

WEST LOTHIAN COUNCIL EDUCATION SERVICES
CONSULTATION DOCUMENT
SEPTEMBER 2021

**REVIEW OF ADMISSION ARRANGEMENTS AS A
RESULT OF ALTERATION TO THE NON-
DENOMINATIONAL SECONDARY SCHOOL
CATCHMENT AREAS OF:**

- **DEANS COMMUNITY HIGH SCHOOL**
- **WEST CALDER HIGH SCHOOL**
- **INVERALMOND COMMUNITY HIGH SCHOOL;**
AND
- **THE JAMES YOUNG HIGH SCHOOL**

CONTENTS

SECTION 1

- 1.1 Purpose of this Document**
- 1.2 Background**
- 1.3 Summary of Proposals**

SECTION 2

- 2.1 Integrated Impact Assessment**

SECTION 3

- 3.1 Educational Benefits Statement**

SECTION 4

- 4.1 Consultation Process: How To Have Your Say**

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SECTION ONE

This section introduces the reason for the consultation. It provides information about why West Lothian Council is proposing to review admission arrangements as a result of alteration to the non-denominational secondary school catchment areas of Deans Community High School, West Calder High School, Inveralmond Community High School and the James Young High School.

1.1 PURPOSE OF THE DOCUMENT

The purpose of this document is to advise:

1. West Lothian Council's proposals to review admission arrangements as a result of alteration to the non-denominational secondary school catchment areas of:
 - I. Deans Community High School
 - II. West Calder High School
 - III. Inveralmond Community High School
 - IV. The James Young High School
2. The educational benefits of the proposals and how they will make things better; and
3. Information on how you can give your views and take part in the consultation process.

West Lothian Council believes that thorough and effective consultation will support better outcomes for pupils, their families and the wider community as a whole.

Public consultations are necessary when a local authority is proposing to make a change to the school estate in this instance, amendment to school catchment areas. To carry out a public consultation the Council requires to follow the statutory guidance outlined in the Schools (Consultation) (Scotland) Act 2010. With this in mind this document is organised into three sections:

Section 1 of this document introduces the proposals and gives background and rationale.

Section 2 contains the educational benefits statement and provides an assessment of the effects of the proposals on the children/young people and their families of the affected schools.

Section 3 details how West Lothian Council has organised the consultation process to meet the requirements of the legislation and how you can take part and give your views.

1.2. BACKGROUND

The West Lothian Local Development Plan was approved in September 2018.

Within the Local Development Plan, Gavieside is a major development with over 2,000 new residential properties planned. At present, almost the site is split between Deans Community High School and West Calder High School catchment for non-denominational secondary schooling.

In recognition of the West Lothian Local Development Plan, West Lothian Council has an obligation to address school capacities within the non-denominational secondary school education sector. Doing so will offer opportunity to better match allocated housing developments to existing and future primary school capacities.

The figures detailed below show capacities and forecast school rolls at the non-denominational secondary schools for Deans Community High School, West Calder High School, Inveralmond Community High School and The James young High School.

School Roll Forecast from the 2018 Based Forecasts

School	Capacity	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Deans CHS	1,100	995	995	999	975	972	976	958	948	926	912	869
West Calder High School	1,100	696	712	761	799	839	885	938	1,006	1,082	1,163	1,245
Inveralmond CHS	1,320	1,037	1,017	1,007	976	979	997	986	977	949	906	872
The James Young High School	1,210	1,140	1,147	1,183	1,213	1,209	1,211	1,227	1,226	1,231	1,234	1,236

West Lothian Council note that said capacities are not well matched to allocated Local Development Plan sites. Adopting the proposed approach detailed in Section 1.3 of this report offers a feasible solution that alleviates potential capacity issues.

1.3. SUMMARY OF PROPOSALS

The principal aim of the proposal is to address the demands of future housing developments and ensure the best use of existing and future school capacities in West Lothian non-denominational secondary school catchment areas.

