

**ESTABLISHMENT OF S2 STAGE EDUCATION AT OGILVIE SCHOOL
CAMPUS**

FINAL REPORT OF THE STATUTORY CONSULTATION

Monday 24 February to Friday 3 April 2020

CONTENTS

1.	INTRODUCTION	Page
	1.1 Purpose of Report	3
	1.2 Summary of Proposal	3
	1.3 Background	3
	1.4 Timeline	4
	1.5 Consultees	5
	1.6 Consultation Process	6
2.	CONSULTEE RESPONSES TO PROPOSAL	
	2.1 Responses Received	7
	2.1.1 Email Responses	7
3.	PUBLIC MEETING	9
4.	ANALYSIS OF CONSULATION RESPONSES	9
5.	REPORT BY EDUCATION SCOTLAND	
	5.1 Legislative Duty	10
	5.2 Summary of Education Scotland Response	10
6.	COUNCIL OFFICER REVIEW AND RECOMMENDATION	
	6.1 Review of Proposal	11
	6.2 Recommendation	12
Appendix A	Letter to Consultees	13
Appendix B	Consultation Document	14
Appendix C	Report by Education Scotland	29

1. INTRODUCTION

1.1 PURPOSE OF THE REPORT

The purpose of this report is to give information on:

- West Lothian Council's proposal to establish S2 stage education at Ogilvie School Campus
- the Consultation Process
- Consultee Responses
- Details of Public Meeting

1.2 SUMMARY OF PROPOSAL

West Lothian Council is committed to the delivery of secondary stage education within Ogilvie School Campus creating an education provision that ensures equitable, quality and sustainable education for pupils with severe and complex needs.

The introduction of S2 education at Ogilvie School Campus allows seamless progression through secondary education within an environment that fully supports the individual needs of the pupil and continues to offer opportunity to achieve across all curricular areas, develop skills, attributes and capabilities in secondary education based courses.

This current proposal, if agreed and implemented, would result in Ogilvie School Campus providing S2 stage education commencing August 2020.

Moving forward, the Council's vision is to introduce all secondary stages of secondary education within Ogilvie School Campus on a phased basis in line with existing pupil transition requirements ensuring provision of all S1-S6 secondary stage cohorts by August 2024.

1.3 BACKGROUND

West Lothian Council Education Executive, at its meeting on 26 February 2019, approved Education Services proposal to introduce secondary stage education at Ogilvie School Campus creating an all-through (5-18) education establishment.

This proposal detailed introduction of year stages on a phased basis in line with primary (P7) to secondary (S1) transition requirements, with the initial introduction of S1 stage commencing in August 2019 when existing P7 pupils have completed their primary education and require to transition to secondary education.

Statutory guidelines state a formal consultation is required for any proposal to establish a new year stage in a school. To this regard, Statutory Consultation is required to propose establishment of S2 year stage at Ogilvie School Campus commencing in August 2020.

Education Services

Adopting this proposed approach allows the 2019/20 S1 cohort within Ogilvie School Campus to progress to S2 stage education at their existing school.

1.4 TIMELINE

The following timeline was established and incorporates the organisation of a public meeting, Education Scotland involvement, the preparation and publication of the report on the outcomes of the consultation and subsequent submission to West Lothian Council Education Executive for its decision in June 2020.

Date	Event	Description
22 October 2019	Education PDSP	Meeting to consider the proposal and agree continuation to Education Executive
12 November 2019	Education Executive	Meeting to review proposal and agree continuation to consultation phase
24 February 2020 –3 April 2020	Statutory Consultation incorporating Public Meetings	Formal public consultation (min 6 weeks consultation period including min of 30 school days)
Early April 2020	Submit Report to Education Scotland	West Lothian Council Education Services relay report on proposal and consultation findings to Education Scotland
Friday 8 May 2020	Deadline for Education Scotland three-week period for reporting back to West Lothian Council Education Services (Education Scotland do not include any schools holiday periods within their 3-week review timeframe)	Education Scotland response to proposal and consultation report
26 May 2020	Give Education Scotland at least 5-day notice prior to publishing final report	Upon receipt of response from Education Scotland and on consideration of previous consultation period representations, Authority

		will prepare and publish final consultation report
2 June 2020	Publication of Consultation document	Upon receipt of response from Education Scotland, West Lothian Council will prepare and publish final consultation report (min period of 3 weeks after publication before Authority make final decision)
23 June 2020	Education Executive Meeting	Decision made

1.5 CONSULTEES

In terms of the Schools (Consultation) (Scotland) Act 2010, any proposal to make amendments to the school estate in this case, establishment of a new year stage, requires a formal consultation.

The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements.

The statutory consultees for a proposal to establish a new year stage of a school are prescribed as follows:

- the Parent Council or Combined Parent Council of any affected school
- the parents of the pupils at any affected school
- the parents of any children expected by the education authority to attend any affected school within two years of the date of publication of the proposal paper
- the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity)
- the staff (teaching and other) at any affected school
- any trade union which appears to the education authority to be representative of the persons mentioned in bullet point above
- the community council (if any)
- the Community Planning Partnership (within the meaning of section 4(5) of the Community Empowerment (Scotland) Act 2015 for the area of the local authority in which affected school is situated
- any other community planning partnerships considered relevant by the Authority
- any other education authority that the education authority considers relevant
- any other users of any affected school that the education authority considers relevant

Education Services

- in relation to any relevant proposal which affects a denominational school, the Church, Denominational Body or Scottish Hierarchy of the Roman Catholic Church

1.6 CONSULTATION PROCESS

The consultation period incorporated a period of 30 school days (excluding any school holiday) from Monday 24 February until Friday 3 April 2020. This timescale adheres to the statutory consultation period for such circumstances which is a minimum of 6 consecutive weeks and include at least 30 school days.

