

**WEST LOTHIAN COUNCIL EDUCATION SERVICES**  
**CONSULTATION DOCUMENT**  
**August 2022**

**REVIEW OF ADMISSION ARRANGEMENTS AS A RESULT  
OF ALTERATION TO THE NON-DENOMINATIONAL  
PRIMARY SCHOOL CATCHMENT AREAS OF:**

- **LINLITHGOW PRIMARY SCHOOL**
- **LINLITHGOW BRIDGE PRIMARY SCHOOL**
- **SPRINGFIELD PRIMARY SCHOOL**
- **LOW PORT PRIMARY SCHOOL; AND**
- **BOGHALL PRIMARY SCHOOL**

**CONTENTS**

**SECTION 1**

- 1.1 Purpose of this Document**
- 1.2 Background**
- 1.3 Summary of Proposals**

**SECTION 2**

- 2.1 Educational Benefit Statement**

**SECTION 3**

- 3.1 Integrated Impact Assessment**

**SECTION 4**

- 4.1 Consultation Process: How To Have Your Say**

## SECTION ONE

This section introduces the reason for the consultation. It provides information about why West Lothian Council is proposing to review admission arrangements as a result of alteration to non-denominational primary school catchment areas.

### 1.1 PURPOSE OF THE DOCUMENT

The purpose of this document is to advise:

1. West Lothian Council's proposals to review admission arrangements as a result of alteration to the non-denominational primary school catchment areas of:
  - I. Linlithgow Primary School
  - II. Linlithgow Bridge Primary School
  - III. Springfield Primary School
  - IV. Low Port Primary School
  - V. Boghall Primary School
2. The educational benefits of the proposals and how they will make things better; and
3. Information on how you can give your views and take part in the consultation process.

West Lothian Council believes that thorough and effective consultation will support better outcomes for pupils, their families and the wider community as a whole.

Public consultations are necessary when a local authority is proposing to make a change to the school estate in this instance, proposed amendment to school catchment areas. To carry out a public consultation the Council requires to follow the statutory guidance outlined in the Schools (Consultation) (Scotland) Act 2010. With this in mind this document is organised into three sections:

Section 1 of this document introduces the proposals and gives background and rationale.

Section 2 contains the educational benefits statement and provides an assessment of the effects of the proposals on the children/young people and their families of the affected schools.

Section 3 details how West Lothian Council has organised the consultation process to meet the requirements of the legislation and how you can take part and give your views.

## 1.2. BACKGROUND

The West Lothian Local Development Plan was approved in September 2018.

In recognition of the Local Development Plan, West Lothian Council has an obligation to address school capacities within the non-denominational primary school education sector in Linlithgow. Doing so will offer an opportunity to better match allocated housing developments to existing primary school capacities and to better match local community ties.

The figures detailed in Table 1 below show capacities and forecast school rolls at the non-denominational primary catchments for Linlithgow, Linlithgow Bridge, Low Port and Springfield Primary Schools and for Boghall Primary School, Bathgate.

### School Roll Forecast from the 2020 Based Forecasts:

**Table 1 – Non-Denominational Primary Schools:**

School	Capacity	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2028-29	2029-30
Linlithgow Primary School	441	400	391	389	371	385	387	386	387	381	368	364
Linlithgow Bridge Primary School	231	185	197	194	193	201	194	198	189	172	174	172
Low Port Primary School	198	175	181	187	201	207	200	203	201	201	208	203
Springfield Primary School	415	323	342	350	342	344	348	347	339	325	314	315
Boghall Primary School	462	275	266	260	245	241	239	216	212	204	196	193

West Lothian Council note that identified capacities are not well matched to the allocated Local Development Plan sites. Adopting the proposed approach offers a feasible solution that alleviates potential capacity issues.

## 1.2 PRE CONSULTATION

Pre-Consultation was undertaken in Autumn 2019 including a public meeting at Linlithgow Academy on 09 September 2019. Consultees were supportive of the principles of the consultation.

