

Annual Procurement Report

1 April 2019 to 31 March 2020

An introduction to the Annual Procurement Report from the Head of Corporate Services

The Annual Procurement Report is a key report that explains how the Corporate Procurement Unit has complied with its obligations under Section 18 of the Procurement Reform (Scotland) Act 2014 for the period 2019/20.

In compliance with our obligations under Section 18 of the Procurement Reform (Scotland) Act 2014 (the Reform Act), West Lothian Council is pleased to publish its third Annual Procurement Report (the Report), covering the period 1st April 2019 – 31st March 2020.

This Report summarises the council's regulated procurement activities and details how regulated procurements have supported the council Priorities and Strategy Outcomes outlined in West Lothian Council's Corporate Procurement Strategy and the council's Corporate Plan.

West Lothian Council's Corporate Procurement Strategy (the Strategy) ensures that procurement contributes to the outcomes identified within the council's Corporate Plan. The priorities set in the Corporate Plan represent all the vital activities that the council will undertake in order to achieve better outcomes for West Lothian.

Corporate Priorities 2018/23

The council re-committed to eight ambitious priorities following a large public consultation in 2017/18. We believe these priorities will continue to support improvement in the quality of life for everyone living, working and learning in West Lothian and will be the focus for council services, resources and staff over the next three years.

In support of the Council's priorities, the Corporate Procurement Unit works with the Service Areas to develop the Procurement Workplan, managing changing demands and priorities in line with the Contract Standing Orders for the Regulation of Contracts, the Strategy, best practice and legislative requirements.



The priorities within the Strategy have been developed based on best practice guidance for procurement within the public sector whilst also acknowledging the role of procurement in supporting service delivery and realising council priorities. Progress on the Strategy is regularly reviewed by the Procurement Board, which provides strategic direction, leadership and support to the procurement function within the council.

The Strategy provides a clear and consistent framework to ensure that procurement activity supports all services to meet the council's priorities. The Strategy includes five outcomes, which are:

Outcome 1 – Contracts

Outcome 2 – Compliance

Outcome 3 – Accessibility

Outcome 4 – Community Benefits

Outcome 5 - Sustainability

West Lothian Council is committed to developing and improving its procurement practices to ensure that procurement activities are as effective and efficient as possible.



Julie Whitelaw
Head of Service

Summary of Regulated Procurement

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires the council to provide a summary of its regulated procurements.

As required by Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014, a summary of the regulated procurements completed by West Lothian Council during the period covered by this report has been provided at Appendix 1.

Regulated procurement refers to any procurement activity for goods and services with a value of £50,000 and above and for works contracts with a value of £2,000,000 and above. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements but also to any mini-competition or call-off from any existing internal frameworks or external collaborative contracts frameworks, such as those available from the Scottish Government, Scotland Excel and other Local Authorities.

West Lothian Council publishes a contract register on its external website, at <http://contractinfo.westlothian.gov.uk/>. This contract register contains information on current contracts and is regularly updated to include new awards.

Between April 2019 and March 2020, West Lothian Council completed 72 regulated procurements for goods, services and works with a total value of £174,383,350 comprising awards under local and national frameworks as well as OJEU and regulated procurement activity. These include new requirements, extensions and re-tenders, and include collaborations with other public bodies.

There were instances during the reporting period where alternative methods of procurement were used in line with the regulations, the Corporate Procurement Procedures and the council Standing Orders for the Regulation of Contracts.

Summary of Regulated Procurements Completed

Measurement	West Lothian Council
Total number of regulated contracts awarded during the period	72
Total value of regulated contracts awarded during the period	£174,383,350

SME's and Third Sector

West Lothian Council ensures that the Sustainable Procurement Duty is considered in all regulated procurements and this involves facilitating the involvement of small and medium enterprises, third sector bodies and supported businesses.

The council is pleased to report that 58% of its regulated contracts awarded in the period covered by this report have been awarded to Small and Medium size Enterprises (SMEs) and 9.7% have been awarded to third sector bodies. Out of the 7 third sector bodies that have contracts, 3 of these are also classed as an SME. Almost half of the council's regulated procurement spend is with SMEs and third sector bodies.

Review of Regulated Procurement Compliance

Section 18(2)(b) of the Procurement Reform (Scotland) Act 2014 requires the council to provide a review of how its regulated procurements comply with its procurement strategy.

Section 18(2)(b) of the Procurement Reform (Scotland) Act 2014 places a requirement on West Lothian Council to consider the regulated procurements that have been completed in the period covered by this report and to review their compliance with the council's Procurement Strategy, particularly to the requirements referred to under Section 15(5) of the Act. To the extent which any regulated procurements did not comply, the council are required to provide a statement on how it will ensure that any future regulated procurements do comply (Section 18(2)(c) of the Reform Act).

West Lothian Council has addressed Section 15(5) of the Act within its Procurement Strategy and this covers the council's position in relation to complying with legislation and governance, achieving value for money and further general policy statements.

In the period covered by this report, all regulated procurement activity across the council has been undertaken in accordance with the Contract Standing Orders for the Regulation of Contracts, the Corporate Procurement Procedures and relevant legislation, ensuring that all regulated procurements are compliant with the Corporate Procurement Strategy with Performance Indicators being reported on quarterly. Where appropriate, West Lothian Council has made use of collaborative contracts to deliver improved contract terms, sustainable procurement outcomes (including through the use of community benefits) and to achieve value for money using a combination of cost and quality criteria. The council uses Public Contracts Scotland (PCS) and Public Contracts Scotland – Tender (PCS-T) to publish all of its regulated procurement opportunities.

The Corporate Procurement Strategy sets out how procurement activity has been undertaken in compliance with the legislation and by committing to the council's priorities. The council has undertaken its regulated procurements in compliance with the Sustainable Procurement Duty, considering social, economic and environmental issues. The lotting of contracts has been used where appropriate and this has increased accessibility to local suppliers, SMEs, third sector and supported businesses, particularly for large frameworks such as Trade Contractors

and Professional and Technical Services. The council has a policy on Workforce Matters and includes a question on this in all regulated procurement activity.

In carrying out regulated procurement activity, care has been taken to ensure that West Lothian Council awards its contracts to suppliers who are capable, reliable and demonstrate that they meet the selection and quality criteria set. In the period covered by this report, and considering the transition period to December 2020 for the UK exit from the European Union (EU), the council has conducted all its regulated procurements in compliance with EU Treaty Principles of equal treatment, non-discrimination, transparency, proportionality and mutual recognition.

West Lothian Council will ensure that all future regulated procurements comply with the Corporate Procurement Strategy by continuing to develop and refine internal procedures. This includes improving visibility of information via digitalisation of certain processes to facilitate better data analysis and reporting, reviewing governance documentation and introducing further internal training programmes and tools for all staff involved in or affected by the procurement process. Contract strategies are revised on an ongoing basis to ensure all procurements meet legislative requirements and the duties laid out in the Reform Act.

Climate Change Emergency

The Scottish Government has implemented world-leading climate change legislation setting a target date for net-zero emissions of all greenhouse gases by 2045.

Recognising that the world is in the midst of a climate emergency which requires urgent and meaningful action at international, national and local level in order to safeguard our planet for future generations, the Council declared a climate emergency in October 2019. The decision will allow the Council to consider a range of climate friendly measures such as reviewing energy efficiency in key council buildings and looking at the potential to promote increased use of electric vehicles both corporately and in the in the local area.