West Lothian Council propose to review admission arrangements as a result of alteration to the current non-denominational secondary school catchment areas of:

- Proposal 1 – Deans Community High School
- Proposal 2 – West Calder High School
- Proposal 3 – Inveralmond Community High School
- Proposal 4 – The James Young High School

Details of proposed school catchment area realignment are explained in sections (1.3.1) – (1.3.4) of this report with area maps attached as appendices.

1.3.1 PROPOSED CHANGE OF CATCHMENT AREA FROM DEANS COMMUNITY HIGH SCHOOL TO WEST CALDER HIGH SCHOOL

An area within Deans Community High School catchment north of the B7015 and south of the River Almond is proposed to transfer from Deans Community High School catchment area to West Calder High School catchment. There are 7 existing residential properties in the area with no children in education in West Lothian.

1.3. PROPOSED CHANGE OF CATCHMENT AREA FROM THE JAMES YOUNG HIGH SCHOOL TO WEST CALDER HIGH SCHOOL

It is proposed an area of The James Young High School catchment is transferred to West Calder High School catchment area. This will allow school catchment areas to follow the Killandean Burn. No residential properties are affected by this particular proposal.

1.3. PROPOSED CHANGE OF CATCHMENT AREA FROM WEST CALDER HIGH SCHOOL TO THE JAMES YOUNG HIGH SCHOOL

A small area of the West Calder High School catchment will transfer to The James Young High School catchment area. This will allow school catchments to follow the Harwood Burn and the Killandean Burn. No residential properties are affected.

1.3. PROPOSED CHANGE OF CATCHMENT AREA FROM INVERALMOND COMMUNITY HIGH SCHOOL TO THE JAMES YOUNG HIGH SCHOOL

It is further proposed that a small area within the Inveralmond Community High School catchment area between the B7015 and the Killdean Burn is transferred to the The James Young High School catchment. This will allow the catchment to follow the Killandean Burn. No residential properties are affected as a result of this proposal.

1.3. NON- DENOMINATIONAL SECONDARY SCHOOL CATCHMENT AREAS

Each non-denominational secondary school in West Lothian has a defined catchment area which consists of combined associated primary school catchment.

Further to proposed amendments to secondary school catchments as detailed in sections (1.3.1) – (1.3.4) of this report it is further proposed to associate each of the identified areas of change to a designated non-denominational primary school to ensure all secondary school catchments align with primary school catchments.

To this regard, a separate Statutory Consultation will be conducted to propose review of the non-denominational primary school catchment areas at Seafeld Primary School, Parkhead Primary School, Livingston Village Primary School, Bankton Primary School and Dedridge Primary School.

Maps of the proposed alterations can be found here:

<https://coins.westlothian.gov.uk/coins/submissiondocuments.asp?submissionid=43586>

SECTION TWO

This section provides information on the Integrated Impact Assessment (IIA) conducted by Council officers to meet statutory equality duties, to assess policies and practices and ensure compliance with all legislative requirements

INTEGRATED IMPACT ASSESSMENT

To meet statutory equality duties, the Council conducts an Integrated Impact Assessment (IIA) to critically assess policies and practices and ensure compliance with all legislative requirements.

The aim of an IIA is to examine policies and practices in a structured way taking account of equality, human rights and socioeconomic disadvantage (poverty) implications when making decisions, ensuring the impact within the community is recognised and addressed accordingly.

IIA screening is completed using the Council's Integrated Impact Assessment Toolkit and allows the Authority to recognise positive steps it can take to promote fairness and equality of opportunity for all.

As part of the consultation process the Council will consult with a wide range of stakeholders, staff, parents/carers and young people and will welcome and address comments on the IIA process.

The outcome of the Integrated Impact Assessment will inform the Final Consultation Report and the Council's consideration of the proposed changes prior to reaching a decision on whether they should be implemented.

SECTION THREE

This section contains the educational benefits to be gained should the proposals be progressed.

3.1 EDUCATIONAL BENEFIT STATEMENT

Whilst assessing the educational benefits of the proposals, the undernoted factors were considered:

- **Curriculum For Excellence**

Curriculum for Excellence is the national curriculum of experiences and outcomes for all pupils, 3-18 years.