To communicate, the Education Service proposal information was delivered through the undernoted media avenues:

- West Lothian Council Website <https://www.westlothian.gov.uk/ogilvie-school-campus-S2-consultation>
- West Lothian Council digital media products
- Local Press
- Available in hard copy via central locations within West Lothian
- Hard copy available for postal distribution on request

In order to ensure all parties had the same opportunity to access the consultation information, facilities were put in place to communicate the proposal in a manner best suited to the needs of the individual. To this regard, the Consultation Document was made available through the following means as and when requested:

- Translation Services
- Provision for deaf and hearing impaired, blind and visually impaired

A copy of the Consultation Document is attached as Appendix B.

A public meeting was scheduled to be held at Ogilvie School Campus on Wednesday 18 March 2020 to which all consultees had been advised. Due to the outbreak of the COVID19 pandemic, and following government guidelines, Council officers made the decision to cancel this meeting. Further information regarding the cancellation of the public meeting is detailed in Section 3 of this report.

During the consultation period views on the proposal were welcomed in writing to the address given below:

Melanie Laurie, Education Services, Civic Centre, Howden Road South, EH54 6FF

Responses by e-mail were directed to Education.Consultation@westlothian.gov.uk

All interested parties were invited to submit their comments by close of business Friday 3 April 2020.

2. CONSULTEE RESPONSES TO PROPOSAL

West Lothian Council Education Services noted comments made through a variety of means however only those official representations submitted in the terms of the **Consultation Document SECTION 5: Consultation Process and How to Have Your Say** (Appendix B) have been recorded for reporting purposes.

No hard copy written representations were received during the consultation period. All responses from consultees were received in electronic format (email).

2.1 RESPONSES RECEIVED

2.1.1 Email Responses:

There were 4 individual electronic response received.

As part of the consultation process and in order to ensure a rigorous and thorough examination of the responses received, Council officers read every response.

Officers ensured that the views and opinions of respondents were given due consideration and that individual acknowledgments were offered to each of the consultee submissions received.

For the purpose of this report respondent comments are anonymised.

Respondent Group	Comment
Deans Community High School Pupil Council	<ul style="list-style-type: none"> • Students felt as though the S2 Stage would be beneficial and would allow students to prepare for another year in a better suited setting before moving into a mainstream school or Cedarbank. There was an all-round consensus that this would be a positive decision
Letham Primary School Pupil Council	<ul style="list-style-type: none"> • All children who were consulted thought that it would be a good idea for Ogilvie to grow to accommodate Secondary aged pupils. They thought the transition to a mainstream school would be very hard on the pupils who attended Ogilvie • They thought they could extend the school by putting Secondary teachers inside it • Ogilvie might need more classrooms • Ogilvie might need to extend the outside area – e.g. playground • If they want to be like the other secondary schools they might need new facilities e.g. swimming pool for PE lessons (the other secondary schools have this provision) • They will need specialist equipment to support the needs of the pupils • They should be given all the same rights as the pupils who attend mainstream High Schools • They should be given separate play and common areas to allow them to be with their peers, and avoid any sensory issues associated with younger children

Education Services

	<ul style="list-style-type: none"> • The school should have name Ogilvie Campus with a Primary and Secondary Campus. The children should also be allowed to think of names for their new school • The parents should be asked if they want this – Is Ogilvie the best place for their children? We think the parents would appreciate this, but they might want their children to go into a mainstream setting. • Pupils were concerned about how the school would get the money to build the High School. If money comes from the wrong place, then those services will suffer • Should the parents of the children at Ogilvie try and make donations, or hold fundraisers for the High School • Pupils questioned times scales and how long this would take to complete
<p>Winchburgh Primary School Pupil Council</p>	<p>Views of senior pupils at Winchburgh PS are;</p> <ul style="list-style-type: none"> • The pupils won't have to travel to another building, this will build a better sense of wellbeing and reduce anxiety • They will have continuity of friendships reduce their feeling of isolation • They will receive the necessary care they need from support staff they know well • The teaching staff will know they pupils and continue to support their learning needs <p>Concerns from the senior pupils; They are unsure if the school has enough space to accommodate increase pupils</p> <p>Winchburgh Primary school pupils have no objection to this proposal</p>
<p>Not disclosed</p>	<p>This is madness. Adding to an already difficult situation. I live in [REDACTED] and already have to plan when I can leave my house as it's a nightmare trying to get out of the area when the taxis are coming out and in.</p> <p>Bringing more children in us going to make it even worse.</p> <p>Whoever is proposing this needs to drive round here between 8.30 and 9am to see it for themselves.</p>

3. PUBLIC MEETING

3.1

In line with statutory guidance, public meetings are delivered to offer consultees opportunity to become actively involved in the consultation process. The aim of this meeting is to offer an overview of the proposal being presented and detail the background and rationale.

Statutory Consultation Public Meetings are conducted following the undernoted format:

- I. Council Officer Explanation on the Aims of the Statutory Consultation Meeting:**
 - Formal consultation required in accordance with Schools (Consultation)(Scotland) Act 2010
 - Information sharing opportunity
 - Opportunity to capture the views of consultees
 - Invaluable research approach
- II. Officers Summarise Proposal**
- III. Officers Explain Rationale Behind Proposal**
- IV. Group Discussion Opportunity**

The statutory public meeting for the proposed introduction of S2 stage education at Ogilvie School Campus was scheduled to be held on Wednesday 18 March 2020 to which all consultees had been notified in advance and welcomed to attend.

Offering due regard to government guidelines in relation to COVID19 and the mandatory processes put in place to ensure social distancing, the necessary decision was made by West Lothian Council to cancel this meeting.

Consultees were advised of the cancellation at the earliest opportunity and Council officers ensured that all parties were reminded of the various other platforms available to ensure their views on the proposed introduction of S2 stage education were received and acted upon accordingly.

4. ANALYSIS OF CONSULTATION RESPONSES

Overall, the responses received during the statutory consultation strongly supports the proposal with no major expression of opposition declared.

Comments made in relation to parking implications as a result of the possible influx of traffic in the local area have been noted by Council Officers and will be offered due regard as the planning process continues.