Through the Procurement Reform (Scotland) Act 2014 climate change is embedded in the Sustainable Procurement Duty and this is reflected in the Councils procurement processes and procedures, in particular the Contract Strategy for regulated procurement. So before buying anything, the Council must consider how we can, through tendering, improve the social, environmental and economic wellbeing in Scotland, with a particular focus on reducing inequality, for example through the appropriate use of the sustainability test and the application of relevant and proportionate contract requirements.

Community Benefit Requirements Summary

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 requires the council to summarise what community benefits were delivered via regulated procurements.

In Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014, West Lothian Council is required to summarise what community benefits were delivered for contracts procured with a value of £4m or more during the period covered by the report.

The council's vision for procurement is "to achieve superior procurement performance through advanced sustainable procurement practices for the benefit of the council and its stakeholders" and consequently the Corporate Procurement Strategy 2019-23 has a strong focus on accessibility, community benefits and sustainability, with these comprising three of the key outcomes of the strategy.

The council is focused on its commitment to maximising the benefits to its community through its procurement activity. Outcome 4 of the Corporate Procurement Strategy 2019-23 outlines the council's commitment to consider Community Benefit Clauses at contract strategy stage for all relevant and appropriate procurements of £50,000 and above. The council works closely with the community to identify and secure community benefits identified and prioritised by the community. The council monitors the delivery and local impact of community benefits for the lifespan of the contract. Of the 72 regulated procurements, 7 key contracts were above £4m. Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period 1 April 2019 to 31 March 2020 can be found in the summary below. A full summary of all community benefits delivered during the period of the report is attached at Appendix 2.

Summary of Community Benefits delivered during the reporting period

Type of Community Benefit	£4m +	Below £4m	Not Regulated	Total
Apprenticeship / Work Placement	0	4	7	11
Community Engagement Activity	82	24	5	111
Support Education Activities	0	11	6	17
Training / Qualifications	0	9	14	23
Total	82	48	32	162

Spend and Savings Summary

Section 18(2)(g) of the Procurement Reform (Scotland) Act 2014 requires the council include other information specified by the Scottish Ministers and the council's approach to spend and savings is covered in this report.

The Corporate Procurement Unit supported the delivery of cashable and other benefits through effective procurement activity. The total reported savings in 2019/20 was £225,119 of which £83,206 was efficiencies achieved during the period of the report for regulated procurement. As the Councils procurement activity matures, there are fewer opportunities to make Savings. The focus for procurement activity will gradually move to cost avoidance and limiting inevitable price increases.

Fair Work and the Real Living Wage

Section 18(2)(g) of the Procurement Reform (Scotland) Act 2014 requires the council include other information specified by the Scottish Ministers and the council's approach to fair work and the real living wage is covered in this report.

West Lothian Council implemented a Policy on Workforce Matters in 2015 having identified that many individuals including young people experience in-work poverty and under-employment. As a result of this, West Lothian Council has made a firm commitment to work within the current legislative framework to encourage its contractors to consider workforce matters, including payment of the Living Wage (as defined by the Living Wage Foundation).

The Council has developed an approach for the Living Wage, approved by the Council in August 2015, which allows West Lothian Council the opportunity as part of the quality evaluation of a tender to include criterion for workforce matters, including the Living Wage, where workforce matters are relevant to the subject matter of the contract and quality of the service delivery or supplier of delivery of the contract. This element of the evaluation must also be proportionate to the scale of any proposed contract. The Council also approved a Construction Charter for West Lothian in January 2020 which further promotes the Councils positive work practices.

Future Regulated Procurements Summary

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 requires the council to provide a summary of the regulated procurements it expects to commence in the next two financial years.

As required by Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014, a summary of the regulated procurements that West Lothian Council expects to commence in the next two financial years has been provided at Appendix 3.

Information such as timescales, route to market and anticipated values may change as contract strategies and requirements develop over time, however the summary in this appendix is derived from future workplans based on consultation with Service Areas, and current contracts which are known to require to be retendered or extended in that period.

Payment Performance

Section 18(2)(g) of the Procurement Reform (Scotland) Act 2014 requires the council include other information specified by the Scottish Ministers and the council's approach to payment performance is covered in this report.

West Lothian Council processes approximately 329,300 invoices each year. The council, along with all Scottish Local Authorities, has a statutory obligation to make payment within 30 days of receipt of a valid invoice. All council staff are encouraged to assist the council in paying invoices in time by:

- Processing invoices timeously through the appropriate system
- Resolving invoice mismatches promptly
- Encouraging suppliers to issue valid invoices
- Early payment can be pre-set where suppliers take advantage of early payment discounts.
- Payment Method

The council performs daily payment runs to increase its ability to pay suppliers on time. To enable quicker and reliable payments all payments are made by BACS (Bank Automated Clearing Services) with electronic remittances distributed by e-mail. Following a payment run, it takes three working days for the money to reach the supplier's bank account.

Payment Performance

Measurement	West Lothian Council
Number of valid invoices received during the reporting period	329,264
Percentage of invoices paid on time during the period	96.5%

Supported Businesses Summary

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires the council to summarise any steps taken to facilitate the involvement of supported businesses in regulated procurements.

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires the council to summarise any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by this report.

West Lothian Council is committed to supporting and improving access to procurement opportunities for micro, small and medium enterprises (SMEs), voluntary organisations, third sector bodies, supported businesses and social enterprises, as outlined in Outcome 3 of its Corporate Procurement Strategy.

The Corporate Procurement Unit endeavours to support Service Areas to consider and engage with these organisations as a matter of course, while the council's Procurement Strategy and Corporate Procurement Procedures supports a commitment to maximising the benefits delivered from sustainable procurement.

Supplier Development

The council are members of the Supplier Development Programme (SDP) and together with colleagues in Economic Development promote the tender training and events delivered by SDP. The council also attend national and local Meet the Buyer events and work with SDP to promote contract opportunities, particularly where tender responses are expected from SMEs and third sector organisations where suppliers may not be familiar with the tender process.

Over the coming year, the council will further engage with SDP to assist with meeting its obligations under the Sustainable Procurement Duty, in particular to:

- facilitate the involvement of SMEs, third sector bodies and supported businesses
- hold dedicated events that link into our key tender opportunities
- identify future tender training requirements

Contracts Awarded to Supported Businesses

The Council currently has four live contracts, that were awarded previously, with supported businesses using collaborative framework agreements. During the period covered in this report there was a total spend of £47,520.64 with support businesses. A summary of contracts can be found below:

Supplier	Contract Title	Contract Period
Haven Products	Uplift & Disposal of Confidential Waste	13/08/18 to 31/10/19
City Building Contracts	Scotland Excel Education & Office Furniture	9/05/17 to 28/02/21

