

DATA LABEL: PUBLIC

**EDUCATION SERVICES
CONSULTATION DOCUMENT
OCTOBER 2019**

**PROPOSALS TO VARY ADMISSION
ARRANGEMENTS BY ALTERING THE CATCHMENT
AREAS OF:**

- **POLKEMMET PRIMARY SCHOOL**
- **CROFTMALLOCH PRIMARY SCHOOL; AND**
- **GREENRIGG PRIMARY SCHOOL**

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SECTION ONE

This section introduces the reason for the consultation. It provides information about why West Lothian Council is proposing to review the non-denominational primary school catchment areas at Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School.

1.1 PURPOSE OF THE DOCUMENT

The purpose of this document is to advise on:

1. West Lothian Council proposals to vary admission arrangements by altering the catchment areas of the following non-denominational primary schools:
 - I. Proposal 1 - Polkemmet Primary School
 - II. Proposal 2 - Croftmalloch Primary School; and
 - III. Proposal 3 - Greenrigg Primary School
2. The educational benefits of these proposals and how they will make things better; and
3. Information on how you can give your views and take part in the consultation process.

West Lothian Council believes that thorough and effective consultation will support better outcomes for pupils, their families and the wider community as a whole.

Public consultations are necessary when a local authority is proposing to make a change to the school estate including variation to admission arrangements by altering school catchment areas. To carry out a public consultation West Lothian Council requires to follow the statutory guidance outlined in the Schools (Consultation) (Scotland) Act 2010. With this in mind this document is organised into three sections:

Section 1 of this document introduces the proposals and gives background and rationale.

Section 2 contains the educational benefits statement and provides an assessment of the effects of the proposals on the children/young people and their families at the affected schools.

Section 3 offers information on the Integrated Impact Assessment (IIA) conducted by Council officers to meet statutory equality duties, to assess policies and practices and ensure compliance with all legislative requirements.

Section 4 details how West Lothian Council has organised the consultation process to meet the requirements of the legislation and how you can take part and give your views.

1.2. BACKGROUND

The Heartlands site is a major development with more than 2,500 new houses planned in the West Lothian Local Development Plan. At present, almost the entire site is located within Greenrigg Primary School catchment area which does not have the capacity to accommodate children from all the new houses and does not reflect the location of Heartlands as part of the Whitburn community.

The proposed revised admission arrangements affect 443 properties that are currently in the Greenrigg Primary School catchment. In the proposed arrangement these properties would be in the Polkemmet Primary School catchment. 427 of these are new build properties constructed as part of the Heartlands development. 16 are older properties in the Cultsykefoot and Polkemmet Country Park areas.

Only 9 out of 37 primary aged children within the area affected by the Greenrigg/Polkemmet revised arrangement currently attend Greenrigg Primary School.

In order to balance demand across the Whitburn primary non-denominational school estate it is also proposed to expand the catchment area at Croftmalloch Primary School.

The proposed revised admission arrangements affect 13 existing properties and a large area of the proposed Heartlands development that are currently in the Polkemmet Primary School catchment. In the proposed arrangement these properties would be in the Croftmalloch Primary School catchment.

There are no children in the area affected by the revised Polkemmet/Croftmalloch arrangement attending West Lothian Schools.

There are no anticipated alterations to the existing capacities at Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School as a result of these proposals.

The tables below offer school roll predictions, details of which are taken from the 2018 based forecasts:

Polkemmet Primary School:

Capacity	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
306	144	146	157	165	166	162	158	155	153	145	142

Croftmalloch Primary School:

Capacity	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
387	185	173	172	167	159	148	135	140	139	132	126

Greenrigg Primary School:

Capacity	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
171	118	121	124	130	135	141	150	163	177	188	207

Current and proposed school catchment area maps are attached to this report as Appendices 1-7.

1.2.1 NON-DENOMINATIONAL SECONDARY SCHOOL CATCHMENT AREAS

Each non-denominational secondary school in West Lothian has a defined catchment area which consists of combined associated primary school catchment.

All of the non-denominational primary schools detailed in this report have a primary to secondary school association and are in the catchment of Whitburn Academy.

Further to proposed amendments to primary school catchments as detailed in sections 1.2 of this report it is further proposed to associate the identified areas of change to the designated secondary school to ensure all secondary school catchments align with primary school catchments.

1.3. SUMMARY OF PROPOSALS

West Lothian Council Education Services proposal to vary admission arrangements by altering the non-denominational primary school catchment areas of:

- Proposal 1 - Polkemmet Primary School
- Proposal 2 - Croftmalloch Primary School
- Proposal 3 - Greenrigg Primary School

SECTION TWO

This section contains the expected educational benefits to be gained should the proposals be progressed.