5. REPORT BY EDUCATION SCOTLAND

5.1 LEGISLATIVE DUTY

The Education Scotland report in relation to the proposal by West Lothian Council to establish S2 stage education within Ogilvie School Campus has been prepared by Her Majesty's Inspectors of Education (HM Inspectors) in accordance with the terms of the Schools (Consultation) (Scotland) Act 2010 ("the 2010 Act"). The purpose of the Education Scotland report is to provide an independent and impartial consideration of the West Lothian Council proposal. HM Inspectors considered the educational aspects of the proposal, including significant views expressed by consultees. On receipt of the Education Scotland report, the 2010 Act requires West Lothian Council to consider the contents of the report and prepare its final consultation report. Section 6 below provides an explanation of how West Lothian Council has reviewed the initial proposal in the light of representations during the consultation period and from Education Scotland's findings.

The HM Inspectors considered:

- the likely effects of the proposal for children and young people of Ogilvie School Campus; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- any other likely effects of the proposal;
- how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- the educational benefits the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

5.2 SUMMARY OF EDUCATION SCOTLAND RESPONSE

Education Scotland findings and conclusions are summarised as follows:

Educational Benefits:

Ogilvie School Campus provides education for children and young people with severe and complex needs. The Council has fully considered the educational benefits as outlined in the proposal. There are a number of potential educational benefits to this proposal including supporting the provision of young people to the entitlement to a broad general education and helping them to access a supportive specialist setting taking account of their individual needs. This should help to provide continuity and progression in learning for young people as they move from S1 into S2. The Council has also taken account of opportunities for young people beyond the classroom that may not be available if young people move to another school. Access to outdoor learning and the well-established community links already established at Ogilvie School Campus should further support young people's learning.

Education Services

The proposed introduction of S2 stage education at Ogilvie School Campus should help enhance the arrangements already in place for current S1 pupils. This should support their ongoing care and learning as they progress through the school.

Summary:

HM Inspectors consider that, overall, there is a strong case for West Lothian Council to move to establish the provision of education for S2 pupils at Ogilvie School Campus. The learning and care needs of young people will continue to be provided in a familiar setting as they move through the school. The proposal is clearly based on the educational benefits for the pupils and their families.

The Education Scotland report can be read in full in Appendix C to this report.

6. COUNCIL OFFICER REVIEW AND RECOMMENDATION**6.1 REVIEW OF PROPOSAL**

Feedback from consultee submissions and the report from Education Scotland have been analysed in order that any issues highlighted were given cognisance and responded to. As a result of this analysis officers conclude the undernoted factors:

Identified Key Benefits

- the educational benefits for those children and young people who have been assessed as having severe and complex needs currently attending Ogilvie School Campus and those who may attend in the future:
 - individualised learning taking due regard to the 7 key principles of Curriculum for Excellence – Challenge and Enjoyment, Breadth, Progression, Depth, Personalisation and Choice, Coherence, Relevance
 - breadth of curriculum that will afford opportunities for exercising responsible personal choice as pupils move from the primary experience to secondary phase education
 - education provision at Ogilvie School Campus will encourage pupils to build skills and strategies to help them cope with social and personal relationships, thus enabling them to interact as fully as possible with their mainstream peers and the outside world
 - through meaningful real-life activities pupils will see how the context of their learning matters in their lives
 - all-through special schooling can serve to mitigate any adverse factors related to transition from primary to secondary stage education and improve the ability to cope with change throughout the educational pathway
 - school accommodation both internal and external that will incorporate all the required functions for delivery of primary and secondary phase education in a personalised environment and will promote accessible, inclusive learning

Education Services

- West Lothian Council making efficient and effective use of resources by addressing the increase in demand for placement of children and young people with severe and complex needs
- West Lothian Council commitment to best value by maintaining regard to existing property asset performance, quality and cost implications and delivery of a modern, well-equipped specialist provision

Identified Consideration

In taking forward this proposal, West Lothian Council will ensure ongoing communication with stakeholders in relation to the practical elements of introducing S2 stage education at Ogilvie School Campus.

6.2 RECOMMENDATION

With regard to the 2010 Act and having considered all of the information received during the consultation process, officers of West Lothian Council are satisfied that no comments have been received which would have caused them to review the merits of the proposal to establish S2 stage education within Ogilvie School Campus.

Based on these findings, it is recommended that West Lothian Council Education Executive agree to implement the proposal to establish S2 stage education at Ogilvie School Campus,

Appendix A

24 February 2020

Dear Consultee

E-mail:
james.cameron@westlothian.gov.uk

West Lothian Council Education Services

Proposal to Introduce S2 Stage Education at Ogilvie School Campus

West Lothian Council's Education Executive authorised, at its meeting on 21 January 2020, West Lothian Council's Education Services to commence statutory consultation on the introduction of S2 stage education within Ogilvie School Campus, Livingston.

The consultation document outlining the proposal is available online from 24 February 2020 on the following webpage: <http://www.westlothian.gov.uk/ogilvie-school-campus-S2-consultation>

Hard copies of the consultation document are also available for uplift from the Civic Centre, Howden South Road, Livingston, EH54 6FF or can be requested in writing from:

Melanie Laurie, Project Officer, West Lothian Council Education Services, Civic Centre, Howden South Road, Livingston, EH54 6FF.

The consultation period is from 24 February 2020 until Friday 3 April 2020.

A public meeting to discuss the consultation document will be held at:

- Ogilvie School Campus on Wednesday 18 March 2020, 6.30pm-8.00pm.

You are also invited to submit your comments on the consultation in writing to Melanie Laurie at the above address or by e-mail to Education.Consultation@westlothian.gov.uk

For written representations to be considered they must be received no later than 5pm on Friday 3 April 2020.

A decision on the proposal is planned to be made in June 2020 by the Council's Education Executive. This decision will be based on feedback offered by stakeholders during the consultation process and from feedback received from Education Scotland.