SUMMARY OF REGULATED PROCUREMENTS COMPLETED BETWEEN 1 APRIL 2019 – 31 MARCH 2020

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
1	Traffic Signals Maintenance Mini Competition	01-Apr-19	31-Mar-22	£200,000	Contract Live	One Off	Siemens Traffic Controls Ltd
2	Short Breaks (Respite) at Home and in the Community Framework	01-Apr-19	31-Mar-23	£790,080	Contract Live	Recurring	Crossroads Caring Scotland
3	Treasury Management and Leasing Advisory Services	01-Apr-19	31-Mar-23	£67,750	Contract Live	Recurring	Link Asset Services
4	Alcohol and Drug Recovery Service	01-Apr-19	31-Mar-24	£1,406,117	Contract Live	Recurring	Change Grow Live
5	WLC Microsoft EES Campus Agreement	01-Apr-19	31-Mar-23	£114,840	Contract Live	One Off	Insight Direct (UK) Ltd
6	CDM-A requirement- various projects 2019-2022	01-Apr-19	31-Mar-22	£150,000	Contract Live	One Off	AHR
7	2019-2020 Render supply mini comp	01-Apr-19	31-Mar-20	£100,000	Contract Expired	One Off	SIG Broxburn
8	Windows 10 licencing	01-Apr-19	31-Mar-22	£522,328	Contract Live	Recurring	Insight Direct (UK) Ltd
9	Whitburn Partnership Centre	22-Apr-19	16-Aug-21	£3,590,508	Contract Live	One Off	CBC (Glasgow) Ltd
10	Swift Upgrade v32 including Support and Maintenance	01-May-19	30-Apr-24	£240,000	Contract Live	One Off	OLM Systems Ltd
11	TMC / Interceptor & drainage works.	01-May-19	30-Apr-24	£750,000	Contract Live	Recurring	EEG Utilities Ltd
12	SXL Cleaning Equipment	01-May-19	30-Apr-23	£200,000	Contract Live	Recurring	Various
13	SXL Grounds Maintenance Equipment Framework	07-May-19	06-May-23	£1,000,000	Contract Live	Recurring	Various

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
14	Lammermuir Core Supported Living Service	15-May-19	14-May-24	£992,700	Contract Live	Recurring	Leonard Cheshire Services
15	Mental Health Link Worker Services and Wellbeing Services (WLHSCP)	15-May-19	14-May-23	£1,598,448	Contract Live	Recurring	LAMH
16	Replacement of Skolie Burn Bridge	27-May-19	30-Mar-20	£1,734,760	Contract Expired	One Off	RJ Mcleod (Contractors) Ltd
17	Occupational Health Services including Physiotherapy and EAP Counselling	01-Jun-19	31-May-24	£947,904	Contract Live	Recurring	Optima Health
18	2019-2020 Plywood supply mini comp	01-Jun-19	01-Jun-19	£82,000	Contract Expired	Recurring	St Andrew Timber
19	Employer's Agent Services for Council New Build Programme 2019-2022	07-Jun-19	31-May-22	£81,435	Contract Live	One Off	Brownriggs
20	Cashless Catering System	24-Jun-19	23-Jun-23	£180,000	Contract Live	One Off	CRB Solutions
21	Online School Payments System	24-Jun-19	23-Jun-23	£100,000	Contract Live	Recurring	CRB Solutions
22	Treatment of Organic Waste, Lot 1 Food Waste, Lot 2 Garden Waste and Lot 3 Comingled food and garden waste.mini comp	01-Jul-19	31-Mar-26	£3,022,407	Contract Live	Recurring	Levensseat Ltd
23	New Council Houses at Standhill	01-Jul-19	19-Jan-22	£3,000,000	Contract Live	One Off	Hadden Group Ltd
24	Older People Active Lives PSP	01-Jul-19	30-Jun-21	£537,728	Contract Live	One Off	Cyrenians
25	New Council Houses at Brucefield, Livingston	08-Jul-19	06-Jul-21	£4,250,883	Contract Live	One Off	Barratt Homes
26	Renew UPVC doors- non cyclical 2019- 2023	17-Jul-19	31-Mar-23	£245,000	Contract Live	One Off	CMS Enviro Systems

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
27	External Wall Insulation and Home Energy Efficiency Programme for Scotland Area Based Scheme	01-Aug-19	31-Jul-21	£2,570,908	Contract Live	One Off	MP Rendering Limited
28	Energy Efficiency & Behaviour Change LED Replacement (Lantern Procurement)	02-Aug-19	31-Mar-20	£731,676	Contract Expired	One Off	James M Anderson INDO & Energy Light Mallatite Marwood Orangetek
29	Combined Consultancy Services for Council New Build Programme	09-Aug-19	31-May-22	£233,350	Contract Live	One Off	Hypostyle Architects
30	Early Learning & Childcare - Additional Support Provision	19-Aug-19	14-Aug-20	£700,000	Contract Live	Recurring	Wee Gems Armadale Ltd
31	DRT 29 Westfield	21-Aug-19	31-Mar-20	£50,000	Contract Expired	Recurring	Edinburgh City Private Hire
32	Cyclic Maintenance of Headwalls & Trash Screens	01-Sep-19	31-Aug-21	£92,340	Contract Live	Recurring	G Ross Contractors Ltd
33	SXL Community Meals Service	01-Sep-19	31-Aug-23	£292,000	Contract Live	Recurring	Apetito Ltd
34	CEC Forestry and Arboricultural Services Framework	01-Sep-19	31-Aug-23	£355,400	Contract Live	Recurring	TD Tree and Land Services Ltd LJX Ltd Active Treescape Ltd Ayrshire Tree Surgeons Ltd Cut Above Specialist Tree Services T4S Scotland
35	Scaffolding Works WLC Framework	09-Sep-19	08-Sep-23	£4,500,000	Contract Live	Recurring	Muehlan Industrial
36	Dilapidation Surveyor for Mill Centre	23-Sep-19	31-Aug-20	£70,000	Contract Live	One Off	Lambert Smith Hampton

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
37	Hot food to go - Call off from ESPO Framework	01-Oct-19	30-Sep-22	£75,000	Contract Live	Recurring	Pasta King
38	Postal Services- Next Day Delivery Royal Mail	01-Oct-19	30-Sep-20	£80,000	Contract Live	Recurring	Royal Mail
39	Care at home framework	01-Oct-19	30-Sep-23	£32,800,000	Contract Live	Recurring	SRS Care Solutions Ltd
40	Family Support Worker Provision in schools	04-Oct-19	03-Oct-21	£609,994	Contract Live	Recurring	Action For Children Services L
41	IT Project Manager	07-Oct-19	30-Jun-20	£72,000	Contract Expired	One Off	Lorien Resourcing Ltd
42	Anti-virus Malware Solution	10-Oct-19	02-Feb-25	£384,560	Contract Live	One Off	Softcat Plc
43	Liquid Fuels	14-Oct-19	31-Mar-22	£5,100,000	Contract Live	Recurring	Scottish Fuels RIX Petroleum Highland Fuels
44	Care Homes for Adults with Learning Disabilities Including Autism	14-Oct-19	15-Sep-23	£29,600,000	Contract Live	Recurring	Various
45	Care Home Services for Adults with Learning Disabilities	14-Oct-19	15-Sep-23	£52,400,000	Contract Live	Recurring	Various
46	Electric Vehicle Purchase - Call off from CCS framework	17-Oct-19	31-Mar-23	£133,250	Contract Live	One Off	Arnold Clark Finance
47	Mini Tractor Replacement - Call off from Scotland Excel Framework	21-Oct-19	06-Sep-20	£66,664	Contract Live	Recurring	Thomas Sherriff & Co Ltd
48	roofing works renew roof coverings to various properties in Blackridge PH2 lot 12	26-Oct-19	15-Sep-23	£120,970	Contract Expired	One Off	Procast building contractors Ltd
49	MS Office Refresh including Exchange Licenses	01-Nov-19	31-Oct-24	£801,900	Contract Live	Recurring	Insight Direct (UK) Ltd
50	QS Services Whitdale House	01-Nov-19	01-Nov-21	£170,000	Contract Live	One Off	Hurley Palmer Flatt

