



Learning at Work Week

13th - 17th May 2019

We are offering an event most days to provide a focus on employee learning and development. This year's theme for 2019 is 'Shaping the Future'.

These events are **FREE** and are bite size so they won't take up a lot of your day.

<p>Tue 14th May 14:30-16:00 Emergency Planning Room</p>	<p>Fish: Extra Ordinary Customer Service This is a way to build stronger relationships that equip you to face your challenges more effectively. This is a practical session to help you create the work culture you have been looking for!</p>
<p>Wed 15th May 12:45-14:15 Conf Rm 3</p>	<p>The Coaching Game Allows participants to coach and be coached in a quick and non-threatening way. It is engaging and very supportive and its' format means that much of the experience stick's in people's minds.</p>
<p>Wed 15th May 15:00-16:30 Conf Rm 3</p>	<p>Team Building Exercise (The Bank Job) This is a team building exercise for up to 4 teams (16 folk in total) which involves collaborative cross functional team work, problem solving, planning, information sharing, trust, and leadership!</p>
<p>Thu 16th May 09:30-11:00 Emergency Planning Room</p>	<p>Who Moved My Cheese? - How to deal with Change Change is always with us. This session will look at dealing with change in your workplace and life by:</p> <ul style="list-style-type: none"> • Taking a closer look at change • Understanding it better • Recognising how you react to change <p>Gain skills to help you face change with less stress and more success.</p>
<p>Fri 17th May 09:30-11:00 Conf Rm 3</p>	<p>Six Thinking Hats: Delivering Effective Meetings Looking at a decision from all points of view <i>If you would like to improve your team working, hold more productive meetings, generate new ideas and solve problems faster, then this is the session for you!!</i></p>

To book a **FREE** place or any enquiries email: learn2develop@westlothian.gov.uk