Yours sincerely



James Cameron Head of Education (Learning, Policy and Resources)

West Lothian Council Education Consultation

Appendix B

DATA LABEL: PUBLIC

WEST LOTHIAN COUNCIL, EDUCATION SERVICES

ESTABLISHMENT OF S2 STAGE EDUCATION WITHIN OGILVIE SCHOOL CAMPUS, LIVINGSTON

CONSULTATION DOCUMENT

February 2020

SECTION 1: Purpose of this Document

SECTION 2: The Proposal

SECTION 3: The Educational Benefit Statement

SECTION 4: Integrated Impact Assessment

SECTION 5: Consultation Process and How to Have Your Say

West Lothian Council Education Consultation

SECTION 1: PURPOSE OF THE DOCUMENT

The purpose of this document is to give information on:

- West Lothian Council's proposal to establish S2 stage education within Ogilvie School Campus as part of the Council's continuing commitment to ensure equitable, quality and sustainable provision for pupils with additional support needs;
- the educational benefits to be gained through the implementation of this proposal; and
- how you can give your views and take part in the consultation process.

West Lothian Council believes that thorough and effective consultation will support better outcomes for pupils and their families and will enable the vast majority of pupils with severe and complex needs to be educated within West Lothian with tailored support to meet their needs.

Public consultations are necessary when a local authority is proposing to make a change to the school estate, in this instance, the opening of a new stage in a school. To carry out a public consultation the Council requires to follow the statutory guidance outlined in the Schools (Consultation) (Scotland) Act 2010. With this in mind, this document is further organised into the following sections:

Section 2 details the proposal, and gives the background and rationale to the proposal.

Section 3 contains the educational benefits statement in relation to the proposal and provides an assessment of the effects of this proposal on the children/young people and their families of the affected school.

Section 4 provides information on the Integrated Impact Assessment undertaken in reference to the proposal. An Integrated Impact Assessment (IIA) is undertaken to ensure that the Council meets its statutory requirement to assess policies and practices and ensure that they meet the legislative requirements in relation to its equality, human rights and socioeconomic obligations.

Section 5 details how West Lothian Council has organised the consultation process to meet the requirements of the legislation, and how you can take part and give your views.

West Lothian Council Education Consultation

SECTION 2: PROPOSAL AND BACKGROUND TO THE PROPOSAL

2.1 THE PROPOSAL - TO ESTABLISH S2 SECONDARY STAGE EDUCATION AT OGILVIE SCHOOL CAMPUS

West Lothian Council is committed to the delivery of secondary stage education within Ogilvie School Campus creating an education provision that ensures equitable, quality and sustainable education for pupils with severe and complex needs.

The introduction of S2 education at Ogilvie School Campus allows seamless progression through secondary education within an environment that fully supports the individual needs of the pupil and continues to offer opportunity to achieve across all curricular areas, develop skills, attributes and capabilities in secondary education based courses.

This current proposal, if agreed and implemented, would result in Ogilvie School Campus providing S2 stage education commencing August 2020.

Moving forward, the Council's vision is to introduce all secondary stages of secondary education within Ogilvie School Campus on a phased basis in line with existing pupil transition requirements ensuring provision of all S1-S6 secondary stage cohorts by August 2024.

2.2 BACKGROUND TO THE PROPOSAL

West Lothian Council Education Executive, at its meeting on 26 February 2019, approved Education Services proposal to introduce secondary stage education at Ogilvie School Campus creating an all-through (5-18) education establishment.

This proposal detailed introduction of year stages on a phased basis in line with primary (P7) to secondary (S1) transition requirements, with the initial introduction of S1 stage commencing in August 2019 when existing P7 pupils had completed their primary education and required to transition to secondary education.

Statutory guidelines state a formal consultation is required for any proposal to establish a new year stage in a school. To this regard, Statutory Consultation is required to propose establishment of S2 year stage at Ogilvie School Campus commencing in August 2020. Adopting this proposed approach allows the 2019/20 S1 cohort within Ogilvie School Campus to progress to S2 stage education at their existing school.

2.3 ADMISSION CRITERIA

There will be no amendment to criteria for admission to specialist provision in West Lothian as a result of this consultation exercise.

Admission will continue to be in accordance with West Lothian Council's current admission arrangements for specialist provision, details of which are available via the attached link:

[West Lothian Council Admission to Specialist Provision Policy](#)

The primary and secondary provision at Ogilvie School Campus will be available to meet the needs of pupils across West Lothian who have been assessed as having

West Lothian Council Education Consultation

severe and complex needs and requiring significant additional support to access the curriculum in alternative provision to their mainstream school environment.

2.4 NON-DENOMINATIONAL EDUCATION PROVISIONS

All specialist education establishments in West Lothian are non-denominational therefore the provisions offered to children and young people at Ogilvie School Campus are not affiliated to a particular religious denomination.

SECTION 3: THE EDUCATIONAL BENEFIT STATEMENT

The specific educational benefits of the proposal are outlined below in terms of the following:

- 3.1 Curriculum for Excellence
- 3.2 Transition
- 3.3 Transport
- 3.4 Mainstream Links
- 3.5 School Management
- 3.6 Staff Teams
- 3.7 Accommodation
- 3.8 School Grounds/ Outdoor Learning
- 3.9 Playground
- 3.10 Community Links
- 3.11 Mentoring and Buddying
- 3.12 Benefits for Any Other School Users

3.1 CURRICULUM FOR EXCELLENCE

Curriculum for Excellence is the national curriculum of experiences and outcomes for all pupils, 3 – 18 years. The national guidance from Education Scotland encourages education authorities to ensure that each school's curriculum is designed on 7 key principles:

- Challenge and enjoyment
- Breadth
- Progression
- Depth
- Personalisation and choice
- Coherence
- Relevance

The key educational benefits of the proposal in relation to Curriculum for Excellence are stated below with a specific focus on the 7 principles:

The curriculum for pupils with severe and complex needs is based on the same principles as all educational establishments across West Lothian. Design of the curriculum, taking cognisance of these principles, will depend on the nature and complexity of the needs of the children and young people. Progression can be achieved through a well-planned, joint and individualised learning programme. In

West Lothian Council Education Consultation

Ogilvie School Campus, staff will develop and refresh the curriculum on a regular basis and manage curriculum change and innovation to improve the range and quality of experiences and outcomes for children and young people and ensure delivery of curriculum entitlements.