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
51	Presentation and Audiovisual Equipment for Schools	11-Nov-19	31-Mar-21	£120,000	Contract Expired	One Off	SSUK Limited
52	Treatment and Disposal of Recyclable Waste	18-Nov-19	31-Aug-22	£3,492,083	Contract Live	Recurring	Biffa Waste Services Ltd
53	HR & Payroll Staff - Call off from CCS framework	20-Nov-19	31-May-20	£56,000	Contract Expired	One Off	Hays Specialist Recruitment
54	Provision of Field Hydrometry and Support Services	01-Dec-19	30-Nov-24	£57,989	Contract Live	Recurring	Hydro-Logic Services
55	Sirsi Dynix West Lothian Council Libray Services Contract Renewal	01-Dec-19	30-Nov-24	£106,200	Contract Live	Recurring	SirsiDynix
56	SXL Fresh Bread Rolls and Bakery Products	01-Dec-19	30-Sep-23	£80,000	Contract Live	Recurring	George Anderson and Sons
57	Provision of Library Management System incl Support and Maintenance	01-Dec-19	30-Nov-24	£89,213	Contract Live	One Off	Sirsi Limited
58	Communal Door entrance repair and replacement - Call off from SPA Framework	16-Dec-19	28-Feb-20	£110,000	Contract Expired	One Off	Martec engineering Group ltd
59	Legal Services Framework	21-Dec-19	20-Dec-21	£100,000	Contract Live	Recurring	Shepherd and Wedderburn LLP
60	Lone Worker Protection Services - Call off from PFH Framework	01-Jan-20	31-Dec-24	£189,925	Contract Live	Recurring	Lone Worker Solutions Limited
61	IT Hardware - Desktop Client Devices & Monitors	01-Jan-20	31-Dec-23	£2,588,000	Contract Live	Recurring	HP Inc. UK Limited
62	WAN Service Review	01-Jan-20	31-Mar-23	£2,700,000	Contract Live	One Off	CAPITA SWAN
63	Renew roof coverings to various properties in whitburn - lot 12	20-Jan-20	31-Mar-20	£62,245	Contract Expired	One Off	Procast building contractors Ltd
64	Advanced Technical Specialist	04-Feb-20	03-Feb-22	£220,000	Contract Live	One Off	Lorien Resourcing Ltd
65	Postal Services- 2nd Class Mail - Whistl	17-Feb-20	16-Feb-21	£80,000	Contract Live	Recurring	Whistl UK Limited

Ref	Title	Start	End Including Extensions	Contract Value	Contract Status	Recurring / One Off	Supplier
66	National Gas Supply Framework	01-Mar-20	31-Mar-24	£5,000,000	Contract Live	Recurring	Total Gas and Power
67	Advanced Technical Specialist	09-Mar-20	30-Oct-20	£60,676	Contract Live	One Off	Venesky-Brown
68	Temporary Architectural Technologist	23-Mar-20	23-Mar-21	£52,000	Contract Live	One Off	Harvey Nash
69	Livingston Care Home - Purchase of Beds	23-Mar-20	23-Sep-20	£221,000	Contract Live	One Off	Livingston Care Home
70	Meadowvale Care Home - Purchase of Beds	23-Mar-20	23-Sep-20	£221,000	Contract Live	One Off	Livingston Care Home
71	B8084 Whitburn to Armadale Railway Station Cyclepath	23-Mar-20	06-Sep-20	£555,120	Contract Live	One Off	JH Civil Engineering Ltd
72	Egress Renewal	28-Mar-20	27-Mar-25	£307,000	Contract Live	Recurring	Softcat Plc

Total Contracts Awarded	72
Total Value of Contracts Awarded	£174,383,350

COMMUNITY BENEFITS DELIVERED DURING 2019/20

Type	Description of community benefit	Status	Number Achieved
Apprenticeship / Work Placement	PPE included	Below £4m	2
	PPE included - term to suit candidate	Below £4m	2
	work placement	Below £4m	2
	Work placement	Below £4m	3
	Case studies 1 x work experience	Below £4m	2
	work placement	Below £4m	3
	Case studies 1 x work experience,	Below £4m	2
	2 year apprenticeship school leavers	Below £4m	1
	2 year apprenticeship adults insulation and Building Treatments	Below £4m	1
	Includes Office and Site experience -each 1-2 weeks	Below £4m	9
	Includes Office and Site experience - each 1-2 weeks to suit candidates	Below £4m	9
Community Engagement Event / Activity	Are being provided with start up tool kits	Below £4m	13
	Support to provide timber and related products to include things like screws /nails / hinges etc	Below £4m	4
	Support organising visits to Leven Sawmill	Below £4m	4
	Financial support - donation tba	Below £4m	1
	Car park fencing provided and installed	Below £4m	1
	Excavation works in preparation for armoured cables to upgrade electricity supply	Below £4m	1
	Perimeter fencing repairs	Below £4m	1
	£500 donation	Below £4m	1
	£500 donation	Below £4m	1
	Provision of 5 tonne bags, collection of waste	£4m+	1
	Provision of 20 tonne bags, collection of waste	£4m+	1

Type	Description of community benefit	Status	Number Achieved
	Boxes installed on all West Lothian Branches and 1 Edinburgh branch to support the appeal	£4m+	4
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Received funds to purchase new school uniforms for 14 children - 2 x Skirts	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 2 x trousers	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 2 x shirts	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 1 pair trainers or plimsoles	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 1 pair school shoes	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 1 x school blazer	£4m+	14
	Received funds to purchase new school uniforms for 14 children - 1 x school bag	£4m+	14
	Received funds to purchase new school uniforms for 14 children - stationery	£4m+	14
	Received funds to purchase new school uniforms for 14 children - tights and socks	£4m+	14
	Received funds to purchase new school uniforms for 14 children - underwear	£4m+	14
	Received funds to purchase new school uniforms for 14 children - sanitary products	£4m+	14

Type	Description of community benefit	Status	Number Achieved
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600

Type	Description of community benefit	Status	Number Achieved
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Electrical starter packs for homeless persons - kettles	£4m+	30
	Electrical starter packs for homeless persons - irons	£4m+	30
	Electrical starter packs for homeless persons - micro waves	£4m+	30
	Electrical starter packs for homeless persons - Toasters	£4m+	30
	Electrical starter packs for homeless persons - Cylinder hoovers	£4m+	30
	Electrical starter packs for homeless persons - Lamps	£4m+	600
	Electrical starter packs for homeless persons - energy bulbs	£4m+	600
	Financial donation £5,772	Below £4m	1
	Received funds to purchase new school uniforms for 20 children - 2 x Skirts	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - 2 x trousers	Below £4m	20

