

**West Lothian**

**Community Learning & Development Partnership**

**Action Plan 2021-2024**

# 1. Improvement Priority: Supporting Learning, Health & Wellbeing, and Creating Local Wealth

## 1.1 Theme: Health & Wellbeing

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continuation and further development of supporting positive mental and emotional wellbeing of parents, children and young people	<p>Increase in positive healthy relationships.</p> <p>Improve access to community based mental wellbeing support for children, young people and their families in their local community.</p> <p>Positive impact of counselling services for young people.</p>	Ongoing	<p><b>Education Services</b></p> <p>Access to Employment</p> <p>Third sector organisations</p>	<ul style="list-style-type: none"> <li>• Increase in engagement with Health &amp; Wellbeing courses</li> <li>• Percentage of learners completing accredited courses and achieving an SQA Wellbeing qualification.</li> <li>• Impact feedback from service users.</li> <li>• Evaluation of impact reports from counselling services.</li> </ul>
Supporting vulnerable children and young people throughout school summer holidays with targeted developmental activities in some of the	Vulnerable children and young people are benefitting socially, emotionally, and educationally, from participating in fun learning activities during	April 2022	<p><b>CLD Youth services</b></p> <p>Third sector organisations</p> <p>Active Schools</p>	<ul style="list-style-type: none"> <li>• Effective identification and referral system to the programme</li> <li>• Increase in number of uptake from targeted group</li> <li>• Shared CLPL opportunities in relation to West Lothian's Play Strategy</li> <li>• The establishment of a revised model of targeted summer activities to support vulnerable children and young people in West Lothian.</li> </ul>

most disadvantaged communities in West Lothian	<p>school summer holiday periods.</p> <p>Increased understanding of the importance of play in contributing to reducing health inequalities.</p> <p>Families have access to tools and resources to improve their financial wellbeing</p>			
Continue to promote and secure a wide range of volunteering opportunities	Volunteering opportunities are helping to improve health and wellbeing	Ongoing	<b>West Lothian Voluntary Sector Gateway</b>	<ul style="list-style-type: none"> <li>• Improved coordination and promotion of volunteering opportunities</li> <li>• Annual celebration</li> </ul>
Develop and deliver collaborative action to tackle the wider determinants of health and health inequalities	Targeted interventions are delivering positive outcomes on health	March 2024	<b>Public Health</b> CLD providers	<ul style="list-style-type: none"> <li>• Evaluating both process and outcome measures (quantitative and qualitative)</li> </ul>

## 1.2 Theme: Workforce Development

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continue to upskill CLD practitioners to respond to changes in need within the community.	<p>Increased understanding of the importance of play in contributing to reducing health inequalities.</p> <p>Organisation and practitioners understand where to access Dyslexia, Autism and Mental health &amp; Wellbeing support</p> <p>A shared understanding of need and continue to use data to realign/target resources at agreed priorities in line with national developments</p> <p>CLD practitioners are trained to provide progression and pathways guidance to adult learners</p>	ongoing	<p><b>Education Services</b></p> <p>All CLD providers</p>	<p>Shared CLPL opportunities in relation to West Lothian's:</p> <ul style="list-style-type: none"> <li>• Play Strategy</li> <li>• Dyslexia support</li> <li>• Autism Strategy</li> <li>• Use of data to ensure a shared understanding of need and continue realignment and targeting of resources at agreed priorities in line with national developments</li> <li>• Mental Health &amp; Wellbeing support</li> <li>• Progression and Pathways Guidance for Adult Learners</li> <li>• Use of digital resources for learning</li> </ul> <p>Increased number of practitioners as members of the CLD Standards Council Scotland</p> <p>Increased engagement with the Forth Valley and West Lothian CLD Collaborative (including consideration of Workforce Planning)</p>

	<p>CLD Practitioners are upskilled on all aspects of digital delivery.</p> <p>CLD Practitioners are aware of the training opportunities available and how to access them</p>			
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### 1.3 Theme: Skills Development and Employability