The proposed establishment of S2 secondary stage education for pupils with severe and complex needs within Ogilvie School Campus will enhance full and progressive participation in the curriculum and will support a clear strategy to provide entitlement to a broad general education. Location in Ogilvie School Campus will enhance access for pupils (both current and future) to a balanced curriculum that provides the best possible learning opportunities and experiences and will enable pupils to enjoy their education within a supportive specialist setting and develop positive attitudes towards learning.

Good relationships and positive behaviour are key to the delivery of Curriculum for Excellence and pupils will be supported in this by experienced specialist teaching and non-teaching staff.

As pupils move through their secondary education at Ogilvie School Campus the breadth of curriculum offered will afford opportunities for exercising responsible personal choice. This includes opportunities for achievement and celebration of success.

Through meaningful real life activities in Ogilvie School Campus and within the local community such as cooking, shopping and visits to local amenities, pupils will see that what they are learning matters in their lives.

By focusing on the above concepts, Ogilvie School Campus can provide the highest quality of individualised learning and teaching experiences that enable young people to thrive and achieve in their education.

3.2 TRANSITION

West Lothian Council Education Services is committed to the delivery of secondary stage education within Ogilvie School Campus.

It is proposed secondary year stages will be introduced on a phased basis in line with existing pupil transition requirements. The proposed phasing approach will culminate in delivery of an all-through (5-18 years) (P1-S6) school for August 2024.

A key benefit of the all-through school approach is that Ogilvie School Campus will continue to adopt individualised transition programmes ensuring movement between year stages is a positive and seamless process for the children and young people involved.

Furthermore, pupils at Ogilvie School Campus will benefit from having opportunity to continue their educational pathway in a supportive and familiar setting with minimal disruption.

3.3 TRANSPORT

The school transport provisions currently in place for pupils attending Ogilvie School Campus will remain. No alterations to existing entitlements and schedule of provisions are anticipated as a result of the proposal. All transport provisions

West Lothian Council Education Consultation

offered will continue to be in conjunction with West Lothian Council's policy on transport:

[West Lothian Council Transport Policy Additional Support Needs Provisions](#)

3.4 MAINSTREAM LINKS

The Standards in Scotland's Schools etc. Act 2000 indicates that education authorities should provide education to school age children within mainstream settings, unless certain exceptions apply such as where a mainstream school would not be suited to the ability or aptitude of the child.

Within Ogilvie School Campus pupils build skills and strategies to help them cope with social and personal relationships, thus enabling them to interact as fully as possible with their mainstream peers and the outside world.

Strong partnerships between West Lothian Council and outside agencies are helping continue to improve and increase appropriate choices and challenges for the pupils of Ogilvie School Campus with effective procedures and initiatives helping pupils move on from school successfully.

The proposal for establishment of S2 stage education within Ogilvie School Campus will enable Education Services to build upon, and to further embed, the positive approaches to relationships, attainment and achievement already developed within the existing year stages at Ogilvie School Campus. The children will be encouraged to become involved in as many aspects of secondary school life as is possible to develop ownership of their learning and to become full members of the school community. The proposal details in this document aims to increase opportunities for providing a balance between the equally important elements of academic attainment and social development.

Links with neighbouring mainstream primary and secondary schools will continue. This integration with mainstream schools will however only take place when timings are appropriate and convenient to all establishments involved and after full consultation with all parent/carers.

Opportunities for inclusion through proximity to a mainstream location can create a positive school ethos based on mutual respect.

Where pupils with severe and complex needs feel included and respected they are more likely to develop self-confidence, resilience and positive views about themselves and others.

3.5 SCHOOL MANAGEMENT

Should the proposal be agreed and implemented, the establishment of S2 secondary stage of education within Ogilvie School Campus (in addition to the existing S1 and primary stages) will be managed by the schools current Head Teacher who will have responsibility for the day-to-day operational management of the school.

3.6 STAFF TEAMS

An effective staff team will be in place to ensure that the learning and care needs of the children and young people at Ogilvie School Campus are fully met. Teachers

West Lothian Council Education Consultation

and support staff will continue to work together to meet the needs of pupils and to help them to learn.

It is not anticipated that there would be implications for any staff currently employed at Ogilvie School Campus as a result of the proposal to introduce S2 stage education. Current staffing levels would be maintained or enhanced to meet the needs of children and young people appropriately. Support staff and specialist staff of music, art and drama, PE would remain in the staffing structure.

All staffing arrangements will continue to be consistent with West Lothian Council's local agreements.

The proposed establishment of further stages of secondary education within Ogilvie School Campus with staff who know the pupils well will help develop the pupils' confidence and social skills and will support effective transition planning at key transition stages.

Agencies and partners will continue to work closely together to support and inform the planning process for learners. This involves a range of agencies and staff to meet the individual needs of each child. These include:

- Educational Psychology
- School Community Paediatrician
- School Nurse
- Speech and Language Therapy
- Physiotherapy
- Occupational Therapy

The proposed introduction of S2 stage education at Ogilvie School Campus will see the continuation of a stable and unified team of specialist staff and learning support assistants working closely with professionals from NHS Lothian, Social Policy and family services. This collaboration aims to further improve the standards of care provided for pupils with severe and complex needs. For many of the children and young people at Ogilvie School Campus the continuum of care and support is more important than the chronological age of the pupil and there are obvious advantages in prolonging the relationships, in to secondary education, between teachers and other adults with support roles. This continuity enables more positive relationships among school staff and stronger links with parents and the local community. Families and their children can maintain relationships with the school and other agencies and professionals, and parents can become more involved and remain better informed.

3.7 ACCOMMODATION

West Lothian Council believe that the needs of primary and secondary pupils with severe and complex needs are best met in a single integrated provision in a facility designed to support the severe and complex nature of their needs.

The present and future accommodation within Ogilvie School Campus will promote accessible, inclusive learning.

Ogilvie School Campus is in a strong position to become a primary through to secondary specialist school providing for pupils aged 5 years to 18 years as the benefits of this building already include:

West Lothian Council Education Consultation

- Compliant with the Council's obligations under the Equality Act 2010
- Automatic doors
- Structured play room/GP room
- Play room- therapeutic and structured play
- Soft play room
- Sensory room
- Resource room
- Early years play area
- Meeting rooms
- Flexible working areas for children

Ogilvie School Campus is currently being modified and developed as a primary through to secondary school for pupils aged 5 to 18 years.