Type	Description of community benefit	Status	Number Achieved
	Received funds to purchase new school uniforms for 20 children - 2 x shirts	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - 1 pair trainers or plimsoles	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - 1 pair school shoes	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - 1 x school blazer	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - 1 x school bag	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - stationery	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - tights and socks	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - underwear	Below £4m	20
	Received funds to purchase new school uniforms for 20 children - sanitary products	Below £4m	20
	Includes all PPE and CSCS training.	Below £4m	1
	PPE for work placement	Below £4m	2
	5 tonnes compost supplied	Below £4m	5
	20 tonnes compost	Below £4m	20
	Financial donation £5,000	Below £4m	1
	Financial donation £500	£4m+	1
	Financial donation £500	£4m+	1
	Received funds to purchase new school uniforms for 15 children - 2 x Skirts	£4m+	15
	Received funds to purchase new school uniforms for 15 children - 2 x trousers	£4m+	15
	Received funds to purchase new school uniforms for 15 children - 2 x shirts	£4m+	15

Type	Description of community benefit	Status	Number Achieved
	Received funds to purchase new school uniforms for 15 children - 1 pair trainers or plimsoles	£4m+	15
	Received funds to purchase new school uniforms for 15 children - 1 pair school shoes	£4m+	15
	Received funds to purchase new school uniforms for 15 children - 1 x school blazer	£4m+	15
	Received funds to purchase new school uniforms for 15 children - 1 x school bag	£4m+	15
	Received funds to purchase new school uniforms for 15 children - stationery	£4m+	15
	Received funds to purchase new school uniforms for 15 children - tights and socks	£4m+	15
	Received funds to purchase new school uniforms for 15 children - underwear	£4m+	15
	Received funds to purchase new school uniforms for 15 children - sanitary products	£4m+	15
	PPE for work placement	Below £4m	3
	Primary children interactive activities	Below £4m	3
Support Education Activity	Attendance at Bathgate Academy Careers Fair	Not Regulated	1
	Attendance at JYHS Careers Fair	Not Regulated	1
	Business breakfast. Pupil engagement workshop to look at skills, CVs	£4m+	1
	Careers evenings	Below £4m	1
	Lectures talks to W.L. pupils	Below £4m	1
	Lectures talks to W.L. pupils	Below £4m	1
	Skills fair 22nd May	Below £4m	1
	Careers events	Below £4m	2
	Case study project related to works over the contract period 68 weeks	Below £4m	1
	Work shops	Below £4m	47

Type	Description of community benefit	Status	Number Achieved
	Case studies 1 x workshop in school	Below £4m	2
	PPE for work placement	Below £4m	3
	Primary children interactive activities	Below £4m	3
	Case studies 1 x workshop in school	Below £4m	2
	Attendance at Bathgate Academy Careers Fair	Below £4m	1
	School mentoring pupils with training bespoke to pupil needs 2 p.a.	Below £4m	4
	H&S workshops for pupils, bespoke to pupil needs, 2 p.a.	Below £4m	2
Training / Qualifications	Training and qualification	Below £4m	2
	Training and qualification completions with 1 sub-contractor	Below £4m	1
	Training and qualification completions with 2 main contractors	Below £4m	2
	Weeks training on site up to 156 hours over 68 weeks. Via apprenticeships,	Below £4m	68
	Weeks training on site up to 156 hours over 68 weeks via tools box talks	Below £4m	68
	Weeks training on site up to 156 hours over 68 weeks. Via site inductions etc.	Below £4m	68
	For 6 main contractor staff i.e. CSCS cards for new workers	Below £4m	6
	For 6 main contractor staff i.e. CSCS cards for apprentices.	Below £4m	2
	Industry certification gained for 6 main contractor staff at Height training.	Below £4m	6
	Industry certification gained for 6 main contractor staff advanced H&S training	Below £4m	6
	Skills training plans developed	Below £4m	2
	On site training	Below £4m	47
	S/NVQ completions	Below £4m	1
	Industry certification gained	Below £4m	5
	Training plans	Below £4m	4
	On site training	Below £4m	47
	work shops	Below £4m	47
	S/NVQ completions	Below £4m	1

Type	Description of community benefit	Status	Number Achieved
	Industry certification gained	Below £4m	5
	Training plans	Below £4m	4
	Accreditation of NVQ L2 in Insulation and Building Treatments	Below £4m	1
	Accreditation of NVQ L2 in Insulation and Building Treatments	Below £4m	1
	Up-skill Site Manager to Level 4 Construction Management	Below £4m	1

Total Number of Community Benefits Achieved	162
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FUTURE REGULATED PROCUREMENTS EXPECTED TO COMMENCE BETWEEN 1 AUGUST 2020 – 31 MARCH 2023

Reference	Contract Name	Estimated Contract Value	Status	Date
1	Central Banking Services	£450,000	Renewal	01/08/2020
2	Horticultural Products	£164,000	Renewal	01/08/2020
3	Polythene Sacks & Liners	£64,000	Renewal	01/08/2020
4	Early Learning & Childcare	£10,000,000	Renewal	01/08/2020
5	SXL Catering Sundries Framework - Lot 1 Disposables	£400,000	Renewal	01/08/2020
6	Supply of Fire and Composite Doors	£750,000	New	01/08/2020
7	Frozen Foods SXL	£3,286,400	Renewal	11/08/2020
8	Supportworks It Service Management System	£72,300	Renewal	30/08/2020
9	Cyclic Maintenance of Headwalls & Trash Screens	£92,340	Renewal	01/09/2020
10	Removals and Storage Services Framework Agreement	£760,000	Renewal	01/09/2020
11	Audio Visual & Presentation - Calderwood Primary School	£60,000	New	01/09/2020
12	Bathgate Watercourse Restoration Project Ground investigation contract	£2,000,000	New	01/09/2020
13	Outsourcing of vehicle servicing and MoTs (Possible WLC Framework)	£1,500,000	New	01/09/2020
14	College Apprenticeships & External Training Providers	£1,000,000	New	01/09/2020
15	Civic Centre PV Panels	£1,000,000	New	01/09/2020
16	Limefield Falls Weir Construction Works	£300,000	New	01/09/2020
17	Air Conditioning TMC	£482,536	Renewal	16/09/2020
18	3G Roads Minor Works Framework Contract TRIPS	£4,000,000	Renewal	01/10/2020
19	Ironmongery	£900,000	Renewal	01/10/2020
20	Postal Services- Next Day Delivery Royal Mail	£320,000	Renewal	01/10/2020
21	Corporate Clothing	£50,000	Renewal	01/10/2020

Reference	Contract Name	Estimated Contract Value	Status	Date
22	Building & Timber Materials (Lots 1 -9)	£5,557,000	Renewal	01/10/2020
23	Mid Calder Weir works	£700,000	New	01/10/2020
24	Wood Waste	£84,000	New	01/10/2020
25	Waste Compaction Equipment	£400,000	New	01/10/2020
26	Vehicle Telematics System	£1,125,000	New	01/10/2020
27	Complex Care Housing Development	£2,700,000	New	01/10/2020
28	Single Person Homeless Accommodation	£3,500,000	New	01/10/2020
29	Induction Loops	£100,000	New	01/10/2020
30	Disaster Recovery Centre Whitehill	£480,000	New	01/10/2020
31	Carriageway Surface Dressing West Lothian Term Contract	£1,000,000	New	01/10/2020
32	Material Coring, Testing and Sampling West Lothian Term Service Contract	£150,000	New	01/10/2020
33	Supply of Kitchen Units & Associated Fixtures	£350,000	Renewal	22/10/2020
34	New Build Council Housing: 29 houses at Deans South	£6,005,000	New	01/11/2020
35	Stationery and Office Paper and IT Consumables	£1,632,000	Renewal	01/11/2020
36	New Build Council Housing: 29 houses at Eagle Brae	£4,700,000	New	01/11/2020
37	Scotland Excel for Recycle and Refuse Containers Framework	£50,000	Renewal	03/11/2020
38	IT Infrastructure Monitoring Software (Solarwinds)	£115,000	Renewal	07/11/2020
39	Learning and development Open Framework	£200,000	Renewal	01/12/2020
40	Residency & Adoption Order Legal Services Framework	£320,000	New	01/12/2020
41	Leisure and related Services	£2,400,000	New	01/12/2020
42	Interpretation & Language Services - Non spoken and spoken	£155,200	Renewal	15/12/2020
43	Temporary Accommodation for Homeless	£4,800,000	New	01/01/2021
44	ELC Blackburn PS - Extension	£700,000	New	01/01/2021
45	ELC Howden St Andrews PS Extension	£450,000	New	01/01/2021
46	Corporate Automation	£840,000	New	01/01/2021

