West Lothian Council

Governance principles and common sources of evidence

Integrity

- Councillors' Code of Conduct
- Employee Code of Conduct
- Internal Audit
- Counter-Fraud Team
- Monitoring Officer
- Governance Manager

Internal control

- Standing Orders
- Financial Regulations
- Risk management
- Data Protection Officer
- Code of Corporate Governance
- Annual governance statements

Openness and engagement

- Public Engagement Strategy
- Public council/ committee meetings
- Website and social media
- Citizens' Panel
- Tenant Participation Strategy
- Corporate Plan consultations

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Defining outcomes

- Corporate Plan and Priorities
- Mission Statement and Values
- Local Outcomes Improvement Plan
- Corporate strategies
- Performance targets and indicators
- Management Plans

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Capacity and capability

- People Strategy
- EFQM/WLAM
- Customer Service Excellence
- Councillor training and development
- Head of Paid Service
- Financial and activity budgeting

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Designing actions and interventions

- Performance management
- Corporate Asset Strategy
- Procurement Strategy
- Chief Financial Officer
- Best Value framework
- Integrated impact assessments

Scrutiny

- Internal Audit
- Audit and Governance & Risk Committees
- Public performance reporting and benchmarking
- Performance Committee
- Policy Development & Scrutiny Panels
- External audit and Accounts Commission