The national guidance from Education Scotland encourages education authorities to ensure that curricular provisions offer opportunities for learners to achieve across all curricular areas and develop skills, attributes and capabilities through courses aligned with the key principles of Curriculum for Excellence: challenge and enjoyment, breadth, progression, depth, personalisation and choice, coherence and relevance.

A key educational advantage of the proposed amendments is that the affected schools will continue to be fully equipped to deliver the full breadth of Curriculum for Excellence.

The continued engagement of creative teaching and learning approaches in viable and sustainable school establishments broadens scope for attainment and achievement and builds a positive ethos for staff and pupils alike.

- **Admission**

There will be no impact to pupils currently in attendance at West Lothian schools as a result of proposed variations to school catchment areas. All pupils will continue to attend their existing schools for the remainder of their secondary stage education.

Younger siblings of those pupils currently attending Deans Community High School, West Calder High School, Inveralmond Community High School and The James Young High School will retain the catchment status of the older sibling and will be permitted to attend the existing secondary school establishment if parents wish siblings to attend the same primary school.

This catchment status would remain until such times that the sibling link is broken i.e. should the elder sibling leave secondary stage education prior to commencement of the younger sibling at secondary school.

Criteria for admission will continue to be in accordance with West Lothian Council's current admission arrangements. [West Lothian Council Primary School Admission Policy](#)

It is proposed to transfer only the specified areas set out in section 1.3 of this report. All other existing catchment area criteria for each of the denominational primary schools highlighted in this report will remain unchanged.

- **School Capacity**

West Lothian Council do not anticipate any impact to existing school capacities at the detailed schools as a result of the proposed school catchment alterations.

- **School Management/Staff Teams**

West Lothian Council do not foresee alteration to current school management structures at the schools detailed in this report. All existing staffing facilitations and day to day operations within each of the schools will continue as is.

Any amendments to current staffing will be undertaken in accordance to West Lothian Council statutory recruitment processes.

- **School Transport**

There are no anticipated amendments to existing school transport provisions as a result of the proposals.

Any requests for school transport provisions will be considered in accordance with West Lothian Council's School Transport Policy. [West Lothian Council School Transport Policy](#)

- **Secondary School Alignment**

There are no proposed amendments to existing primary to secondary school associations as a result of this proposed review of school catchment areas.

St Mary's Primary School Polbeth and Our Lady of Lourdes Primary School will continue to be an associated primary school and aligned to St Kentigern's Academy.

St Ninian's Primary School will remain in alignment to St Margaret's Academy.

Primary to secondary transition programmes currently adopted will be unaffected by the proposed amendment to catchment allocation. All of the relative establishments will endeavour as always to ensure the transition process will continue to be a seamless and positive experience for those pupils involved.

- **School Grounds/Outdoor Learning/Playground**

The school grounds and playground areas at the identified primary schools will continue to offer ample scope for development of the outdoor classroom. This will

have a positive impact on the learning environment for all pupils and will support the development of good relationships and positive behaviour, not only in the classroom, but also outdoors and in the wider community.

Car parking and pupil drop off / uplift areas will continue to ensure safe and efficient traffic flow. Appropriate car park protocols and risk assessments will be maintained.

- **Breakfast / School Clubs**

Breakfast clubs will continue to provide pupils with a healthy breakfast and offer opportunity to sample and develop preferences for healthy options. The aim of the club is to establish positive relationships at the start of the school day and improve attitude, behaviours and motivation to learn.

Pupils will continue to be invited to take part in a wide range of extracurricular activities. Activities are designed to offer opportunity to learn new skills and enhance experiences. Participation in these activities promotes and encourages social interaction, confident individuals, effective contributors and responsible citizens.

- **Parental Involvement**

Parents and carers are an integral part of the school community with their ongoing contributions and working partnerships being considered key to the success of the school.

West Lothian Council do not foresee any impact to existing opportunities for parental involvement and engagement as a result of the intimated proposals.

A principal focus as always is the delivery of a welcoming school that is inclusive for all parents, carers, pupils and staff.