Reference	Contract Name	Estimated Contract Value	Status	Date
47	Automation in the Customer Service Centre	£585,000	New	01/01/2021
48	2021/22 Energy Efficiency & Behaviour Change - LED Replacement (Installation Procurement)	£150,000	New	01/01/2021
49	2021/22 Energy Efficiency & Behaviour Change - LED Replacement (Lantern Procurement)	£1,000,000	New	01/01/2021
50	Water Cooler Solutions	£216,000	Renewal	08/01/2021
51	Vehicle Telematics System	£150,000	Renewal	16/01/2021
52	Small Land Drainage & Soft Landscaping Works	£2,000,000	Renewal	18/01/2021
53	Specialist Drainage Maintenance	£280,000	Renewal	18/01/2021
54	Small Land Drainage & Soft Landscaping Contract 2017 to 2020	£2,133,332	Renewal	19/01/2021
55	Data and Application Solutions - Lot 2c Citizen Services	£130,000	Renewal	25/01/2021
56	Data and Application Solutions - Lot 2c Citizen Services	£130,000	Renewal	25/01/2021
57	Electoral Management System	£65,000	Renewal	25/01/2021
58	Internet Protocol Telephony and Support	£2,348,997	Renewal	30/01/2021
59	Local Area Network and Support	£7,845,000	Renewal	30/01/2021
60	Vehicle and plant hire framework ESPO	£2,352,548	Renewal	01/02/2021
61	Cars and Light Commercial Vehicles	£2,500,000	Renewal	01/02/2021
62	Trade Contractors framework	£25,000,000	Renewal	01/02/2021
63	Housing based care and support - Deregistration of Care Home	£4,571,365	New	01/02/2021
64	Rental Hire or Purchase of Industrial Whitegoods (Dishwashers, Laundry Equipment)	£634,485	New	01/02/2021
65	Trades Framework	£280,000	Renewal	01/02/2021
66	Electrical Term Maintenance Contract	£2,847,720	New	01/02/2021
67	Trade Materials- Lot 3 - Ground Care Tools	£100,000	Renewal	17/02/2021
68	Trade Materials- Lot 4 - General Ironmongery	£84,000	Renewal	17/02/2021
69	Trade Materials-Lot 1-Power Tools	£75,000	Renewal	17/02/2021
70	Trade Materials-Lot 2 - General Tools	£5,557,000	Renewal	17/02/2021

Reference	Contract Name	Estimated Contract Value	Status	Date
71	Trade Materials-Lot 7 - Adhesives, Sealants and Silicons	£3,000,000	Renewal	17/02/2021
72	Trade Materials-Lot 8 - Paint	£228,000	Renewal	17/02/2021
73	Trade Materials-Lot 9 - Paint Sundries and Decorating Tools	£4,000,000	Renewal	17/02/2021
74	Trade Matrerials- Lot 5 - UPVC Spares for Doors and Windows	£120,000	Renewal	17/02/2021
75	Trade Tools	£200,000	Renewal	17/02/2021
76	Hybrid Mail off Site Solution	£360,000	Renewal	17/02/2021
77	Clerk of Works 2 year mini comp	£890,000	Renewal	17/02/2021
78	Postal Services- 2nd Class Mail -Whistl	£320,000	Renewal	17/02/2021
79	Trades -timber- doors; door sets; materials; laminated panels; window frames; Building materials, Roofing Mateirals	£400,000	Renewal	17/02/2021
80	Personal Protective Equipment -SXL	£400,000	Renewal	28/02/2021
81	Bitumen Products	£3,500,000	Renewal	28/02/2021
82	Wet Floor Showers - Architectural Services (Building Warrants)	£50,000	Renewal	28/02/2021
83	SXL Personal Protective Equipment PPE	£150,000	Renewal	01/03/2021
84	SXL Bitumen Products	£3,756,000	Renewal	01/03/2021
85	Bitumen Products	£3,600,000	Renewal	01/03/2021
86	Additional Core Housing based care.	£2,500,000	New	01/03/2021
87	Education and Office Furniture	£4,560,000	Renewal	01/03/2021
88	Social Care Settings Furniture	£400,000	New	01/03/2021
89	Fostering and Continuing Care Services	£4,600,000	Renewal	25/03/2021
90	Support and Maintenance of Public Transport MI System (Trapeze)(Currently 7 years)	£75,000	Renewal	31/03/2021
91	Treatment and Disposal of Recyclable and Residual Waste	£3,000,000	Renewal	31/03/2021
92	Remote Processing Service for Revenues	£585,000	New	01/04/2021
93	Independent Living providing advice and support for SDS Option 1	£181,000	Renewal	01/04/2021
94	Treatment of Organic Waste Framework Agreement SXL	£918,144	Renewal	01/04/2021

Reference	Contract Name	Estimated Contract Value	Status	Date
95	Insurance Services	£8,122,305	Renewal	01/04/2021
96	Funeral Services & Social Burial	£60,000	Renewal	05/04/2021
97	Bus Shelter Supply Maintain	£80,000	Renewal	01/05/2021
98	Vehicle Washing Contract	£1,168,442	Renewal	01/05/2021
99	SXL Energy Efficiency Contractors	£3,597,534	Renewal	01/05/2021
100	Scrap Metal and Car Batteries	£0	Renewal	01/06/2021
101	Childrens Rights and Advocacy Services	£350,000	Renewal	01/07/2021
102	Business Server Refresh Project Renewal of our VmWare License Estate	£464,996	Renewal	01/07/2021
103	Firewall Refresh	£74,000	Renewal	01/07/2021
104	New Primary School - Bangour	£7,000,000	New	01/07/2021
105	Facilities Management for Whitehill Service Centre Lot 2	£306,944	New	13/07/2021
106	Taxi & Minibus School Transport Services	£120,000	Renewal	13/07/2021
107	Cars and Light Commerical Vehicles	£2,570,908	Renewal	15/07/2021
108	External Wall Insulation	£2,570,908	Renewal	31/07/2021
109	Early Learning & Childcare - Re-Opening of Framework	£0	Renewal	01/08/2021
110	SXL Street Lighting Materials Framework	£1,800,000	Renewal	01/08/2021
111	Maintenace of Floor Cleaning Equipment	£120,000	Renewal	01/08/2021
112	Supply of Door Entry Equipment	£80,000	Renewal	01/08/2021
113	Auto Electrical Work	£77,882	New	03/08/2021
114	Auto Electrical Work	£307,138	New	03/08/2021
115	Audio Visual & Presentation - Winchburgh High School (Non Denominational)	£350,000	New	01/09/2021
116	Audio Visual & Presentation - Holy Family Primary School	£60,000	New	01/09/2021
117	National Choir of Scotland	£181,215	Renewal	01/09/2021
118	Registered PlayGroups	£120,000	Renewal	01/09/2021