3.8 OUTDOOR LEARNING

For pupils with severe and complex needs, outdoor learning is an integral feature of their education. On a programmed basis, pupils will continue to be given regular opportunities to take their education outdoors into the local countryside and further afield.

There will be opportunities for spontaneous, planned and purposeful activities, use of the outdoors to develop literacy and numeracy, health and wellbeing and active outdoor learning. This will have a positive impact on the learning environment for pupils. Acquired skills can be applied in real life contexts.

The school grounds offer ample scope for development of the outdoor classroom. This will continue to have a positive impact on the learning environment for Ogilvie School Campus pupils and will support the development of good relationships and positive behaviour, not only in the classroom, but also outdoors and in the wider community.

Within Ogilvie School Campus the outdoor classroom is already used to support interdisciplinary learning, map reading skills, development of gross and fine motor skills, PE, Science, literacy and numeracy across the curriculum, weather experiments, charity events, project and graph work. Should the proposal be agreed these learning episodes would be further built upon in the secondary phase of the young person's education.

3.9 PLAYGROUND

Ogilvie School Campus currently benefits from spacious outdoor space for the promotion of health and wellbeing. The outdoor play area already provides a safe and secure social space for more independent pupils in addition to pupils who require a higher level of support.

The playground will continue to promote social interaction and health and wellbeing and in order to maximise the opportunities for health promotion, all available space will be well utilised, with playground space being promoted, as appropriate, as an extension to the formal classroom.

The playground benefits from a secure fence which ensures that the playground is safe and secure for the pupils undertaking outdoor breaks and activities. Fencing

West Lothian Council Education Consultation

also ensures out of hours, school security and reduces instances of vandalism for the school.

Multi Use Games Area (MUGA) can be accessed directly from the school and the playground. MUGA facilitates access to PE entitlements, increases opportunities for social inclusion, supports quality PE which meets the needs and talents of all, supports improvements in the PE curriculum, improves levels of participation, opportunities for learning out with the formal curriculum, experience positive aspects of healthy living and activity. To ensure pupil safety and security the MUGA is fully enclosed and benefits from line markings for a range of sports and games.

In addition to playground fixtures and fittings there is be a range of portable play equipment and games that pupils will be responsible for taking care of setting up on a daily basis, within a programme of pupil responsibilities.

Pupils who attend Ogilvie School Campus have a range of playground facilities including:

- multi use sports area- MUGA
- soft top-area which promotes taking indoor learning outside (experiential learning- needs appropriate sand pit, musical instruments, gross and fine motor play equipment, role play)
- playground with trim track area
- pagoda structure for outdoor learning
- bottle greenhouse
- wide range of age and stage appropriate playground equipment

Planned playground improvements at Ogilvie School Campus will create safe, spacious areas to deliver a variety of activities in relation to both primary and secondary aged pupils.

3.10 COMMUNITY LINKS

Community links facilitates the promotion of a wide range of skills, provides opportunities for new skills to be applied in real life contexts and enables learning to take place in the outside world as well as in in the formal classroom.

A wide range of community links is available in the vicinity of Ogilvie School Campus. The existing strong community links will be built upon further as the children get older and progress through the school.

The welcoming ethos of the community of Knightsridge is acknowledged and strong community links already exist between the community and local schools.

The establishment of additional secondary year stages within Ogilvie School Campus for pupils with severe and complex needs will enable pupils to further benefit from existing strong community links. Acquired skills will be practiced and applied in real life contexts.

Ogilvie School Campus has a wide range of existing strong community links including:

- Links with local mainstream primary and secondary schools
- Braid House Day Centre

West Lothian Council Education Consultation

- Deans Community High School Community Café
- Carmondean Library
- Horse Riding at Hopetoun House
- Swimming programme for all children at Deans Community High School
- The Vennie, shop, play park
- Community Skills Programme
- First Bus
- Business links- Pizza Express, Dobbies, Vue Cinema
- Morrison's Supermarket
- Post Office at Carmondean
- Community Police Officer
- Local church

The existing strong community links (many of which are within walking distance) shall remain and be further developed. For the pupils, this facilitates active involvement within communities where excellent support for pupils with additional support needs is acknowledged.

3.11 MENTORING AND BULLYING

As the school evolves into a primary through to secondary specialist provision, activities within Ogilvie School Campus, and in the school playgrounds, will lend themselves well to the establishment of whole school buddying/mentoring programmes.

Such interaction between older and younger pupils provides valuable life skills links. As a result, a supportive ethos for younger pupils is provided and responsibility for older pupils developed.

The larger combined roll will afford the pupils opportunities to broaden their social circles.

3.12 BENEFITS FOR ANY OTHER SCHOOL USERS

Changes to the proposed use of the accommodation at Ogilvie School Campus would not impact on any other parties.

There is no proposed change to arrangements for any other users of the educational establishment outlined in this proposal. Ogilvie School Campus is used for the sole purpose of education and there are no other users of the school facilities there would therefore be no impact on any community group or organisation.

West Lothian Council Education Consultation

SECTION 4: INTEGRATED IMPACT ASSESSMENT

To meet statutory equality duties, the Council conducts an Integrated Impact Assessment (IIA) to critically assess policies and practices and ensure compliance with all legislative requirements.

The aim of an IIA is to examine policies and practices in a structured way taking account of equality, human rights and socioeconomic disadvantage (poverty) implications when making decisions, ensuring the impact within the community is recognised and addressed accordingly.

IIA screening is completed using the Council's Integrated Impact Assessment Toolkit and allows the Authority to recognise positive steps it can take to promote fairness and equality of opportunity for all.

As part of the consultation process the Council will consult with a wide range of stakeholders, staff, parents/carers and young people and will welcome and address comments on the IIA process.

The outcome of the Integrated Impact Assessment will inform the Report on the Outcome of Consultation.