The initial proposal was generally well received by the community. A number of concerns were raised about specific planning applications and these were addressed although it was noted that many of these issues fell outwith the scope of an Education Consultation.

The Pre Consultation was reported to Education Executive on 22 June 2021.

## 1.3 SUMMARY OF PROPOSALS

### 1.3.1 Tartraven

This area comprises 17 residential properties in the Bathgate Hills area south of Beecraigs. They are located within the Linlithgow & Linlithgow Bridge Community Council area, Electoral Ward 1 (Linlithgow) and St Joseph's Primary School

Linlithgow for denominational primary stage schooling. However, for non-denominational schooling, they are located in Boghall Primary School and Bathgate Academy catchments. The proposed change to Linlithgow Primary School and catchment fits better with local community ties. There are currently no children living in this area who attend West Lothian Council education establishments.

### **1.3.2 Wilcoxholm and Burgh Muir**

This area comprises 46 residential properties along the Edinburgh Road, Maidlands and Pilgrim's Hill. A walking route is available to Springfield Primary School and the proposed change will ensure that Low Port Primary School is not over capacity when the Wilcoxholm Farm development site proceeds. There are currently 20 children living in this area who attend West Lothian schools.

The land at Burgh Muir east of Bonnytoun House and north of the A803 has one current residential dwelling and is allocated as Employment Land and Countryside Belt in the West Lothian Local Development Plan.

### **1.3.3 Kildimmery**

This area comprises 11 residential properties on the south of the B9080. It is isolated from the Linlithgow Primary catchment – Linlithgow Primary School is only the 3<sup>rd</sup> closest non-denominational primary school after Springfield Primary School and Low Port Primary School.

The Wilcoxholm Farm development will open up walking routes to Springfield Primary School for the aforementioned 11 properties.

The proposed change will help better balance existing school capacities as 270 new homes proposed at Preston Farm and Kettlestoun Mains in the Linlithgow Primary School catchment without change would place the school under pressure.

### **1.3.4 Falkirk Road**

This area comprises 212 residential properties in Linlithgow Bridge located between the railway line and the Falkirk Road. The area is traditionally considered to be part of the Linlithgow Bridge community and walking distances to Linlithgow Bridge Primary School are significantly shorter than those to Linlithgow Primary School.

The proposal ensures the Falkirk Road (land at BSW Timber) development site is located within the Linlithgow Bridge Primary School catchment.

The proposed change will help better balance capacity between Linlithgow Primary School and Linlithgow Bridge Primary School if the allocated new dwellings at Preston Farm and Kettlestoun Mains progress.

## **1.4. SUMMARY OF PROPOSALS**

Review admission arrangements as a result of alteration to the current non-denominational primary school catchment areas of:

- Proposal 1 – Linlithgow Primary School
- Proposal 2 – Linlithgow Bridge Primary School
- Proposal 3 – Springfield Primary School

Proposal 4 – Low Port Primary School  
Proposal 5 – Boghall Primary School

An associated future proposal will review the non-denominational secondary school catchment areas at Linlithgow Academy and Bathgate Academy to ensure the revised Tartraven catchment change also matches at Secondary level but this does not form part of this consultation process.

The principal aims of the proposals are to address the demands of future housing developments and ensure the best use of existing and future school capacities in West Lothian non-denominational school catchment areas.

## SECTION TWO

This section contains the expected educational benefits to be gained should the proposals come to fruition.

### 2.1 EDUCATIONAL BENEFIT STATEMENT

Whilst assessing the educational benefits of the proposals, the undernoted factors were considered:

- **Curriculum For Excellence**

Curriculum for Excellence is the national curriculum of experiences and outcomes for all pupils, 3-18 years.

