



NOMINATION FOR CO-OPTION TO

.....**COMMUNITY COUNCIL**

FULL NAME AND ADDRESS OF PROPOSER (address not required if signed by existing community council member)	SIGNATURE OF PROPOSER

FULL NAME AND ADDRESS OF SECONDER (address not required if signed by existing community council member)	SIGNATURE OF SECONDER

FULL NAME OF CANDIDATE	ADDRESS AND POSTCODE (AS ON ELECTORAL REGISTER)	ELECTORAL REGISTRATION NUMBER (i.e. LVL1E 123)
TEL. NO:	E-MAIL:	

DATE OF MEETING WHERE CO-OPTION WAS APPROVED BY AT LEAST 2/3RDS OF THE VOTING MEMBERS PRESENT

DECLARATION

I CONSENT TO BEING NOMINATED AND IF ELECTED I ACCEPT OFFICE AS A COMMUNITY COUNCILLOR. I UNDERSTAND THAT MY DETAILS WILL BE RETAINED BY WEST LOTHIAN COUNCIL AND USED BY THEM TO CONTACT ME ON COMMUNITY COUNCIL BUSINESS IN ACCORDANCE WITH THEIR PUBLISHED PRIVACY NOTICE.

I AGREE THAT, WITH MY PERMISSION, MY CONTACT DETAILS CAN BE GIVEN TO THE COMMUNITY COUNCIL SECRETARY TO ENSURE THEY ARE ABLE TO SHARE COMMUNITY COUNCIL DOCUMENTATION WITH ME.

I ACKNOWLEDGE THAT IF APPOINTED AS A COMMUNITY COUNCIL OFFICE-BEARER, IT IS ESSENTIAL THAT I CAN BE CONTACTED BY MEMBERS OF THE COMMUNITY REGARDING COMMUNITY COUNCIL BUSINESS.

I AGREE THAT IF APPOINTED AS AN OFFICE-BEARER, WEST LOTHIAN COUNCIL CAN ASK FOR MY EXPRESS PERMISSION TO PUBLISH MY NAME AND CONTACT DETAILS TO PROVIDE A POINT OF CONTACT WITH THE COMMUNITY COUNCIL, TO PRODUCE COMMUNITY COUNCIL CONTACT LISTS IN COMPUTERISED OR PRINT FORM, OR FOR PUBLICATION ON THE INTERNET ON THE COUNCIL'S WEBSITE. IF EXPRESS PERMISSION IS NOT GIVEN, MY DETAILS WILL NOT BE PUBLISHED/SHARED.

Signature

Date

Return form to:-

Returning Officer (Community Councils)
c/o Legal Services
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

Notes -

- (i) Electoral registers should be available to view in main council offices. Where this is not possible, for example due to Covid restrictions, the Electoral Registration Officer can provide you with your electoral register number if you call them on 0131 344 2500. Alternatively, the electoral registration details can be verified by WLC upon receipt of your form.
- (ii) If you require any assistance in completing the form, please contact the Community Council Liaison Officer by emailing community.councils@westlothian.gov.uk or by calling 01506 281609.
- (iii) The names and addresses of the proposer and seconder must appear in the same community council area as the candidate (i.e. candidates from Armadale must have their forms proposed and seconded by registered electors from Armadale).

For official use only

Date Nomination Received	Time Received	Initials of Receiving Officer	Valid/Invalid