2.1 EDUCATIONAL BENEFIT STATEMENT

Whilst assessing the educational benefits of these proposals, the undernoted factors are considered:

- **Curriculum For Excellence**

Curriculum for Excellence is the national curriculum of experiences and outcomes for all pupils, 3-18 years.

The national guidance from Education Scotland encourages education authorities to ensure that curricular provisions offer opportunities for learners to achieve across all curricular areas and develop skills, attributes and capabilities through courses aligned with the key principles of Curriculum for Excellence: challenge and enjoyment, breadth, progression, depth, personalisation and choice, coherence and relevance.

A key educational advantage of the proposals is that Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School will continue to be fully equipped to deliver the full breadth of Curriculum for Excellence.

The continued engagement of creative teaching and learning approaches in viable and sustainable school establishments will broaden scope for attainment and achievement and maintain a positive ethos for staff and pupils alike.

- **Admission Arrangements**

Variations to existing admission arrangements at Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School are anticipated as a result of the proposed alterations to school catchment areas, details of which are highlighted in Section 1.2 of this report and are shown in Appendices 1-7.

All criteria for admission will be in accordance with West Lothian Council's Admission Arrangements Policy. [West Lothian Council Primary School Admission Policy](#)

- **School Management/Staff Teams**

The proposals do not foresee any amendment to current school management structures. All existing staffing facilitations and day to day operations within Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School will continue as is.

Any amendments to current staffing will be undertaken in accordance to West Lothian Council's statutory recruitment processes.

- **School Transport**

There are no anticipated amendments to existing school transport provisions as a result of the proposals. Any requests for school transport provisions will be considered in accordance with West Lothian Council's School Transport Policy. [West Lothian Council Mainstream School Transport Policy](#)

- **Primary to Secondary Transition**

Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School will continue to be associated primary schools and aligned to Whitburn Academy. Transition programmes currently adopted will be unaffected by the proposed amendment to catchment allocation. The relative establishments will endeavour as always to ensure the primary to secondary transition process will continue to be a seamless and positive experience for those pupils involved.

- **School Grounds/Outdoor Learning/Playground**

The school grounds and playground areas at each of the aforementioned schools will continue to offer ample scope for development of the outdoor classroom. This will have a positive impact on the learning environment for all pupils and will support the development of good relationships and positive behaviour, not only in the classroom, but also outdoors and in the wider community.

Car parking and pupil drop off / uplift areas will continue to ensure safe and efficient traffic flow in. Appropriate car park protocols and risk assessments will be maintained.

- **Breakfast / After School Clubs**

Breakfast clubs at Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School will continue to provide pupils with a healthy breakfast and offer opportunity to sample and develop preferences for healthy options.

A key aim of offering breakfast club facilities is to establish positive relationships at the start of the school day and improve attitude, behaviours and motivation to learn.

Pupils will continue to be invited to take part in extracurricular activities which will usually take place in blocks throughout the school session. Participation in these activities promotes and encourages social interaction, confident individuals, effective contributors and responsible citizens.

- **Parental Involvement**

Parents and carers are an integral part of the school community with their ongoing contributions and working partnerships key to the success of the school.

West Lothian Council do not foresee any impact to existing opportunities for parental involvement and engagement at Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School as a result of the proposals.

A key aim as always is the delivery of a welcoming school that is inclusive for all parents, carers, pupils and staff.

- **Community Links**

All external links that each of the aforementioned schools has established will remain with each school continuing to have clear and distinct associations within the local community.

Community interaction provides pupils with valuable life and interpersonal skills and promotes acknowledgement and respect for the local area.

- **Benefits for Any Other School Users**

The proposed changes will have no impact on existing external school users. All existing provisions will remain.

SECTION THREE

This section provides information on the Integrated Impact Assessments (IIA) conducted by Council officers to meet statutory equality duties, to assess policies and practices and ensure compliance with all legislative requirements.

The aim of an IIA is to examine policies and practices in a structured way taking account of equality, human rights and poverty implications when making decisions, ensuring the impact within the community is recognised and addressed accordingly.

IIA screening is completed using the Council's Integrated Impact Assessment Toolkit and allows the Authority to recognise positive steps it can take to promote fairness and equality of opportunity for all.

As part of the consultation process the Council will consult with a wide range of stakeholders, staff, parents/carers and young people and will welcome and address comments on the IIA process.

The outcome of the Integrated Impact Assessment will inform the Final Consultation Report and the Council's consideration of the proposed changes prior to reaching a decision on whether they should be implemented.

SECTION FOUR

This section provides information on how West Lothian Council has organised the consultation process for the proposals contained within this document. It also provides information on how you can take part and give your views.