Reference	Contract Name	Estimated Contract Value	Status	Date
119	Fire Safety Equipment	£150,000	Renewal	01/09/2021
120	SXL Fire Safety Products 1617	£150,000	Renewal	01/09/2021
121	Family Support Workers	£620,000	Renewal	04/09/2021
122	supply only fire and composite doors	£4,400,000	Renewal	09/09/2021
123	Scaffolding Framework (2 Lots) (WLC Framework Agreement)	£4,400,000	Renewal	09/09/2021
124	PfH EESSH framework	£107,520	Renewal	26/09/2021
125	Weather Forecasting	£84,000	Renewal	30/09/2021
126	Washroom Solutions / 2nd generation framework	£260,000	Renewal	01/10/2021
127	Supported Living Services at Bathgate and Uphall station	£2,580,600	New	01/10/2021
128	Care At Home	£32,800,000	Renewal	01/10/2021
129	Day Support Services for Older People	£2,831,250	Renewal	01/10/2021
130	Hot Food To Go (Pasta King)	£75,000	Renewal	01/10/2021
131	Vehicle Oil Waste	£240,000	Renewal	10/10/2021
132	Education On Line Pupil Learning Journal	£125,000	Renewal	24/10/2021
133	PBX Telephone system support and associated services	£90,000	Renewal	01/11/2021
134	Consultancy Training (College Apprenticeships & External Training Providers)	£80,000	New	01/11/2021
135	Domestic Furniture and Furnishings - re-minicomp	£80,000	Renewal	01/11/2021
136	Fuel Cards	£80,000	Renewal	01/11/2021
137	Glass Waste	£2,354,160	Renewal	01/11/2021
138	Hire of Vehicles and Plant Hire	£80,000	Renewal	01/11/2021
139	Security Doors	£595,480	Renewal	01/11/2021
140	SXL Commercial Catering Equipment Lot 1 Prime Cooking Equipment	£800,000	Renewal	01/11/2021
141	SXL Commercial Catering Equipment Lot 2 Ware washing Equipment	£225,000	Renewal	01/11/2021
142	SXL Commercial Catering Equipment Lot 3 Refrigeration Equipment	£225,000	Renewal	01/11/2021

Reference	Contract Name	Estimated Contract Value	Status	Date
143	SXL Commercial Catering Equipment Lot 4 Heated Ambient and Refrigerated Display	£225,000	Renewal	01/11/2021
144	Tyres - Supply & Fit	£800,000	Renewal	01/11/2021
145	Vehicle and plant Hire Framework SXL	£300,000	Renewal	01/11/2021
146	PBX Telephone system support and associated services	£84,350	Renewal	01/11/2021
147	Potential Learning Estate Programme - Deans PS	£3,200,000	New	01/11/2021
148	Potential Learning Estate Programme - East Calder PS	£3,200,000	New	01/11/2021
149	Potential Learning Estate Programme - St Josephs PS Whitburn	£3,200,000	New	01/11/2021
150	Pumpherstons & Uphall Station PS Extension phases 1 & 2	£5,000,000	New	01/11/2021
151	Vehicle Tyres	£1,680,000	Renewal	01/11/2021
152	Wood Waste	£75,000	Renewal	02/11/2021
153	Wood Waste	£50,000	Renewal	02/11/2021
154	Scotland Excel for Recycle and Refuse Containers Framework	£600,000	Renewal	04/11/2021
155	PECOS Support and Maintenance	£50,000	Renewal	05/11/2021
156	Industrial Gas Cylinders	£244,000	Renewal	06/11/2021
157	Supply Installation and Maintenance of Laundry Equipment	£200,000	Renewal	06/11/2021
158	Mobile Working Solution (Support and Maintenance)	£135,000	Renewal	10/11/2021
159	Vehicle Spare Parts	£800,000	Renewal	15/11/2021
160	Severe Weather support services	£150,000	Renewal	20/11/2021
161	Learning and development Open Framework	£200,000	Renewal	01/12/2021
162	Registered Residential Care - Kirknewton	£2,062,885	Renewal	01/12/2021
163	Legal Services	£100,000	Renewal	21/12/2021
164	Desktop Refresh	£2,992,000	Renewal	01/01/2022
165	Independent Advocacy For Adults with Learning Disabilities	£322,990	Renewal	01/01/2022
166	Technology Enabled Care	£1,140,000	Renewal	01/01/2022
167	Supply and Delivery of Glass and Glazing	£249,863	Renewal	01/01/2022

Reference	Contract Name	Estimated Contract Value	Status	Date
168	Library Books and Text Books	£1,600,000	Renewal	01/02/2022
169	Aids for daily living supply and maintenance	£1,484,984	Renewal	01/02/2022
170	Children and Family Holiday Activity Programme	£473,395	Renewal	01/02/2022
171	IT Hardware - Desktop Devices & Monitors	£2,588,000	Renewal	01/02/2022
172	Plumbing /Central Heating/ Gas Spares Materials	£10,383,893	Renewal	01/03/2022
173	administration of Scottish Welfare Fund from the current IEG4 hosted system to Civica's	£200,000	Renewal	11/03/2022
174	First Aid Materials and Automated External Defibrillators	£204,000	Renewal	01/04/2022
175	Microsoft Education Licences	£153,120	Renewal	01/04/2022
176	Short Breaks (Respite) at Home and in the Community Framework	£987,600	Renewal	01/04/2022
177	Audit of financial statements	£1,600,000	Renewal	01/04/2022
178	Stage and Theatre Lighting PAT Testing	£86,930	Renewal	01/04/2022
179	Liquid Fuels	£400,000	Renewal	01/04/2022
180	Term Maintenance Contract - Emergency Lighting Maintenance	£1,625,000	Renewal	01/04/2022
181	Provision of public analyst food examiner and agricultural analyst service	£125,000	Renewal	01/04/2022
182	Presentation and Audio Visual Equipment	£880,000	Renewal	01/04/2022
183	Information advice and support service for carers and people with disability	£1,929,800	Renewal	01/04/2022
184	Alcohol and Drug Recovery Service	£1,406,117	Renewal	01/04/2022
185	West Lothian Local Development Plan Software	£112,500	Renewal	01/04/2022
186	Forest Walk - Provision of Support Services	£2,494,365	Renewal	01/04/2022
187	Therapeutic Support Alcohol and Drugs (Group Work)	£150,000	Renewal	01/04/2022
188	Older Peoples Mental Health Community Support Service	£1,614,550	Renewal	01/04/2022
189	Therapeutic support group (Non Group work) alcohol and drugs and Group Work	£2,424,645	Renewal	01/04/2022
190	Assertive Outreach and Criminal Justice Services	£1,365,480	Renewal	01/04/2022