- **Community Links**

Community interaction encourages a welcoming ethos, provides pupils with valuable life and interpersonal skills and promotes acknowledgement and respect for the local area.

All external links that each of the highlighted primary schools has established will remain with each establishment continuing to have clear and distinct associations within the local community.

- **Benefits for Any Other School Users**

The proposed changes will have no impact on existing external school users. All existing provisions for other school users will continue as a result of the proposed catchment area review.

SECTION FOUR

This section provides information on how West Lothian Council has organised the consultation process for the proposals contained within this document. It also provides information on how you can take part and give your views.

In terms of the Schools (Consultation) (Scotland) Act 2010, any proposal to alter the catchment area of a school requires a formal consultation process.

The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements.

The statutory consultees are prescribed as follows:

- the Parent Council or Combined Parent Council of any affected school
- the parents of the pupils at any affected school
- the parents of any children expected by the education authority to attend any affected school within two years of the date of publication of the proposal paper
- the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity)
- the staff (teaching and other) at any affected school
- any trade union which appears to the education authority to be representative of the persons mentioned in bullet point above
- the community council (if any)
- the community planning partnership (within the meaning of section 4(5) of the Community Empowerment (Scotland) Act 2015 for the area the local authority in which any affected school is situated.
- any other community planning partnership that the education authority considers relevant
- any other education authority that the education authority considers relevant
- any other users of any affected school that the education authority considers relevant
- in relation to any relevant proposal which affects a denominational school, the Church, Denominational Body or Scottish Hierarchy of the Roman Catholic Church.

As stated in the terms of the Schools (Consultation) (Scotland) Act 2010 statutory consultation periods should last a minimum of six weeks continuous and incorporate a minimum of 30 school days (excluding school holidays). Therefore the consultation period for this particular proposal will run from 15th September 2021 until 5th November 2021.

The consultation paper will be made available for reference electronically and in paper format.

A public meeting will be held in respect of the proposals online via Microsoft Teams.

Location	Date/Time
Microsoft Teams	30 th September, 19:00

[Click here to join the meeting](#)

The meeting will give interested parties a formal opportunity to express their views.

Representatives of the Council will be present at the meetings to outline the proposals, facilitate discussions and answer questions.

The Council website will contain information on the consultation. The web address is: <https://www.westlothian.gov.uk/article/47477/Schools-and-Education-Consultations>

During the consultation period any views on this proposal should be sent in writing to:

Catherine Campbell, Education Services, Civic Centre, Howden Road South, EH54 6FF

Responses can also be made by e-mail to Education.Consultation@westlothian.gov.uk

All responses to be received by no later than 5.00pm 5th November 2021

Consultation Timeline:

Following the end of the Consultation period West Lothian Council must provide Education Scotland with a report detailing all findings pertaining to the Consultation period.

All written and oral comments received during the consultation process are recorded and represented in said report, along with the Council's response to those comments.

Education Scotland will consider the Council submission and advise their response accordingly.

West Lothian Council will ensure that considerations received from Education Scotland are included in the Final Consultation Report. This Final Report will be made available and notification will be given to those individuals or groups that have made representations during the Consultation period.

West Lothian Council will not make any decisions, or put any changes into effect until the Final Consultation Report has been concluded, published and subsequently presented to the Education Executive in Spring 2022.

The above Consultation Timeline encompasses statutory legislative requirements detailed as per Schools (Consultation)(Scotland) Act 2010.

West Lothian Council proposal to review school catchment areas at Deans Community High School, West Calder High School, Inveralmond Community High School and The James Young High School

If you would like a copy of this document please contact

Education.Consultation@westlothian.gov.uk , giving your name, address and the language you would like the document translated in to

اقتراح مجلس لوثنان الغربي لمراجعة المناطق التي تقع في النطاق المحيط بمدرسة دينز كوميونيتي الثانوية ، ومدرسة ويست كالدر الثانوية ، ومدرسة إينفيرموند المجتمعية الثانوية ، ومدرسة جيمس يونغ الثانوية