THE CONSULTATION PROCESS - HOW TO HAVE YOUR SAY

In terms of the Schools (Consultation) (Scotland) Act 2010, any proposal to vary admission arrangements by varying the catchment area of a school requires a formal consultation process.

The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements.

The statutory consultees are prescribed as follows:

- the Parent Council or Combined Parent Council of any affected school
- the parents of the pupils at any affected school
- the parents of any children expected by the education authority to attend any affected school within two years of the date of publication of the proposal paper
- the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity)
- the staff (teaching and other) at any affected school
- any trade union which appears to the education authority to be representative of the persons mentioned in bullet point above
- the community council (if any)
- the community planning partnership (within the meaning of section 4(5) of the Community Empowerment (Scotland) Act 2015 for the area the local authority in which any affected school is situated.
- any other community planning partnership that the education authority considers relevant
- any other education authority that the education authority considers relevant
- any other users of any affected school that the education authority considers relevant
- in relation to any relevant proposal which affects a denominational school, the

Church, Denominational Body or Scottish Hierarchy of the Roman Catholic Church.

As stated in the terms of the Schools (Consultation) (Scotland) Act 2010 statutory consultation periods should last a minimum of six weeks continuous and incorporate a minimum of 30 school days (excluding school holidays). Therefore the consultation period for these particular proposals will run from Wednesday 30 October 2019 until Tuesday 10 December 2019.

The consultation paper will be made available for reference electronically and in paper format.

A public meeting will be held in respect of the proposals at Polkemmet Primary School Whitburn on Wednesday 13 November 2019, 6.30pm-8.00pm.

This meeting will give interested parties a formal opportunity to express their views.

Representatives of the Council will be present at the meeting to outline the proposals, facilitate discussions and answer questions.

The Council website contains information on the consultation. The web address is: www.westlothian.gov.uk/Primary-School-Catchment-Review-Whitburn-Greenrigg

During the consultation period any views on the proposals should be sent in writing to:

Melanie Laurie, Education Project Officer, Education Services, Civic Centre, Howden Road South, EH54 6FF

Responses can also be made by e-mail to Education.Consultation@westlothian.gov.uk

All responses to be received by no later than 5.00pm Tuesday 10 December 2019.

Consultation Timeline:

Following the end of the Consultation period West Lothian Council must provide Education Scotland with a report detailing all findings pertaining to the Consultation.

All written and oral comments received during the Consultation process are recorded and represented in this report, along with the Council's response to those comments.

Education Scotland will consider the Council submission and advise their response accordingly.

West Lothian Council will ensure that considerations received from Education Scotland are included in the Final Consultation Report. This Final Report will be made available and notification will be given to those individuals or groups that have made representations during the Consultation period.

West Lothian Council will not make any decisions, or put any changes into effect until the final Consultation Report has been concluded, published and subsequently presented to the Education Executive in March 2020.

The above Consultation Timeline encompasses statutory legislative requirements detailed as per Schools (Consultation)(Scotland) Act 2010

Propozycja samorządu lokalnego West Lothian Council dotycząca poddania przeglądowi obszarów rejonizacji następujących bezwyznaniowych szkół podstawowych: Polkemmet Primary School, Croftmalloch Primary School and Greenrigg Primary School

Jeżeli wymagana jest kopia powyższego dokumentu prosimy o telefon do MELANIE LAURIE 01506 281666 PODAJĄC IMIĘ I NAZWISKO INTERESANTA I WYMAGANY JĘZYK TŁUMACZENIA

西洛錫安市政委員會關於審查 Polkemmet 小學、Croftmalloch 小學和 Greenrigg 小學的非宗派小學劃片區域提案

若您欲索取一份本文件的副本，請致電MELANIE LAURIE 01506 281666。請給出您的姓名地址和文件所需譯成的語種

West Lothian 议会，提议审查非教派小学Polkemmet小学， Croftmalloch小学和Greenrigg小学所接受学生的区域。

如果您想要一份本文件的副本，请致电MELANIE LAURIE 01506 281666. 留下您的姓名地址和您所需要文件被翻译成的语言。

ویسٹ لوٹھین کونسل، پولکیمیٹ پرائمری اسکول، کروفت میلوخ پرائمری اسکول اور گرینرگ پرائمری اسکول پر غیر طبقاتی پرائمری اسکول کیجمنٹ ایریاز کا جائزہ لینے کی تجویز

اگر آپ کو اس دستاویز کی ایک نقل چاہیے تو برائے مہربانی 01506 281666 پر میلینی لوری سے رابطہ کریں، اپنا نام پتہ اور اس زبان کے بارے میں بتاتے ہوئے جس میں آپ اس دستاویز کا ترجمہ کروانا چاہتے ہیں

بلدیة ویسٹ لوٹھین West Lothian ، عرض لإعادة النظر حول مناطق القبول العائدة للمدارس غير الدينية وهي مدرسة بولکیمیٹ Polkemmet الابتدائية ومدرسة کروفتمولوک Croftmalloch الابتدائية ومدرسة جرينرگ Greenrigg الابتدائية.