The national guidance from Education Scotland encourages education authorities to ensure that curricular provisions offer opportunities for learners to achieve across all curricular areas and develop skills, attributes and capabilities through courses aligned with the key principles of Curriculum for Excellence: challenge and enjoyment, breadth, progression, depth, personalisation and choice, coherence and relevance.

A key educational advantage is that the affected schools will continue to be fully equipped to deliver the full breadth of Curriculum for Excellence.

Continued engagement of creative teaching and learning approaches in a viable and sustainable school establishment broadens scope for attainment and achievement and builds a positive ethos for staff and pupils alike.

- **Admission**

There will be no impact to pupils currently in attendance at West Lothian schools as a result of proposed variations to school catchment areas. All pupils will continue to attend their existing schools for the remainder of their primary stage education.

Younger siblings of those pupils currently attending Linlithgow Primary School, Linlithgow Bridge Primary School, Springfield Primary School, Low Port Primary School and Boghall Primary School will retain the catchment status of the older

sibling and will be permitted to attend the existing primary school establishment if parents wish siblings to attend the same primary school.

This catchment status would remain until such times that the sibling link is broken i.e. should the elder sibling leave primary stage education prior to commencement of the younger sibling at primary school.

Criteria for admission will continue to be in accordance with West Lothian Council's current admission arrangements. [West Lothian Council Primary School Admission Policy](#)

It is proposed to transfer only the specified dwellings set out in section 1.2 of this report. All other existing catchment area criteria for each of the non-denominational primary schools highlighted in this report will remain unchanged.

- **School Capacity**

West Lothian Council do not anticipate any impact to existing school capacities at the detailed schools as a result of the proposed school catchment alterations.

- **School Management/Staff Teams**

West Lothian Council do not foresee alteration to current school management structures at the schools detailed in this report. All existing staffing facilitations and day to day operations within each of the schools will continue as is.

Any amendments to current staffing will be undertaken in accordance to West Lothian Council statutory recruitment processes.

- **School Transport**

In relation to Proposals 1-4 there are no anticipated amendments to existing school transport provisions as a result of the proposals.

In relation to Proposal 5 – Review of admission arrangements as a result of alteration to school catchment area of Boghall Primary School – There is an anticipated amendment to existing school transport provisions as a result of this proposal. The 17 properties detailed in section 1.2.1 of this report would continue to be eligible for school transport but entitlement would change from Boghall Primary School to Linlithgow Primary School.

Any requests for school transport provisions will be considered in accordance with West Lothian Council's School Transport Policy. [West Lothian Council School Transport Policy](#)

- **Transition**

Linlithgow Primary School, Linlithgow Bridge Primary School, Springfield Primary School and Low Port Primary school will continue to be associated schools and aligned to Linlithgow Academy with Boghall Primary School remaining aligned to Bathgate Academy.

Transition programmes currently adopted will be unaffected by the proposed amendment to catchment allocation. All of the relative establishments will endeavour as always to ensure the transition process will continue to be a seamless and positive experience for those pupils involved.

- **School Grounds/Outdoor Learning/Playground**

The school grounds and playground areas at the identified primary schools will continue to offer ample scope for development of the outdoor classroom. This will

have a positive impact on the learning environment for all pupils and will support the development of good relationships and positive behaviour, not only in the classroom, but also outdoors and in the wider community.

Car parking and pupil drop off / uplift areas will continue to ensure safe and efficient traffic flow. Appropriate car park protocols and risk assessments will be maintained.

- **Breakfast / School Clubs**

Breakfast clubs will continue to provide pupils with a healthy breakfast and offer opportunity to sample and develop preferences for healthy options. The aim of the club is to establish positive relationships at the start of the school day and improve attitude, behaviours and motivation to learn.

Pupils will continue to be invited to take part in a wide range of extracurricular activities. Activities are designed to offer opportunity to learn new skills and enhance experiences. Participation in these activities promotes and encourages social interaction, confident individuals, effective contributors and responsible citizens.