Reference	Contract Name	Estimated Contract Value	Status	Date
191	Independent Advocacy for Older People & People with a Physical Disability	£480,825	Renewal	01/04/2022
192	Independent Advocacy Mental Health	£772,665	Renewal	01/04/2022
193	Windows 10 Licensing	£510,000	Renewal	01/04/2022
194	Temporary Traffic Lights	£900,000	Renewal	01/04/2022
195	Term Maintenance Contract - Legionella	£2,850,000	Renewal	01/04/2022
196	Residual Waste	£99,840	Renewal	01/04/2022
197	Froebel Early Years practitioner training	£51,000	New	01/04/2022
198	Asbestos Surveying, Analysis and Removal Framework	£4,400,000	Renewal	01/04/2022
199	ASN Strategy - Beattie Primary School	£11,500,000	Renewal	01/04/2022
200	The Provision of Specialist Business Advice, Support & Training	£220,000	Renewal	01/05/2022
201	Printing of West Lothian Bulletin	£60,000	Renewal	01/05/2022
202	Distribution of West Lothian Bulletin	£70,000	Renewal	01/05/2022
203	Swift Upgrade v32 including Support and Maintenance	£240,000	Renewal	01/05/2022
204	SXL Cleaning Equipment	£200,000	Renewal	01/05/2022
205	SXL Grounds Maintenance Equipment Framework	£1,000,000	Renewal	07/05/2022
206	Employer's Agent for New Council House Programme	£81,435	Renewal	31/05/2022
207	Lammermuir Core Supported Living Service	£1,000,000	New	01/06/2022
208	Occupational Health Services including Physiotherapy and EAP Counselling	£52,000	Renewal	01/06/2022
209	On Line Payments	£100,000	Renewal	24/06/2022
210	Cashless Catering	£184,000	Renewal	24/06/2022
211	Mental Health Link Worker Service	£2,057,500	Renewal	01/07/2022
212	Bituminous and Roadstone	£192,948	Renewal	01/07/2022
213	Roads Material & Rubble	£89,088	Renewal	01/07/2022
214	Term Maintenance Contract - Refrigeration	£200,000	Renewal	01/07/2022

Reference	Contract Name	Estimated Contract Value	Status	Date
215	Supporting People with Learning Disability - Social Opportunities and Natural Networks	£175,000	Renewal	01/07/2022
216	TMC for Repair and replacement of refrigeration units	£200,000	Renewal	01/07/2022
217	Roadstone	£200,000	Renewal	01/07/2022
218	Horticultural Products	£246,000	Renewal	01/07/2022
219	SXL Salt for Winter Maintenance	£2,500,000	Renewal	01/07/2022
220	Road lighting apparatus testing Framework	£79,872	Renewal	02/07/2022
221	Software Value Added Reseller VAR	£152,208	New	02/07/2022
222	Scotland Excel Fresh Fruit and Vegetables Framework	£262,000	Renewal	31/07/2022
223	Social and Care Agency Workers	£1,880,000	Renewal	01/08/2022
224	Fresh Fruit Vegetables and Bakery Lot 1 Fruit and Veg	£1,200,000	Renewal	01/08/2022
225	Fresh Fruit Vegetables and Bakery Lot 2 Bakery Products	£2,080,000	Renewal	01/08/2022
226	Fresh Fruit Vegetables and Bakery Lot 3 Eggs	£1,200,000	Renewal	01/08/2022
227	Early Learning & Childcare - Re-opening of Framework	£0	Renewal	01/08/2022
228	Comingled Dry Recyclate Service	£419,520	Renewal	01/09/2022
229	Supply of Power Tools	£4,550,000	Renewal	01/09/2022
230	Residual Waste from Bulky Collection Including Skip Material Sorting	£64,512	Renewal	01/09/2022
231	Residual Waste from Street Sweepings	£107,520	Renewal	01/09/2022
232	Audio Visual & Presentation - Winchburgh High School (Denominational)	£350,000	New	01/09/2022
233	Community Meals	£292,000	Renewal	01/09/2022
234	Care Homes for Adults with Learning Difficulties	£28,800,000	Renewal	16/09/2022
235	SXL Meats Framework Lot 1 Fresh Meat	£6,800,000	Renewal	01/10/2022
236	SXL Meats Framework Lot 3 Fresh Fish	£4,400,000	Renewal	01/10/2022
237	Housing Support to Young People who are Homeless and at Risk of Homelessness or Previous Homeless	£1,455,480	Renewal	01/10/2022
238	Mental Health Substance Abuse	£4,614,820	Renewal	01/10/2022

Reference	Contract Name	Estimated Contract Value	Status	Date
239	Lot 1 SXL Fresh Meat & Prepared Meat Products	£1,320,000	Renewal	01/10/2022
240	Lot 2 SXL Cooked Meats	£244,000	Renewal	01/10/2022
241	3G Roads Minor Works Framework Contract	£4,000,000	Renewal	01/10/2022
242	Sheriff Officers and Debt Collection Services	£735,000	Renewal	01/10/2022
243	Uplift of Chemical & Hazardous Waste	£50,000	Renewal	02/10/2022
244	Family Support Workers	£620,000	Renewal	04/10/2022
245	EDRM Replacement	£250,000	New	01/11/2022
246	Field Hydrometry	£150,000	Renewal	30/11/2022
247	Pupil Equity Framework	£10,000,000	Renewal	01/12/2022
248	Signage Materials	£300,000	Renewal	01/12/2022
249	SXL Road Signage Materials Lot 1 Permanent Road Signs and Assoc products	£75,000	Renewal	01/12/2022
250	SXL Road Signage Materials Lot 2 Temporary Road Signage and Assoc Products	£75,000	Renewal	01/12/2022
251	SXL Road Signage Materials Lot 3 Road Sign Posts and Assoc Products	£75,000	Renewal	01/12/2022
252	SXL Road Signage Materials Lot 4 Electrical Road Signage and Assoc Products	£93,750	Renewal	01/12/2022
253	Hydraulic Field Services	£120,000	Renewal	01/12/2022
254	Lone Worker Protection Services	£151,940	Renewal	01/01/2023
255	LD Close Care and Support (Blackburnhall Gardens Service)	£994,155	Renewal	01/01/2023
256	Southdale PS Armadale phase 2 extension	£2,500,000	Renewal	01/01/2023
257	St Anthonys PS Armadale phase 3 extension	£3,000,000	Renewal	01/01/2023
258	New Primary School - Gavieside	£7,000,000	Renewal	01/01/2023
259	Aids for daily living supply and maintenance	£1,484,984	Renewal	01/02/2023
260	Postal Services Whistl	£340,000	Renewal	17/02/2023
261	Audio Visual and Presentation Equipment	£880,000	Renewal	01/03/2023

Reference	Contract Name	Estimated Contract Value	Status	Date
262	Leisure Services	£2,400,000	Renewal	01/03/2023
263	Services for Children with a Disability	£500,000	Renewal	01/03/2023
264	Day Services for Adults with a learning Disability	£1,181,710	Renewal	01/03/2023
265	Scotland Excel Light and Heavy Plant Framework	£1,200,000	Renewal	01/03/2023
266	Supply and Distribution of Janitorial Products	£6,400,000	Renewal	01/03/2023
267	Janitorial Supplies	£1,600,000	Renewal	01/03/2023
268	Fostering and Continuing Care Services	£4,600,000	Renewal	25/03/2023

Total Future Regulated Procurements	268
Total Value of Future Regulated Procurements	£451,039,887