إذا رغبت الحصول على نسخة من هذه الوثيقة ، فيرجى منك الاتصال مع ميلاني لوري MELANIE LAURIE على رقم الهاتف: 01506 281666 وذكر اسمك وعنوانك واللغة التي ترغب بترجمة الوثيقة إليها

ওয়ার্স্ট লোথিয়ান কাউন্সিল - পল্কীমেটে (**Polkemmet**) প্রাইমারি স্কুল, ক্রফটমাল্লোচ (**Croftmalloch**) প্রাইমারি স্কুল এবং গ্রীণরীগ (**Greenrigg**) প্রাইমারি স্কুলগুলোর ক্ষেত্রে ধর্ম নিরপেক্ষ ও অসম্প্রদায়ভিত্তিক প্রাইমারি স্কুল ক্যাচমেন্ট এলাকাগুলো (শিক্ষার্থী গ্রহণ সীমানা) পর্যালোচনা করার প্রস্তাব।

যদি আপনি এই দলিলটির একটি কপি পতে চান, তাহলে অনুগ্রহ করে **01506 281666** নম্বরে ম্যালানী লোওরীকে (**MELANIE LAURIE**) ফোন করুন। উনাকে আপনার নাম, ঠিকানা দিন এবং কোন ভাষায় দলিলটি অনুবাদ আকারে পতে চান তা বলুন।

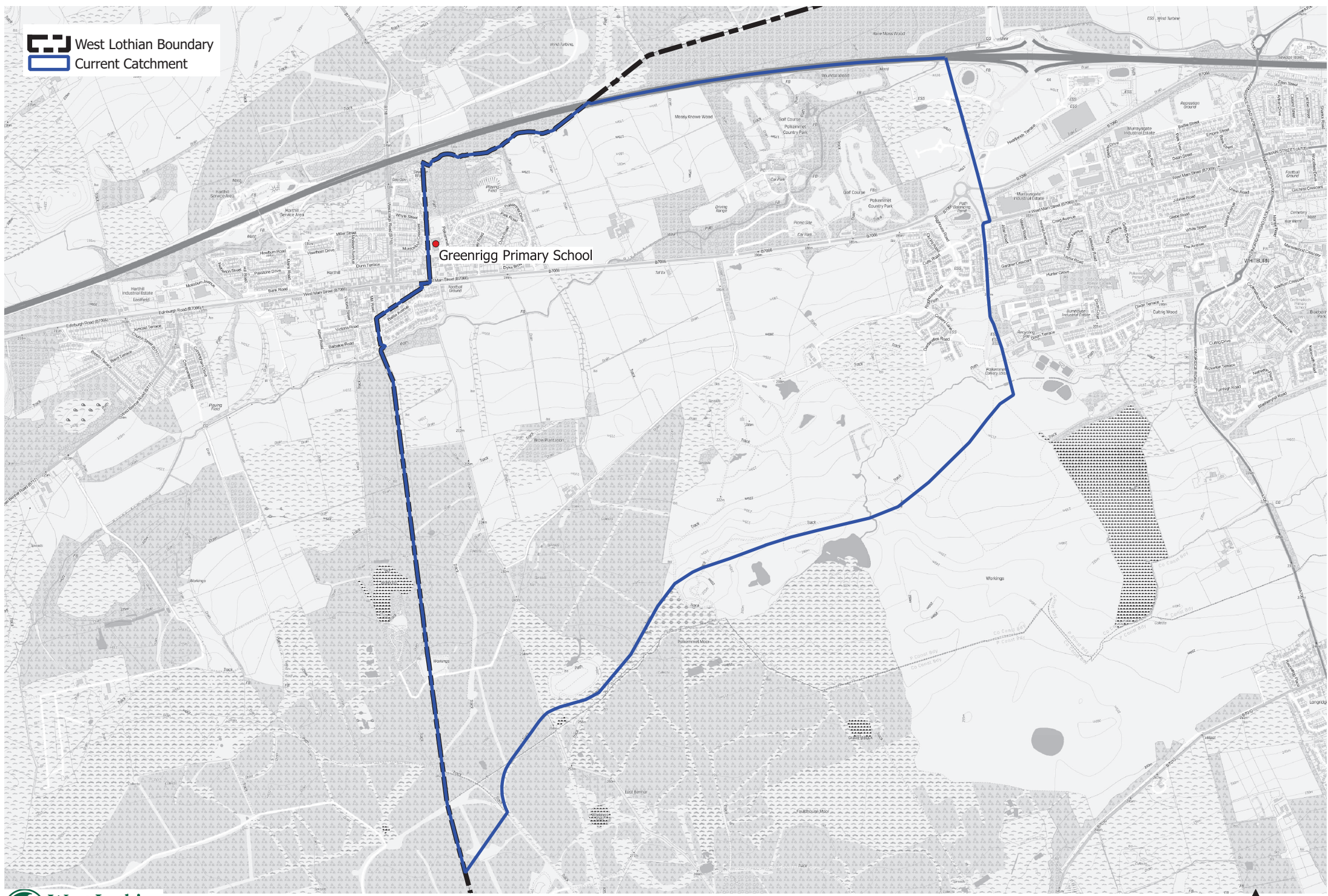
West Lothian savivaldybės siūlymas peržiūrėti nedominacinių pradinųjų mokyklų pasiekiamumo zonas Polkemmet, Croftmalloch ir Greenrigg pradinėms mokykloms.