- **Parental Involvement**

Parents and carers are an integral part of the school community with their ongoing contributions and working partnerships being considered key to the success of the school.

West Lothian Council do not foresee any impact to existing opportunities for parental involvement and engagement as a result of the intimated proposals.

A principal focus as always is the delivery of a welcoming school that is inclusive for all parents, carers, pupils and staff.

- **Community Links**

All external links that each of the highlighted primary schools has established will remain with each establishment continuing to have clear and distinct associations within the local community.

- **Benefits for Any Other School Users**

The proposed changes will have no impact on existing external school users. All existing provisions for other school users will continue as a result of the proposed catchment area review.



## SECTION THREE

This section provides information on the Integrated Impact Assessment (IIA) conducted by Council officers to meet statutory equality duties, to assess policies and practices and ensure compliance with all legislative requirements.

### INTEGRATED IMPACT ASSESSMENT

To meet statutory equality duties, the Council conducts an Integrated Impact Assessment (IIA) to critically assess policies and practices and ensure compliance with all legislative requirements.

The aim of an IIA is to examine policies and practices in a structured way taking account of equality, human rights and socioeconomic disadvantage (poverty) implications when making decisions, ensuring the impact within the community is recognised and addressed accordingly.

IIA screening is completed using the Council's Integrated Impact Assessment Toolkit and allows the Authority to recognise positive steps it can take to promote fairness and equality of opportunity for all.

As part of the consultation process the Council will consult with a wide range of stakeholders, staff, parents/carers and young people and will welcome and address comments on the IIA process.

The outcome of the Integrated Impact Assessment will inform the Final Consultation Report and the Council's consideration of the proposed changes prior to reaching a decision on whether they should be implemented.

## SECTION FOUR

This section provides information on how West Lothian Council has organised the consultation process for the proposals contained within this document. It also provides information on how you can take part and give your views.

In terms of the Schools (Consultation) (Scotland) Act 2010, any proposal to alter the catchment area of a school requires a formal consultation process.

The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements.

The statutory consultees are prescribed as follows:

- the Parent Council or Combined Parent Council of any affected school
- the parents of the pupils at any affected school
- the parents of any children expected by the education authority to attend any affected school within two years of the date of publication of the proposal paper
- the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity)
- the staff (teaching and other) at any affected school
- any trade union which appears to the education authority to be representative of the persons mentioned in bullet point above
- the community council (if any)
- the community planning partnership (within the meaning of section 4(5) of the Community Empowerment (Scotland) Act 2015 for the area the local authority in which any affected school is situated.
- any other community planning partnership that the education authority considers relevant
- any other education authority that the education authority considers relevant
- any other users of any affected school that the education authority considers relevant
- in relation to any relevant proposal which affects a denominational school, the Church, Denominational Body or Scottish Hierarchy of the Roman Catholic Church.

As stated in the terms of the Schools (Consultation) (Scotland) Act 2010 statutory consultation periods should last a minimum of six weeks continuous and incorporate a minimum of 30 school days (excluding school holidays). Therefore the consultation period for this particular proposal will run from 20 August 2022 until 07 October 2022.

The consultation paper will be made available for reference electronically and in paper format.

Public meetings will be held in respect of the proposals at the venues listed below:

Location	Date/Time
Linlithgow Academy	04 October 2022 at 19.00

This meeting will give interested parties a formal opportunity to express their views.

Representatives of the Council will be present at the meetings to outline the proposals, facilitate discussions and answer questions.

The Council website will contain information on the consultation. The web address is: [www.westlothian.gov.uk/education](http://www.westlothian.gov.uk/education)

During the consultation period any views on this proposal should be sent in writing to the address given below:

Catherine Campbell, Education Services, Civic Centre, Howden Road South, EH54 6FF

Responses can also be made by e-mail to [Education.Consultation@westlothian.gov.uk](mailto:Education.Consultation@westlothian.gov.uk)

All responses to be received by no later than 5.00pm 07 October 2022.