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continue delivery of lifelong learning.	An agile learning offer to provide guidance and opportunities to gain initial qualifications to upskill adults to gain and retain employment.	Ongoing	<b>Adult Learning</b> West Lothian College. Access to Employment, Third Sector organisations	<ul style="list-style-type: none"> <li>• Increase in the number of adult learners participating in literacy, digital skills and English for speakers of other languages classes.</li> <li>• Increase in the percentage of adult learners supported into a positive destination</li> <li>• Increase in the percentage of adult learners achieving accreditation</li> <li>• Evidenced flexibility in learning offer to meet the changing needs of adults.</li> </ul>
Continue delivery of employability services in school and post school, with a focus	An agile learning offer to provide opportunities for young people to build on their skills and gain qualifications to	Ongoing	<b>DYW Steering Board</b>  Inclusion & Support service	<ul style="list-style-type: none"> <li>• Increase in the percentage of MCMC young people achieving a positive destination and sustaining for 6 months.</li> <li>• Increase in the percentage of care experienced young people achieving a positive destination.</li> </ul>

<p>on vulnerable and disengaged young people, through pro-active intervention.</p>	<p>support transition to a positive destination.</p>		<p>CLD Youth Services Access to Employment Schools Skills Development Scotland (SDS) West Lothian College Work-based Training providers Businesses</p>	<ul style="list-style-type: none"> <li>• Percentage increase in those young people participating in post school employability programmes achieving accreditation.</li> <li>• Evidenced flexibility in learning offer to meet the changing needs of young people.</li> </ul>
<p>Continue to promote and secure a wide range of volunteering opportunities</p>	<p>Volunteering opportunities are helping to improve employment prospects</p>	<p>ongoing</p>	<p><b>West Lothian Voluntary Sector Gateway</b></p>	<ul style="list-style-type: none"> <li>• Establish measurement for volunteers progressing into employment</li> <li>• Percentage of volunteers seeking employment progress to employment</li> </ul>
<p>Continue to improve planning across CLD partnerships to recognise the achievements of a range of local learners and promote the services of partners.</p>	<p>Systems are in place to ensure learners and volunteers achievements are recognised and celebrated.</p>	<p>ongoing</p>	<p><b>Education Services</b></p> <p>Third Sector Organisations</p> <p>West Lothian Volunteering Network</p>	<ul style="list-style-type: none"> <li>• Clear guidelines and expectations across all organisations that recognise and celebrate learners and volunteers' achievements.</li> </ul>

### 1.4 Theme: Family Learning

Action	Desired Outcomes	Timescale	Lead and Contributors	Measures of Success
Continue to support parents to become further involved in their children's learning through the provision of Family Learning opportunities.	CLD contribution to a West Lothian Family Learning strategy is implemented and recognised.	March 2023	<b>WL Education Services</b>  WL Social Policy  Third sector organisations	<ul style="list-style-type: none"> <li>Evidenced strong approach to collaborative Family learning</li> <li>Clear role and responsibilities across all partners</li> <li>Ability to demonstrate impact on individuals and families</li> <li>Increase in number of PEEP pathways classes delivered.</li> </ul>

### 1.5 Theme: Digital Inclusion

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continue to co-ordinate and deliver the Connecting Scotland Programme across West Lothian	Reducing digital poverty and social isolation	August 2022	<b>Adult Learning</b>  Digital Inclusion Partnership  Third Sector Organisations	<ul style="list-style-type: none"> <li>Delivery of Programme in line with national criteria and timescales</li> <li>Number of recipients confirming positive impact</li> <li>West Lothian allocation of devices fully utilised.</li> </ul>

## 2. Improvement Priority: Building Citizenship, Cohesion and Community Voice

### 2.1 Theme: UNCRC and Equality

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Promote and incorporate principles of the UNCRC to ensure that every child and young person knows their rights and is heard in matters affecting them.	Children and Young People in West Lothian are aware of their rights	April 2023	<b>CLD Youth Services</b>  Third sector organisations	<ul style="list-style-type: none"> <li>Percentage of children and young people engaging in CLD activities reporting that they are involved in decisions that affect them.</li> </ul>
Continue to provide a safe space and community-based provision for young LGBT people, children/young people with additional support needs, girls and young woman to raise aspirations,	There is an inclusive approach to service planning and delivery, which takes account of individuals and groups with protected characteristics	Ongoing	<b>CLD Youth Services</b>  West Lothian Pride Committee  Youth and Community Organisations	<ul style="list-style-type: none"> <li>Increased promotion of opportunities for targeted groups.</li> </ul>

wellbeing and achievement				
Reduce barriers and increase engagement with BAME children and families.	Increased engagement with BAME children, families and communities	June 2024	<b>Education Services</b>  Corporate Services	<ul style="list-style-type: none"> <li>Establishment of a consistent framework to data collection across local partners.</li> </ul>