Jei norėtumėte šio dokumento kopijos prašome skambinti MELANIE LAURIE telefonu 01506 281666. PATEIKITE SAVO VARDĄ, ADRESĄ IR KALBĄ J KURIĄ NORĖTUMĖTE, KAD DOKUMENTAS BŪTŲ IŠVERSTAS.

Vestloziānas domes (*West Lothian Council*) priekšlikums pārskatīt nekonfesionālo pamatskolu – Polkemmet pamatskolas, Croftmalloch pamatskolas un Greenrigg pamatskolas mikrorajonus

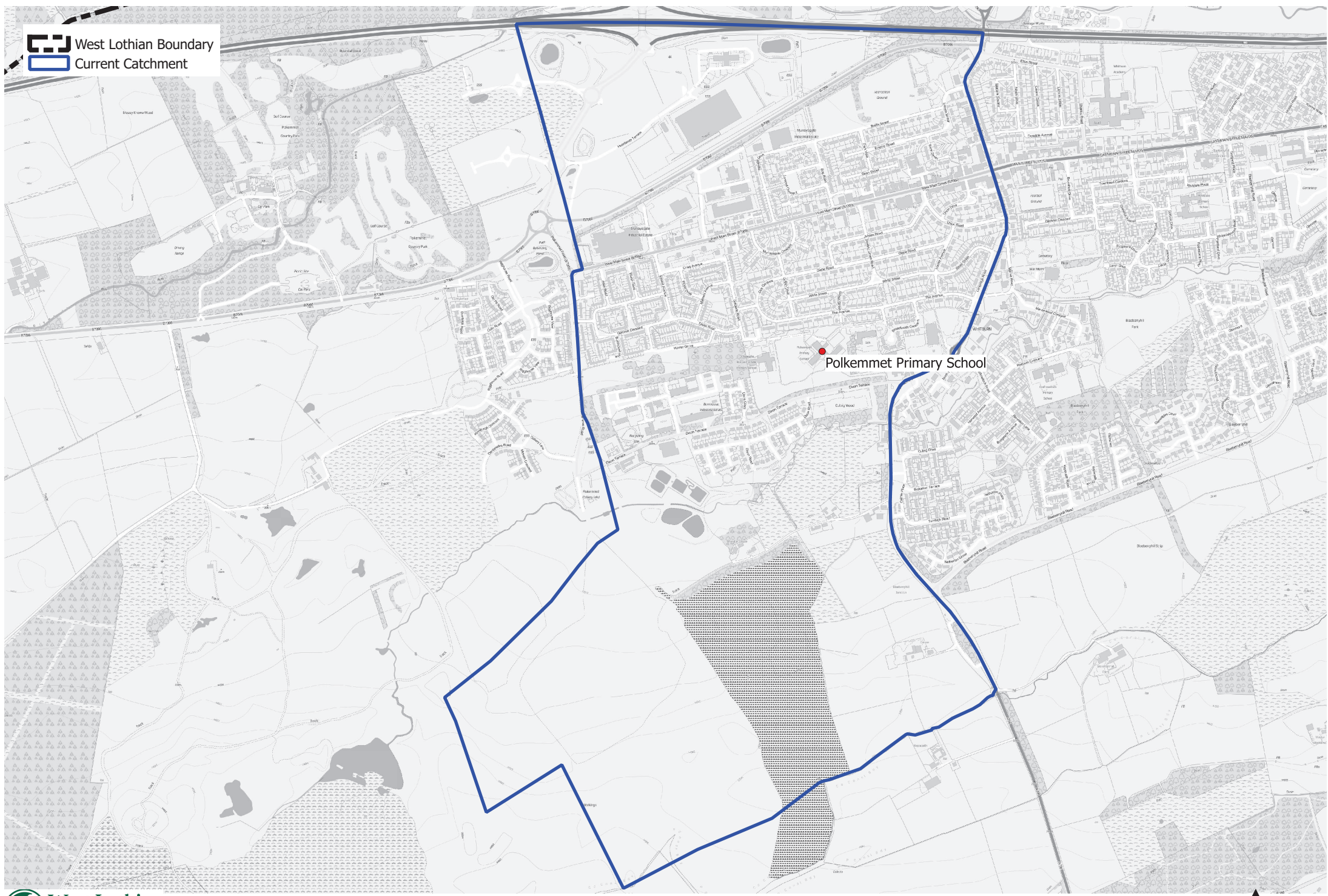
Ja jūs vēlaties saņemt šī dokumenta eksemplāru, lūdzam zvanīt MELANIE LAURIE uz 01506 281666. JUMS JĀNORĀDA JŪSU VĀRDS, UZVĀRDS UN ADRESE, KĀ ARĪ VALODA, KURĀ JŪS VĒLATIES ŠO DOKUMENTU SANEMT