SECTION 5: CONSULTATION PROCESS: HAVE YOUR SAY

This section provides information on how West Lothian Council has organised the consultation process for the proposal contained within this document. It also provides information on how you can take part and give your views.

In terms of the Schools (Consultation) (Scotland) Act 2010, any proposal to establish new year stages of education in a school requires a formal consultation process.

The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements.

The statutory consultees are prescribed as follows:

- the Parent Council or Combined Parent Council of any affected school
- the parents of the pupils at any affected school
- the parents of any children expected by the education authority to attend any affected school within two years of the date of publication of the proposal paper
- the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity)
- the staff (teaching and other) at any affected school
- any trade union which appears to the education authority to be representative of the persons mentioned in bullet point above
- the community council (if any)

West Lothian Council Education Consultation

- the community planning partnership (within the meaning of section 4(5) of the Community Empowerment (Scotland) Act 2015 for the area the local authority in which any affected school is situated.
- any other community planning partnership that the education authority considers relevant
- any other education authority that the education authority considers relevant
- any other users of any affected school that the education authority considers relevant
- in relation to any relevant proposal which affects a denominational school, the Church, Denominational Body or Scottish Hierarchy of the Roman Catholic Church

As stated in the terms of the Schools (Consultation) (Scotland) Act 2010 statutory consultation periods should last a minimum of six weeks continuous and incorporate a minimum of 30 school days (excluding school holidays). Therefore, the consultation period for this particular proposal will run from Monday 24 February 2020 until Friday 3 April 2020.

The consultation paper will be made available for reference electronically and in paper format.

A public meeting will be held in respect of the proposal at:

Ogilvie School Campus – Wednesday 18 March – 6.30pm-8.00pm.

This meeting will give interested parties a formal opportunity to express their views.

Representatives of the Council will be present at the meeting to outline the proposal, facilitate discussions and answer questions.

The Council website will contain information on the consultation. The web address is: www.westlothian.gov.uk/ogilvie-school-campus-S2-consultation

During the consultation period any views on this proposal should be sent in writing to:

Melanie Laurie, Education Project Officer, Education Services, Civic Centre, Howden Road South, EH54 6FF

Responses can also be made by e-mail to: Education.Consultation@westlothian.gov.uk

All responses to be received by no later than 5.00pm Friday 3 April 2020.

Consultation Timeline:

Following the end of the consultation period West Lothian Council must provide Education Scotland with a report detailing all findings pertaining to the Statutory Consultation.

All written and oral comments received during the consultation process are recorded and represented in said report, along with the Council's response to those comments.

Education Scotland will consider the Council submission and advise their response accordingly.

West Lothian Council will ensure that considerations received from Education Scotland are included in the Final Consultation Report. This Final Report will be made available and

West Lothian Council Education Consultation

notification will be given to those individuals or groups that have made representations during the consultation period.

West Lothian Council will not make any decisions, or put any changes into effect until the Final Consultation Report has been concluded, published and subsequently presented to the Education Executive on 23 June 2020.

The above Consultation Timeline encompasses statutory legislative requirements detailed as per Schools (Consultation)(Scotland) Act 2010

West Lothian Council Education Consultation

WEST LOTHIAN COUNCIL, EDUCATION SERVICES, PROPOSAL TO CREATE SECONDARY STAGE EDUCATION, OGILVIE SCHOOL CAMPUS

If you would like a copy of this document please call MELANIE LAURIE 01506 281666. GIVING YOUR NAME ADDRESS AND THE LANGUAGE YOU WOULD LIKE THE DOCUMENT TRANSLATED IN TO

الخدمات التعليمية ، عرض لإنشاء مرحلة ثانوية تعليمية في حرم مدرسة ، WEST LOTHIAN بلدية ويست لوثيريان اوغيلفي OGILVIE

على رقم MELANIE LAURIE اذا رغبت بالحصول نسخة من هذه الوثيقة فيرجى منك الاتصال على ميلاني لوري . الهاتف 01506 281666 . ويرجى ذكر اسمك وعنوانك واللغة التي ترغب بأن تتم ترجمة الوثيقة اليها .

ওয়েস্ট লোথিয়ান কাউন্সিল, এডুকেশন সার্ভিসেস, সেকেন্ডারী স্টেইজ এডুকেশন চালুর প্রস্তাব, ওগিলভাই স্কুল (OGILVIE SCHOOL) ক্যাম্পাস।

যদি আপনি এই দলিলটির একটি কপি অথবা পেতে চান, তাহলে অনুগ্রহ করে ম্যালানী লোওরীর (MELANIE LAURIE) কাছে 01506 281666 নম্বরে ফোন করুন এবং আপনার নাম, ঠিকানা এবং কোন্ ভাষায় দলিলটির অনুবাদ পেতে চান তা প্রদান করুন।

WEST LOTHIAN 地方政府, 教育服务处创建中级教育的提议 · OGILVIE 学校校园 (WEST LOTHIAN COUNCIL, EDUCATION SERVICES, PROPOSAL TO CREATE SECONDARY STAGE EDUCATION, OGILVIE SCHOOL CAMPUS)

如果您想要这份文件的 副本, 请致电MELANIE LAURIE 01506 281666, 提供您的姓名地址以及需要把文件翻译成的语言 (If you would like a copy of this document please call MELANIE LAURIE 01506 281666. GIVING YOUR NAME ADDRESS AND THE LANGUAGE YOU WOULD LIKE THE DOCUMENT TRANSLATED IN TO)

西洛西安地方議會 (WEST LOTHIAN COUNCIL) 教育服務部門關於建立第二階段教育 — 奧吉爾維學校 (OGILVIE SCHOOL) 校區的建議

如果您希望得到一份該文件的 復印件, 請您打電話給梅勒妮·勞瑞 (MELANIE LAURIE), 電話號碼是01506 281666 ; 請您將您的名字、地址以及您希望將該文件翻譯成的語言告訴我們。