إذا كنت ترغب في الحصول على نسخة من هذا المستند ، فيرجى الاتصال بـ Education.Consultation@westlothian.gov.uk ، مع إعطاء اسمك وعنوانك واللغة التي ترغب في ترجمة الوثيقة إليها

Propozycja Rady Miasta West Lothian przeglądu okolic naboru do szkół podstawowych: Deans Community High School, West Calder High School, Inveralmond Community High School oraz The James Young High School

Jeżeli chcieliby Państwo otrzymać kopię tego dokumentu prosimy o kontakt z

Education.Consultation@westlothian.gov.uk , podając swoje imię i nazwisko, adres zamieszkania oraz w jakim języku chcieliby Państwo otrzymać ten dokument

ڈینز کمیونٹی ہائی سکول، ویسٹ کالڈر ہائی سکول، انورالمنڈ کمیونٹی ہائی سکول اور جیمز یونگ ہائی سکول میں سکول کیچمنٹ ایریا (یعنی مقامی بچوں کے لیے سکول کے علاقوں) کا ازسرنو جائزہ لینے کے لئے ویسٹ لوٹھین کونسل کی تجویز

اگر آپ اس دستاویز کی ایک نقل چاہتے ہیں تو برائے کرم درج ذیل سے رابطہ کریں۔
Education.Consultation@westlothian.gov.uk، برائے مہربانی اپنا نام، پتہ اور اس زبان کا نام جس میں آپ ترجمہ شدہ دستاویز چاہتے ہیں، مہیا کریں۔

西洛锡安议会政府关于对Deans Community High School (迪恩斯社区高中)、West Calder High School (西卡德高中)、Inveralmond Community High School (印华瑞蒙德社区高中) 以及The James Young High School (詹姆斯青年高中) 所覆盖的区域进行审核的建议

如果您希望获得一份该文件的翻译件，请将您的名字、住址、以及您希望将本文件翻译成的语言告诉我们：Education.Consultation@westlothian.gov.uk。

West Lothian評議會提議審查Deans社區高中， West Calder高中， Inveralmond社區高中和The James Young高中的學校追趕區域

如果您需要本文檔的副本，請聯繫Education.Consultation@westlothian.gov.uk，將你的姓名，地址和提供您希望將文檔翻譯成的語言

ডীনস্ কমিউনিটি হাই স্কুল (Deans Community High School), ওয়েস্ট কোল্ডার হাই স্কুল (West Calder High School), ইনভারালমন্ড কমিউনিটি হাই স্কুল (Inveralmond Community High School) এবং দি জেইমস্ ইয়াং হাই স্কুল (The James Young High School) ক্যাচমেন্ট এরিয়াগুলো (শিক্ষার্থী ভর্তির অগ্রাধিকার এলাকার সীমানা) পুনর্বিবেচনার জন্যে পশ্চিম লোথিয়ান কাউন্সিলের প্রস্তাবনা।

যদি আপনি এই দলিলের একটি কপি পেতে চান, তাহলে অনুগ্রহ করে

Education.Consultation@westlothian.gov.uk-তে যোগাযোগ করুন এবং আপনার নাম, ঠিকানা দিন এবং এই দলিলটি কোন্ ভাষায় পেতে চান তা উল্লেখ করুন।

Vakarų Lodiano tarybos pasiūlymas patikrinti Deans Community vidurinės mokyklos, Vakarų Kaldero vidurinės mokyklos, Inveralmond Community vidurinės mokyklos ir Džeimso Jango vidurinės mokyklos rajonus

Jeigu pageidautumėte gauti šio dokumento kopiją, parašykite adresu

Education.Consultation@westlothian.gov.uk, nurodydami savo vardą, adresą ir kalbą, į kurią turėtų būti išverstas dokumentas

Vestlotianas padomes (West Lothian Council) ierosinājums pārskatīt skolu mikrorajonu robežas vidusskolām Deans Community High School, West Calder High School, Inveralmond Community High School un James Young High School

Ja vēlaties saņemt šī dokumenta kopiju, lūdzam sazināties ar

Education.Consultation@westlothian.gov.uk, norādot savu vārdu, adresi un valodu, kādā vēlaties saņemt dokumenta tulkojumu