### **Consultation Timeline:**

Following the end of the Consultation period West Lothian Council must provide Education Scotland with a report detailing all findings pertaining to the Consultation period.

All written and oral comments received during the consultation process are recorded and represented in said report, along with the Council's response to those comments.

Education Scotland will consider the Council submission and advise their response accordingly.

West Lothian Council will ensure that considerations received from Education Scotland are included in the Final Consultation Report. This Final Report will be made available and notification will be given to those individuals or groups that have made representations during the Consultation period.

West Lothian Council will not make any decisions, or put any changes into effect until the Final Consultation Report has been concluded, published and subsequently presented to the Education Executive on 17 January 2023.

**The Consultation Timeline below encompasses statutory legislative requirements detailed as per Schools (Consultation)(Scotland) Act 2010.**

<b>Date</b>	<b>Event</b>	<b>Description</b>
28 May 2019	Education PDSP Meeting	To seek Panel recommendation for submission to Education Executive on proposal to commence formal public consultation
11 June 2019	Education Executive Meeting	Meeting to discuss proposal and agree continuation to statutory consultation phase
09 September 2019	Pre-Consultation meeting	Seeking stakeholder views on the proposal
22 June 2021	Education Executive meeting	Report on pre-consultation
22 August 2022	Start of Consultation	Beginning of formal public consultation ( <b>min 6 continuous weeks consultation period including min of 30 school days</b> )
04 October 2022	Public Meeting	Public Meeting to discuss proposal
07 October 2022	End of Consultation	End of Public Consultation
TBC October 2022	Submit report to Education Scotland*Dates to be agreed in advance with Education Scotland	West Lothian Council Education Services relays report on proposal and consultation findings to Education Scotland
TBC November 2022	Deadline for Education Scotland three week period for reporting back to Education Services	Education Scotland response to West Lothian Council submission
TBC December 2022	Give Education Scotland at least 5 days notice prior to publishing final report	Upon receipt of response from Education Scotland Authority will prepare and publish final consultation report
TBC December 2022	Publication of final consultation report	A minimum of three weeks <b>after</b> publication of consultation report Authority will make final decision
17 January 2023	Education Executive Meeting	Decision made

Propozycja władz lokalnych West Lothian Council dotycząca przeglądu obwodu niewyznaniowych szkół podstawowych w następujących placówkach: Linlithgow Primary School, Linlithgow Bridge Primary School, Springfield Primary School, Lowport Primary School i Boghall Primary School

W celu uzyskania kopii niniejszego dokumentu należy zadzwonić do Catherine Campbell pod numer telefonu 01506 281666. NALEŻY PODAĆ IMIĘ I NAZWISKO, JAK I JĘZYK, W KTÓRYM WYMAGANE JEST TŁUMACZENIE

West Lothian savivaldybės pasiūlymas peržiūrėti ne denominacinių pradinį mokyklų pasiekiamumo zonas Linlithgow pradinei m-klai, Linlithgow Bridge pradinei m-klai, Springfield pradinei m-klai, Lowport ir Boghall pradinėms mokykloms.

Jei norėtumėte šio dokumento kopijos prašome skambinti Catherine Campbell telefonu 01506 281666. PATEIKITE SAVO VARDĄ, ADRESĄ IR KALBĄ J KURIAJ NORĖTUMĖTE, KAD DOKUMENTAS BŪTŲ IŠVERSTAS.