 West Lothian Boundary
 Current Catchment

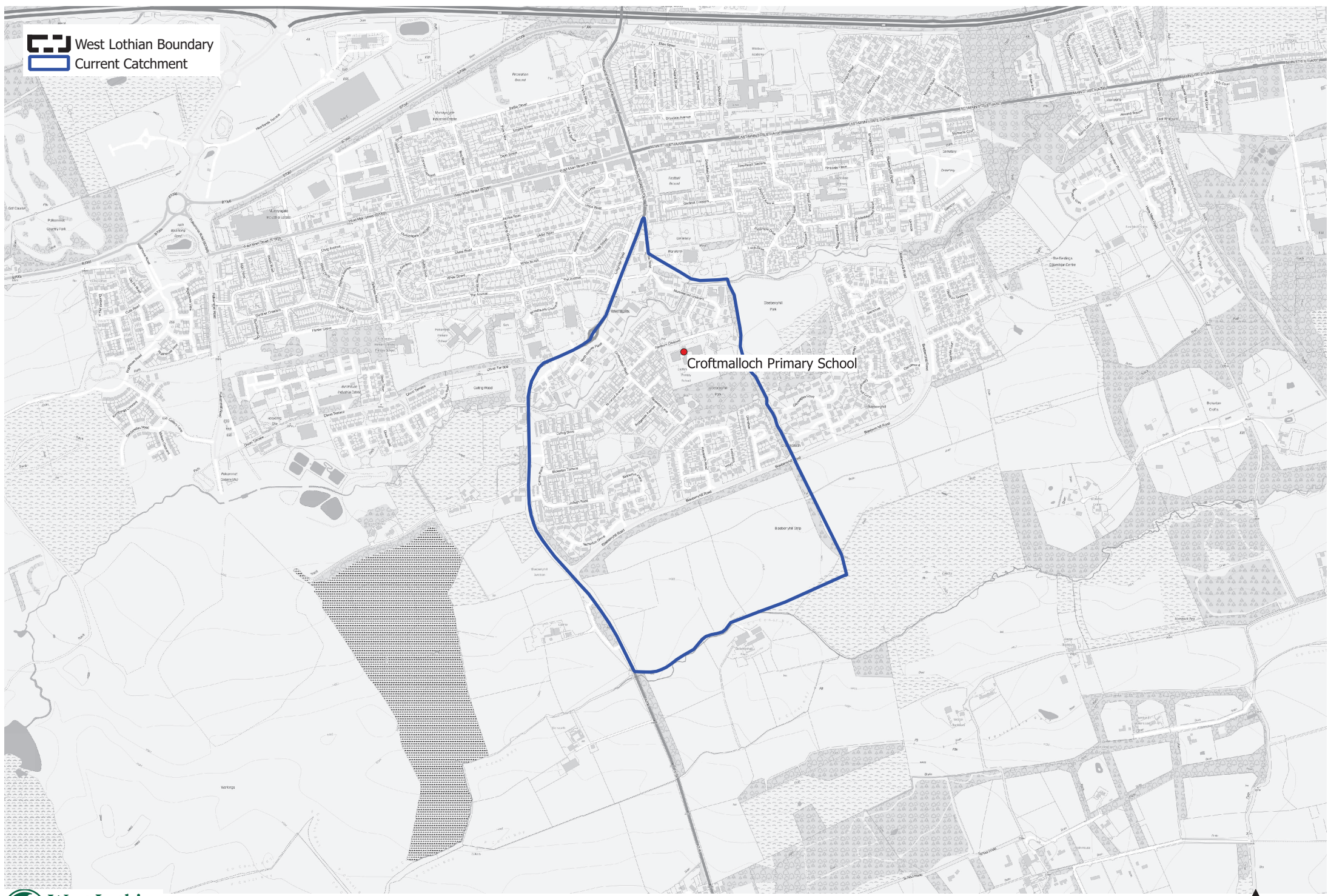


Greenrigg Primary School

 West Lothian Boundary
 Current Catchment



