

August 2020

## **BATHGATE TOWN CENTRE SHOPFRONT IMPROVEMENT**

West Lothian Council is pleased to operate a shop front improvement scheme in Bathgate town centre.

The scheme has been designed to help retailers update and enhance the outside of their property. It is hoped that if enough businesses take part, there will be a continuing positive visual impact on the town centre. This is a grant-based scheme with individual grants of up to £750 available. Funds will be allocated on a first come first served basis subject to individual applications meeting the guidelines below, which apply to award of grant:

1. One application per rateable property is permitted;
2. A grant of 75% of expenditure incurred will be available – up to a maximum of £750 (maximum qualifying expenditure is therefore £1,000).
3. Applicants should check with Planning Services as early as possible whether a planning application, advertisement consent and/or building warrant are required. If applications are required these will be prioritised; and the 75% maximum grant will be increased by £202 as a contribution to these costs.
4. No applications for works already undertaken prior to date of application will be processed.
5. An award of grant does not imply consent/permission to carry out all the works. All necessary consents or permission, statutory or otherwise, should be applied for and obtained before commencement of works.
6. The improvement works must have a demonstrable positive impact on Bathgate town centre.
7. All scheme decisions are final and there are no rights of appeal.

If you wish to take part, please complete the enclosed application form and return to the contact details noted on the form, together with 2 estimates for the proposed works. Following receipt of this information you will receive confirmation of whether your application has been successful. The grant will be paid out upon submission of documentation indicating the actual expenditure incurred.

Also available is accompanying planning guidance, which has been prepared by West Lothian Council's Planning Services. Whilst these are not obligatory, we would ask you to consider the suggestions made and comply with these where possible in order to ensure quality and consistency. If you have any queries relating to the requirement for planning consent please contact West Lothian Council, Development Management on 01506 280000 or online at <https://www.westlothian.gov.uk/planning-applications>.

If you should have any questions relating to this scheme, then please contact Nairn Pearson, BID & Town Centre Manager on Tel. 07917 263587 or alternatively by email [nairn.pearson@westlothian.gov.uk](mailto:nairn.pearson@westlothian.gov.uk)

I look forward to receiving your application.

Yours sincerely

*Nairn Pearson*

**Nairn Pearson**  
BID & Town Centre Manager