West Lothian Council Education Consultation

WEST LOTHIAN PAŠVALDĪBA (COUNCIL), IZGLĪTĪBAS DIENESTS,
PRIEKŠLIKUMS IZVEIDOT OTRĀS PAKĀPES IZGLĪTĪBU OGILVIE SKOLĀ

Ja jūs vēlaties saņemt šī dokumenta eksemplāru lūdzu, zvaniet MELANIE LAURIE uz 01506 281666. Nosauciet savu vārdu, uzvārdu, adresi, un valodu, kurā jūs vēlaties saņemt šī dokumenta tulkojumu

VAKARŪ LOTHIAN TARYBOS ŠVIETIMO TARNYBOS PASIŪLYMAS SUKURTI
ANTROSIOS PAKOPOS STUDIJAS „OGILVIE“ MOKYKLOS MIESTELYJE

Jei norite gauti šio dokumento kopiją skambinkite MELANIE LAURIE telefonu 01506 281666. NURODYKITE SAVO VARDA, PAVARDE, ADRESĄ IR KALBĄ, Į KURIAŲ NORITE, KAD BŪTŲ IŠVERSTAS ŠIS DOKUMENTAS

PROPOZYCJA RADY MIEJSKIEJ WEST LOTHIAN, WYDZIAŁU DS.
KSZTAŁCENIA, ODNOŚNIE DO STWORZENIA PLACÓWKI KSZTAŁCENIA ŚREDNIEGO,
KAMPUS SZKOŁY OGILVIE SCHOOL

Jeśli chcieliby Państwo otrzymać kopię niniejszego dokumentu prosimy o kontakt z MELANIE LAURIE pod numerem 01506 281666, podając swoje imię i nazwisko, adres oraz język, w którym chcieliby Państwo otrzymać dokument.

WEST LOTHIAN COUNCIL, EDUCATION SERVICES, PROPOSAL TO CREATE
SECONDARY STAGE EDUCATION, OGILVIE SCHOOL CAMPUS

ویسٹ لوڈین کونسل، ایجوکیشن سروسز، سیکنڈری سٹیج کی تعلیم کی تخلیق کے لیے، اوگیلوی سکول کیمپس

If you would like a copy of this document please call MELANIE LAURIE 01506 281666. GIVING YOUR NAME ADDRESS AND THE LANGUAGE YOU WOULD LIKE THE DOCUMENT TRANSLATED IN TO

اگر آپ اس دستاویز کی ایک نقل حاصل کرنا چاہیں تو برائے مہربانی میلی لوری سے اس نمبر پر رابطہ کریں اور اپنا نام پتہ اور اُس زبان کا نام جس میں آپ یہ معلومات حاصل کرنا چاہتے ہیں، مہیا کریں۔ 01506 281666

Appendix C

Schools (Consultation) (Scotland) Act 2010

Report by Education Scotland addressing educational aspects of the proposal by West Lothian Council to establish an S2 stage education at Ogilvie School Campus.

April 2020

1. Introduction

1.1 This report from Education Scotland has been prepared by Her Majesty's Inspectors of Education (HM Inspectors) in accordance with the terms of the [Schools \(Consultation\) \(Scotland\) Act 2010](#) ("the 2010 Act"). The purpose of the report is to provide an independent and impartial consideration of West Lothian Council's proposal to establish an S2 stage education at Ogilvie School Campus. Section 2 of the report sets out brief details of the consultation process. Section 3 of the report sets out HM Inspectors' consideration of the educational aspects of the proposal, including significant views expressed by consultees. Section 4 summarises HM Inspectors' overall view of the proposal. Upon receipt of this report, the Act requires the council to consider it and then prepare its final consultation report. The council's final consultation report should include this report and must contain an explanation of how, in finalising the proposal, it has reviewed the initial proposal, including a summary of points raised during the consultation process and the council's response to them. The council has to publish its final consultation report three weeks before it takes its final decision.

1.2 HM Inspectors considered:

- the likely effects of the proposal for children and young people of the school; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- any other likely effects of the proposal;
- how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- the educational benefits the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

1.3 In preparing this report, HM Inspectors undertook the following activities:

- consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents; and
- communication with council officers and the headteacher.

2. Consultation process

2.1 West Lothian Council undertook the consultation on its proposal(s) with reference to the [Schools \(Consultation\) \(Scotland\) Act 2010](#).

2.2 The consultation period ran from 24 February to 3 April 2020. Due to the COVID-19 pandemic, the planned public meeting on 18 March 2020 was cancelled. As a result of school closures in late March 2020 it was not possible for HM Inspectors to visit the establishment or

meet with parents. The council and school were asked to offer parents and other stakeholders the opportunity to speak directly with the Managing Inspector. No stakeholders took up that opportunity. The council received only four responses to the consultation. Of these, three were positive regarding the proposal. The fourth response, from a local resident, expressed concerns about the increase in traffic in the area surrounding the school.

3. Educational aspects of proposal

3.1 Ogilvie School Campus provides education for children and young people with severe and complex needs. The council has fully considered the educational benefits as outlined in the proposal. There are a number of potential educational benefits to this proposal including supporting the provision of young people to the entitlement to a broad general education and helping them to access a supportive specialist setting taking account of their individual needs. This should help to provide continuity and progression in learning for young people as they move from S1 into S2. The council has also taken account of opportunities for young people beyond the classroom that may not be available if young people move to another school. Access to outdoor learning and the well-established community links already established at Ogilvie School Campus should further support young people's learning.

3.2 The proposed introduction of S2 stage education at Ogilvie School Campus should help enhance the arrangements already in place for current S1 pupils. This should support their ongoing care and learning as they progress through the school.

3.3 The council received only four responses regarding the proposal. Three of these were from the pupil councils of local primary and secondary schools. All three were overwhelmingly positive about the proposal. The council is aware of the issue raised in the fourth response with regard to more traffic in the area surrounding the school and has taken steps to increase parking for staff and visitors within the school grounds. Should the proposal go ahead the council should continue to work with stakeholders to maximise the benefits to young people.

4. Summary

HM Inspectors consider that, overall, there is a strong case for the council to move to establish the provision of education for S2 pupils at Ogilvie school campus. The learning and care needs of young people will continue to be provided in a familiar setting as they move through the school. The proposal is clearly based on the educational benefits for the pupils and their families.

HM Inspectors
April 2020