Vestloziānas domes (*West Lothian Council*) priekšlikums pārskatīt nekonfesionālo pamatskolu – Linlithgow pamatskolas, Linlithgow Bridge pamatskolas, Springfield pamatskolas, Lowport pamatskolas un Boghall pamatskolas mikrorajonus

Ja jūs vēlaties saņemt šī dokumenta eksemplāru, lūdzam zvanīt Catherine Campbell uz 01506 281666. JUMS JĀNORĀDA JŪSU VĀRDS, UZVĀRDS UN ADRESE, KĀ ARĪ VALODA, KURĀ JŪS VĒLATIES ŠO DOKUMENTU SAŅEMT

بلدية ويست لوثيان West Lothian Council – عرض لمراجعة مناطق القبول العائدة للمدارس الابتدائية غير الدينية وذلك لكلا من مدرسة لينليثغو Linlithgow الابتدائية ومدرسة ليلينثغو بريدج Linlithgow Bridge الابتدائية ، ومدرسة سبرينج فيلد Springfield الابتدائية ، ومدرسة لوبورت Lowport الابتدائية ومدرسة بوج هول Boghall الابتدائية .

إذا رغبت بالحصول على نسخة من هذه الوثيقة ، فيرجى منك الاتصال بميلاني لوري Catherine Campbell على رقم الهاتف 01506 281666 وذكر اسمك وعنوان سكنك واللغة التي ترغب بأن تتم ترجمة هذه الوثيقة إليها.

ویسٹ لوٹھین کونسل، لنلتھگاو پرائمری اسکول، لنلتھگاو برج پرائمری اسکول، اسپرنگ فیلڈ پرائمری اسکول، لوپورٹ پرائمری اسکول اور بوگ ہال پرائمری اسکول پر ایک غیر فرقہ ورانہ پرائمری اسکول کے جغرافیائی علاقوں کا جائزہ لینے کی تجویز

اگر آپ اس دستاویز کی ایک نقل حاصل کرنا چاہیں تو برائے مہربانی 01506 281666 پر میلینی لاؤری سے رابطہ کریں، اپنا نام، پتہ مہیا کرتے ہوئے اور اس زبان کے بارے میں بتاتے ہوئے جس میں آپ چاہتے ہیں کہ اس دستاویز کا ترجمہ کیا جائے

西洛錫安議會政府關於對Linlithgow Primary School (林利斯戈小學)、Linlithgow Bridge Primary School (林利斯戈橋小學) Springfield Primary School (春園小學)、Lowport Primary School (樓頗特小學)、Boghall Primary School (巴豪小學) 的非教派小學所覆蓋的區域進行審核的建議。

如果您想要一份本文檔的副本，請致電給 Catherine Campbell，號碼是 01506 281666。請將您的姓名、地址和希望將該文件翻譯成的語言告訴我們。

West Lothian Council (西洛錫安議會) · 提议审查Linlithgow Primary School, Linlithgow Bridge Primary School, Springfield Primary School, Lowport Primary School 和 Boghall Primary School 非教派小学学区

如果您得到本文件的一份副本，請致電Catherine Campbell 01506 281666 提供您的姓名地址和您希望以何種語言獲得翻譯文件

ওয়েস্ট লথিয়ান কাউন্সিল নির্দিষ্ট ধর্মীয় মূল্যবোধের বাইরের নিম্নোক্ত প্রাইমারি স্কুলগুলোর ক্যাসমেন্ট এরিয়া পর্যালোচনার ব্যাপারে প্রস্তাবনা করছে, স্কুলগুলো হল লিনলিথগো প্রাইমারি স্কুল, লিনলিথগো ব্রিজ প্রাইমারি স্কুল, স্প্রিং ফিল্ড প্রাইমারি স্কুল, লোপোর্ট প্রাইমারি স্কুল এবং বগহাল প্রাইমারি স্কুলের

আপনি এই ডকুমেন্টটির একটি কপি পেতে চাইলে অনুগ্রহ পূর্বক মেলানি লরিকে 01506 281666 নম্বরে টেলিফোন করুন। কল করার সময় আপনার নাম, ঠিকানা এবং আপনি যে ভাষাতে ডকুমেন্টটির অনুবাদ পেতে চান তা জানাবেন।