.36	0.00	475.00	476.36	29,790.44
				807,695.73	448.49	4,523.30	0.00	3,549.06	739.00	129.99	1,364.97	2,853.52	2,574.00	16,182.33	823,878.06

The following additional information is for clarification

Anthony	Boyle	Acting Chair of Licensing Committee to cover approved absence of Councillor Anthony Pearson
Tom	Conn	Other Allowances of £1,883.67 are for duties associated with role of Chair of Transport and Mechanical Services, Association for Public Service Excellence
George	Paul	Other Allowances of £969.85 are for duties associated with role of Chair of Building and Housing Services, Association for Public Service Excellence