## 2.2 Theme: Community Empowerment

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Individuals and groups actively engaging in their communities and this is shaping decisions and planning	<p>Communities in our most disadvantaged areas have the confidence, knowledge and skills to influence decisions and there is evidence of this leading to positive change</p> <p>Communities have identified and are managing sustainable local services to meet community needs</p>	ongoing	<p><b>Community Planning and Regeneration</b></p> <p>Third Sector organisations</p> <p>Customer and Community Services</p> <p>Anti-Poverty Service</p>	<ul style="list-style-type: none"> <li>Number of community groups receiving capacity building support through CLD activity</li> <li>Number of people taking part in influence and engagement activity through CLD – (including community planning / participatory budgeting / local and national consultations / co-production and influencing service design)</li> <li>Number of adults, children and young people reached through one off engagements</li> <li>Increase in number of community led/owned services</li> <li>The Experts by Experience panel improve engagement with those with lived experience of poverty</li> <li>Opportunity of anti-poverty champions training for young people is established</li> </ul>

Continue to promote and secure a wide range of volunteering opportunities	West Lothian citizens are actively engaged and contributing in their local community	ongoing	<b>West Lothian Voluntary Sector Gateway</b>  <b>Regeneration Team</b>	<ul style="list-style-type: none"> <li>Active promotion of volunteering opportunities via West Lothian Voluntary Sector Gateway website</li> <li>Analysis of volunteer participation in supporting activities to demonstrate impact, e.g. number of volunteers supporting activities in Local Regeneration Planning.</li> </ul>
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### 2.3 Theme: Reducing Crime and Improving Community Safety

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Deliver a range of targeted, preventative, diversionary and educational interventions	Anti-social behaviour within our communities is reduced and a reduction of re-offending evidenced.	June 2023	<b>Adult Learning</b>  West Lothian College  CLD Youth Services  Criminal and Youth Justice Service  Third sector organisations	<ul style="list-style-type: none"> <li>Establishment of Adult learning classes for Criminal Justice experienced adults</li> <li>Development of collaborative interventions in response to reported incidents of anti-social behaviour.</li> </ul>

### 2.4 Theme: Youth Participation and Democracy

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continue to establish a new youth-led youth	There is an effective Engagement & Youth Participation	August 2023	<b>CLD Youth Services</b>  Schools	<ul style="list-style-type: none"> <li>Model implemented</li> <li>Increased engagement of young people in local decision-making forums</li> </ul>

democracy and participation model in partnership with young people	Model in place to gather the views of young people  Young people in our most disadvantaged areas have the confidence, knowledge and skills to influence decisions and there is evidence of this leading to change		Third Sector Organisations	
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### 3. Improvement Priority: Designing Future Focus

#### 3.1 Theme: Digital Pathways

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Develop additional opportunities through blended/online learning	Learners have access to a more flexible learning offer and reduce barriers to learning.	July 2022	<b>Education Services</b>	<ul style="list-style-type: none"> <li>• Creation of an online learning platform appropriate to the needs of our learners</li> <li>• Redesigned Adult Learning Programme based on impact feedback</li> </ul>

#### 3.2 Theme: Embedding national CLD Outcomes across West Lothian

Action	Desired Outcomes	Timescales	Lead and Contributors	Measures of Success
Continue to gather, share and jointly analyse relevant data to inform CLD provision	Partners have a shared understanding of need and continue to use data to realign, or target resources at agreed priorities in line with national developments	ongoing	<b>Education Services</b>  All CLD providers	<ul style="list-style-type: none"> <li>• Engagement with newly established CLPL opportunity to understand the need to use data to realign, or target resources at agreed priorities in line with national developments</li> <li>• Partners effective engagement in themed strategic forums</li> <li>• Creation of relevant opportunities for learners as a result of shared use and analysis of data.</li> </ul>
Development of a communication strategy to ensure awareness of CLD activities available in their local community	Collaborative approaches to enable targeted groups of children/ young people/adults/	August 2023	<b>Education Services</b>  CLD Youth Services	<ul style="list-style-type: none"> <li>• Published CLD communication strategy</li> <li>• Support School improvement planning</li> <li>• Wide dissemination of CLD Plan</li> <li>• Publish and marketing of annual summary of achievements and provide formal opportunity for strategic feedback.</li> </ul>

	families to access personal development and wider achievement opportunities in their communities		Regeneration Team Adult Learning Corporate Communications Third sector organisations	<ul style="list-style-type: none"><li>Increased understanding of the benefits of membership of the CLD Standards Council Scotland</li></ul>
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