 West Lothian Boundary
 Current Catchment





Croftmalloch Primary School

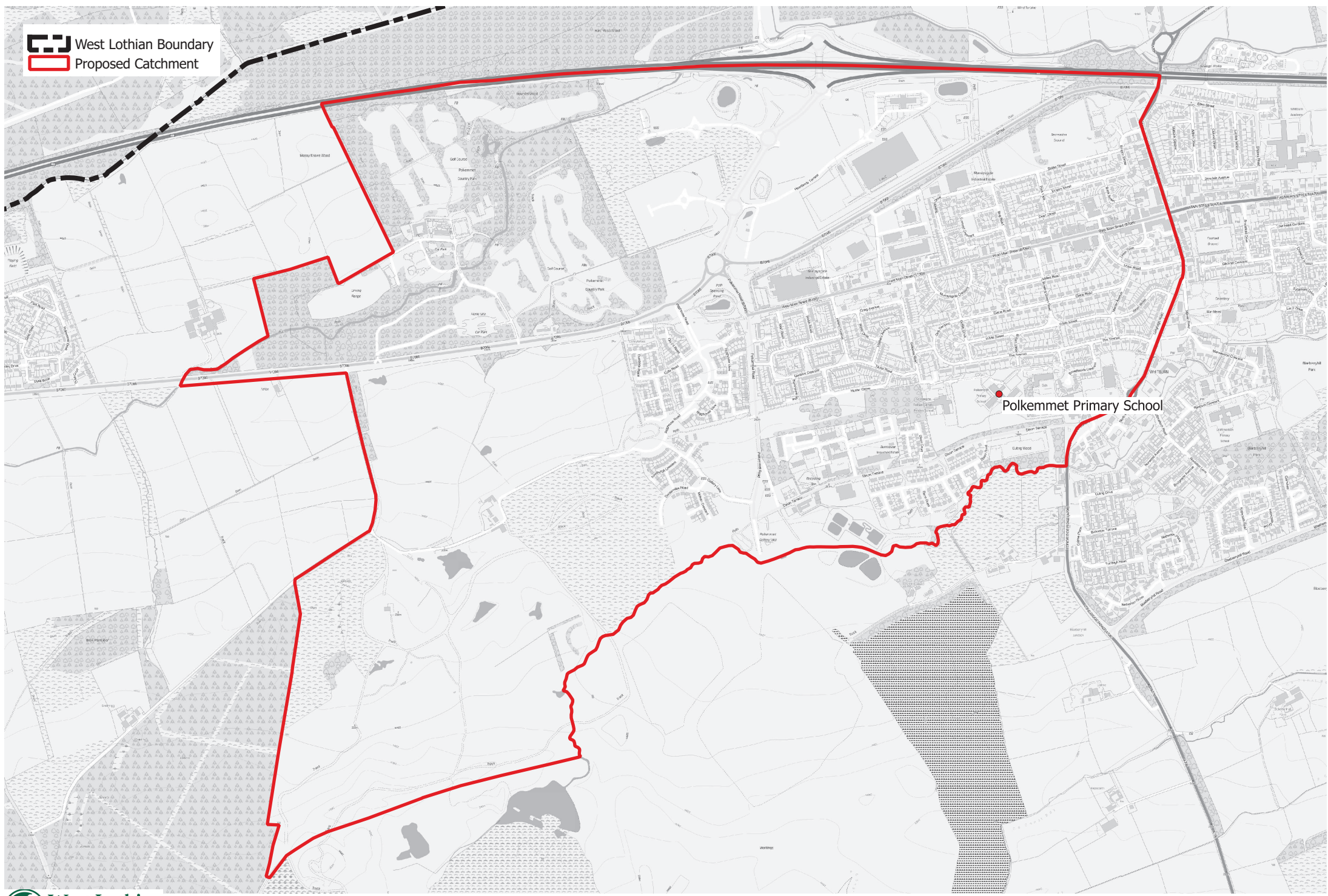
Current Croftmalloch Primary School Catchment Area

 West Lothian Boundary
 Proposed Catchment

 Greenrigg Primary School

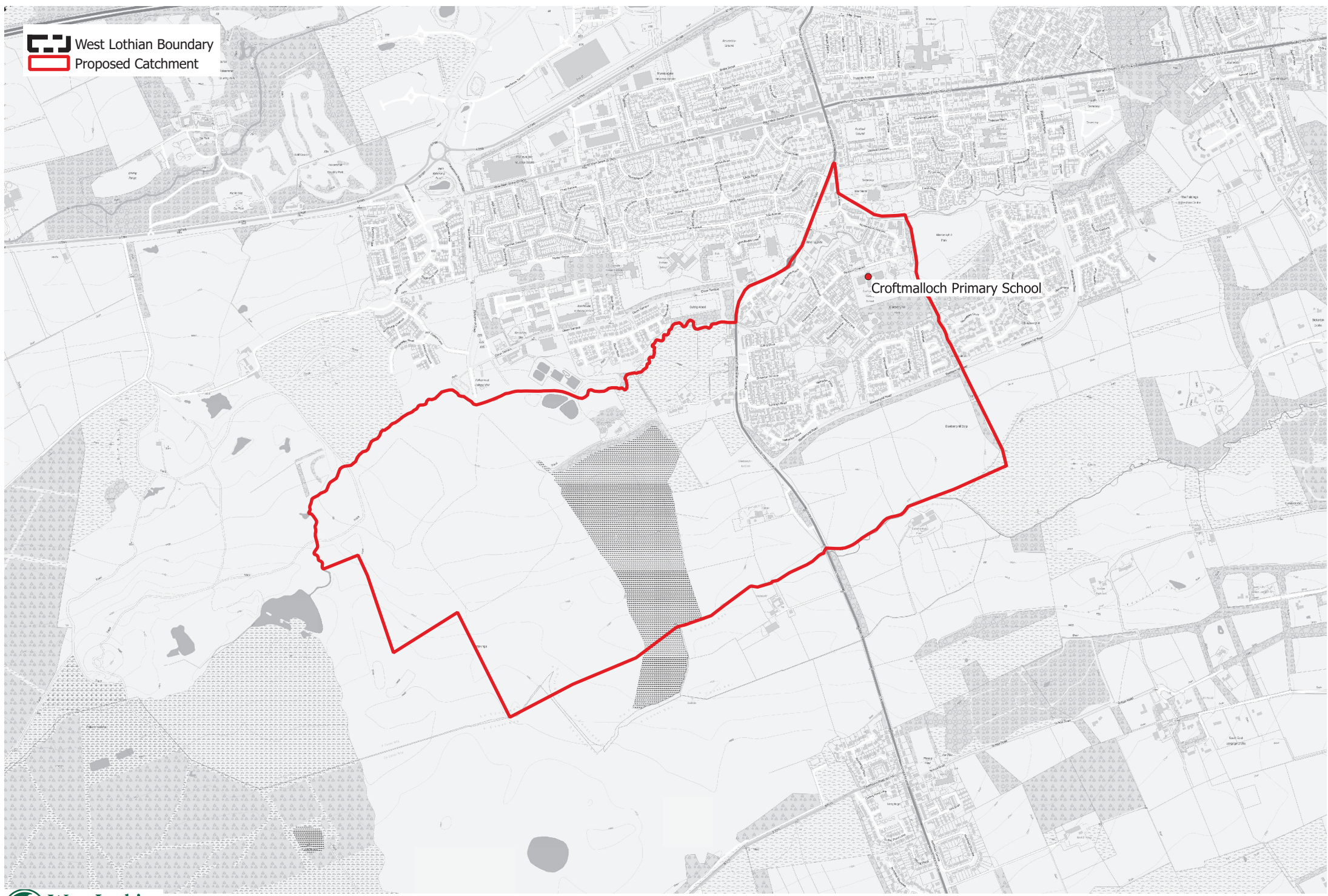
Proposed Geenrigg Primary School Catchment Area

 West Lothian Boundary
 Proposed Catchment



Polkemet Primary School

 West Lothian Boundary
 Proposed Catchment



Proposed Croftmalloch Primary School Catchment Area

Proposed Areas of Change:

- Area 1 proposed to move from Greenrigg Primary to Polkemmet Primary
- Area 2 proposed to move from Greenrigg Primary to Croftmalloch Primary
- Area 3 proposed to move from Polkemmet Primary to Croftmalloch Primary

